



MINUTES
Board of Trustees Annual Meeting
October 30, 2018

The meeting was held at: 198 Varet Street, Brooklyn, NY 11206

PRESENT

Samuel Rivera, Vice Chair
Manuel Morales, Trustee
John Witherspoon, Trustee
Karl Richards, Staff Rep
Evans Barreau, Parent Rep

GUESTS

Tanishia Williams, Head of School
Mary Kenny, Minutes Transcriber
Shante Martin, Staff
Raymond James, Staff
Kevin Morris, Jr., Staff
David Medina, Staff
Kathy Fernandez, *via phone conference*
Aurelina Ramirez, Staff

Val Jacobson, Head Of Operations
Ellen Eagen, Attorney
Kelly Thomas, Staff
Lester Samson, Staff
Kate Manion, Staff
Tiffany Pratt, Staff
Paul Leleck, Guest

EXCUSED

Lourdes Putz, Chair; Charles Hobson, Trustee

1. WELCOME

The meeting was called to order at 7:43pm. Mr. Rivera led the meeting.

2. APPROVAL OF SEPTEMBER 2018 BOARD MINUTES

The Board reviewed the Minutes.

- Mr. Morales made a Motion to approve the Board Minutes. Mr. Witherspoon seconded. Mr. Rivera and Mr. Witherspoon abstained.

3. BURNING FLAME AWARD

The Burning Flame Award was presented to Tiffany Pratt. Ms. Williams commended Ms. Pratt for her amazing work with students every day. Ms. Williams recalled that Ms. Pratt said, “If I won the lottery, I would build a gym and buy uniforms for the students.”

4. HEAD OF SCHOOL AND ACADEMY LEADER REPORT

a) Off-Track Students Update

Ms. Williams reviewed the efforts made to assist off-track students. She said that grade level meetings focusing on this have resulted in gains. Updated transcripts show a decrease in the number of off-track students. Students are also taking APEX classes. Mr. Rivera said that the percentage of off-track students is fairly high and is glad to see that the school is addressing the issue. Ms. Eagen asked how parents are notified when their students are off-track. Ms. Williams stated that the school currently arranges meetings with parents to inform them.

5. HEAD OF OPERATIONS REPORT

a) Recruitment

Mr. Rivera thanked Ms. Jacobson for her weekly recruitment updates. Ms. Jacobson stated that recruitment efforts include attending local high schools and school fairs, visiting community centers, and posting advertisements on social media.



b) Enrollment

Ms. Jacobson stated that there are 939 students in Powerschool, 940 students in ATS, and the FTE is 921. Ms. Eagen discussed Enrollment Plus software.

6. FINANCE

Ms. Fernandez reported that as of September 30, 2018, the total collected revenue was \$4,204,746 and the total expenses were \$3,292,995. The total excess of revenue over expenses was \$911,751. The total assets are \$14,300,000. Rent is \$8,694,860. The Board reviewed the budget vs. actuals and asked to see the DOE invoices for per pupil funding moving forward.

Ms. Fernandez said that the audit came in with excellent results. Mr. Rivera reported that the Audit Committee had a very successful meeting with the auditors by phone and learned that the audit had a clean outcome with no major deficiencies.

7. ACCOUNTABILITY AND DEVELOPMENT

a) Renewal Update

Ms. Manion provided the Board with copies of the entire charter renewal application for review and spoke about the upcoming NYSED site visit on November 8. Ms. Eagen commended Ms. Williams and her team for all of their work throughout the renewal process and in preparing for the upcoming NYSED site visit. She thanked everyone who spoke on the school's behalf at the NYC DOE renewal hearing, which took place prior to this meeting; she mentioned that it was encouraging to have teachers, parents, students speak on behalf of the school. She also remarked on the exceptional National Honors Society induction that took place prior to the renewal hearing.

11. ADJOURNMENT

- Mr. Morales made a Motion to adjourn. Mr. Witherspoon seconded. All were in Favor.

12. EXECUTIVE SESSION