



Williamsburg  
CHARTER HIGH SCHOOL

September 17, 2013

Dear Parent or Guardian:

The federal *No Child Left Behind Act of 2001* allows parents of students who attend Title I funded schools to request certification information about the qualifications of the teachers and paraprofessionals assigned to their child. To be certified in the State of New York, teachers have passed a series of examinations, hold a bachelor's degree, and have completed a concentration of college credits in the certification subject area of their assignment. Under this law, you may contact your child's school and request information regarding your child's teacher, including:

- (1) Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- (2) Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived.
- (3) The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.
- (4) Whether the child is provided services by paraprofessionals and, if so, their qualifications.

Should you wish to request this information, please visit the Williamsburg Charter High School's website at the following link to download a copy of the form: <http://www.thewcs.org/parent-resources/title-i.html>.

The forms are also available upon request from the school.

Sincerely,

Kathleen Gaffney, Principal  
Williamsburg Charter High School