



Williamsburg
CHARTER HIGH SCHOOL

**WCHS Board Meeting Agenda
December 20, 2016
6:00pm**

1. Welcome
2. Principal's Report
 - Burning Flame Award
 - Student Support
 - Academics
 - Climate Survey Update
 - VOTE: Student Assessment System
 - Data
 - VOTE: Student Information System
3. Finance
4. Facility Updates
 - Rent
5. Enrollment
6. HR Updates and Teacher Vacancies
7. Accountability
8. Approval of Board Minutes
9. Adjournment
10. Executive Session
 - Personnel issues



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PRINCIPAL'S REPORT **STAFF DEVELOPMENT**

Mid-Year Evaluations

Mid-year evaluations are underway! To date, seventeen mid-year evaluation have been rescheduled. The mid-year process is self-reflective this year. The staff members have been asked to evaluate themselves against the updated rubrics and the provide evidence of their scores in an eportfolio.

Teacher Observations

Teacher observations are in full swing. Teachers have been assigned to either Mr. Dennis or Mrs. Gerald. The average score from the consultants is 2.0 in all of the rubric domains. The Principal and Assistant Principal of Student Support have also initiated teacher observations. The average score from the administrative team is 2.25. The updated teacher platform allows the administrative team to strategically align professional development to teacher needs.

Professional Development

This fall, teachers were given the option to choose their professional development strand. Based on this success, the administrative team is increasing the opportunity for choice moving into the new year. Teachers will be able to choose their professional development sessions and align them to the needs identified in their formal and informal observations.

ACADEMIC PROGRAMMING

Student Assessments

Student grades at Williamsburg Charter High School have been dictated by the academic departments. With a variety of different methodologies surrounding student grading it has become difficult to gauge a baseline of student skills and mastery. We have grades from academic classes but we have not historically utilized a norm referenced assessment. To build academic programming and align services to identified needs, a school wide assessment system has been researched for WCHS.

STUDENT SUPPORT SERVICES

College Office

College Now Enrollment

There are 20 students enrolled in College Now. A "Signing Party" was held on December 7th to have students sign up

Applications Completed

- 181 CUNY Applications have been completed



- 108 SUNY Applications have been completed
- 68 Students have applied to Private institutions

SATs

- 211/226 graduating students took the SATs
- Administered in house SAT for students with special accommodations
- 50 students participated in the SAT classes held this Fall

Workshops Conducted

College Application Completion Workshop 12/1

SUNY/Common App Completion 11/21

Uploading letters of rec to Naviance Workshop for staff

SNAS

- 16 Annual Review meetings w/CSE
- 57 Meetings completed
- 16 Schedule for January

Student Life

- There were 8 suspensions for the month of November
- There was 1 Impartial Hearing held for a drug related incident with a determination for of no further consequences rather restorative justice interventions for the student were implemented
- We have had a number of incidences involving misuse of electronic devices by students, therefore we have held workshops on online safety and digital citizenship for targeted students as a restorative justice intervention. The workshop was conducted by ECPAT USA.
- We have also held weekly workshops on “Healthy Relationships” facilitated by Darnell Wilson from a Community Healthcare Network.

Counseling

- Continuation of Attendance Circles to address Lateness and Cuts
- Worked with Advisory and rolled you Drug Awareness and Prevention lessons and activities during the last two week of November
- Weekly meetings with the Director of Data to plan for Semester 2 Scheduling
- There were 16 Home Visits conducted in the month of November the Social Worker and Student Life Para

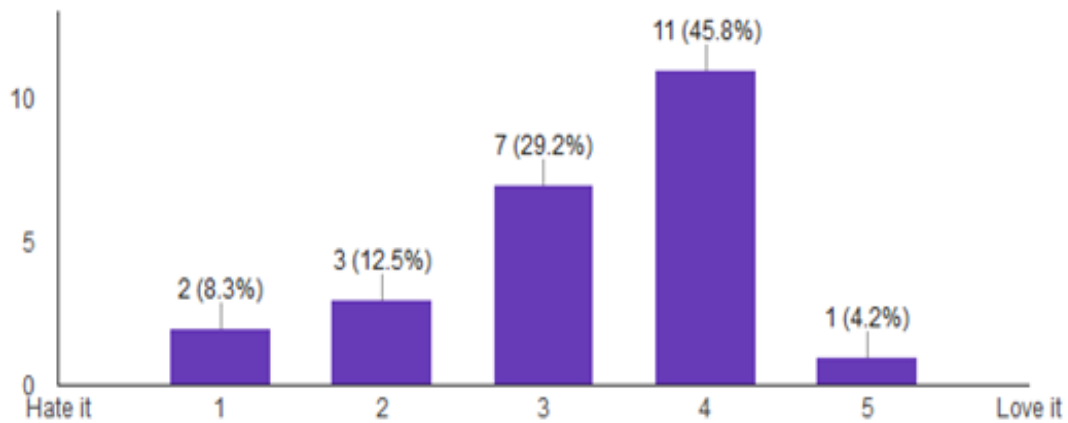


DATA REVIEW

STUDENT INFORMATION SYSTEMS

Survey results at the end of last year (24 respondents)

Q1: Rate your satisfaction with the current Blackbaud system from 1-5





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Comparison of SIS Packages

	PowerSchool	Rediker	SunGard	Blackbaud
Master Scheduler	✓	✓	✓	✓
Grades / Transcripts Report Cards	✓	✓	✓	✓
Gradebooks	✓	✓	✓	✓
Standards-Based Grading	✓	✓	✓	✗
LMS	✓	✓	✗	✓
LTI Support	✓	requires Clever	IntegratePlus	✓
Parent/Student Portal	✓	✓	✓	✓
Integrates with Schoology	✓	✗	✓	✗
ID Cards	✗	✓	✗	✗
Attendance Scanning	✗	✓	✗	✗
Attendance Notification	✓	✓	✓	✗
Discipline	✓	✓	✓	✓
PBI	✗	✗	✗	✗
Integration with Hero	✓	✗	✓	✗
Admissions Lottery / Waitlist	Separate Module	Separate Module	✗	Separate Module
Google API for District 14	✓	✗	✗	✗
Integration with SchoolMint	✓	✗	✓	✗
Special Education	Separate Module	✗	Separate Module	✓
Standards-Based Assessments	Separate Module	✗	Separate Module (for both)	✗
AIS/RTI Analytics	Separate Module	✗		✗
Teacher Evaluations	✗	Separate Module	✗	✗
Single Login	✓	✗	✗	✓



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	PowerSchool	Rediker	SunGard	Blackbaud
Cost	SIS \$13.19/student +\$4,650 1 st year	SIS (AdminPlus) \$17.20/student +\$5,200 1 st year	SIS (eSchoolPlus) \$15,450/year +\$36,150 1 st year*	onRecord+ onCampus \$18,300/year +\$11,400 1 st year
	Learning \$9/student +\$3,000 1 st year			
	Registration \$15.50/student +\$4,800 1 st year <i>(or SchoolMint at \$3,500/year)</i>	Admissions Plus \$3,000/year +\$2,100 1 st year	N/A <i>(SchoolMint at \$3,500/year)</i>	onBoard \$8,100/year +\$4,050 1 st year
	Assessment \$5/student +\$2,500 1 st year	N/A	PerformancePlus \$8,755/year +\$15,705 1 st year	N/A
Migration	\$1000	\$3/student	\$3,750	Included FREE
On-Site Training	\$1,500/day (min 2)	\$1,000/day +\$1,100/visit	* 18 Days SIS and 7 Days PerfPlus Included	\$1,500/day +\$1,000/visit
Online Training	Included	\$300 / 2 hrs	Included	\$2,880/year

NOTES:

PowerSchool is offering a 20% discount on annual fees and 15% on implementation fees until 12/23. PowerSchool is expected to acquire SunGard K-12: <https://www.powerschool.com/sungardk12/> Blackbaud Education Edge and FA-Web currently cost us \$17,800/year. OnCourse is ~\$3,000/year.

OPERATIONS

The Operations Team has worked with the Testing Coordinator and Student Support Services Team to schedule all students taking the January Regents Exams to sit for a Mock Regents exam in the applicable subject(s) during the weeks of 12/5 through 12/21. This will allow teachers and Department Leaders to assess student strengths and remediate any weakness prior to the students sitting for the actual Regents Exam in January. Quarter 2 Progress Reports will be issued prior to Winter Break for students and mailed home along with the Parent Bulletin. Operations Team members have each set up their electronic portfolios and will begin to rate themselves on the new Support Staff Rubric as we begin mid-year reviews. Operations completed the 8 required fire drills by December 1, along with 2 bus drills, 1 code blue drill and 1 lock-down drill.



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FACILITIES/SAFETY

FACILITIES

- Two heating units out of service Rm 330 & Rm 411
- Roof generator and Fire Command Station synchronization is still pending
- Decrease in gum, graffiti & broken furniture
- Elevators are operational & passed inspection
- Fly control zappers were installed & no new fly issues reported. No insects have been reported for December
- Winter vacation Facility work will include debris removal, touch up painting, floor waxing and deep cleaning
- New walls Public Assembly modifications are being corrected
- No new FDNY, DOB or Health Dept. violations

SAFETY

- Met with 90 pct Captain and Sgt Harris regarding protocol
- Three student altercations in December 2016
- 9th period after school activities are being monitored for students cutting activities at a high rate
- No complaints from surrounding businesses & housing
- Safety is fully staffed
- 90 PCT responded to the school 3 times
 - Disoriented student, Truancy & One student information request
- EMS ambulance service responded to the school 4 times
 - Sick student, Dislocated finger, Leg injury, Disoriented student

ACCOUNTABILITY

The Accountability Department: fixed issues with the Title I and Title II submissions; prepared and sent out a press release for #GivingTuesday; created and sent out holiday cards; assisted College Guidance with College Now sign-ups; worked with Ms. Docimo's student to create the Wolverine Studios social media accounts and provided background information on how to use each; brainstormed additional marketing/recruitment content for the website; attended BOCES web training; and began preparing for the ACR, which the School anticipates will be released upon return from break.



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STUDENT ENROLLMENT

Grades	ATS	Blackbaud
9th	262	260
10th	297	293
11th	165	167
12th	248	236
Matriculated (+)		9
Pending (-)	6	6
Zero Attend (-)		8
Total	966	951

**Grade level - based on credits earned*

Grades	Cohorts
2020	221
2019	266
2018	206
2017	248
Total	941



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**Cohorts- year students entered*

Grades	Discharges 11/3-12/5
9th	0
10th	2
11th	0
12th	0
Total	2

**Cohorts- year students entered*

Student Admissions Department Ongoing Task:

School Mint - Our updated enrollment system has minor difficulty reports from users. As of its release on November 19th, 148 applications have been submitted.

Enrollment has been momentarily frozen until the beginning of the 2nd semester due to an heavy assessment period.

HUMAN RESOURCES

The Human Resources Department is gearing up for the end of year recruitment plan. We are working closely with the Principal and School Counsel to create a Talent Acquisition plan. This strategy plan will begin posting and gathering candidates for the 2017-2018 school year. Please review the Vacancy & FMLA grid (attached) which will give you an end-of-year snapshot of our staff (wellness), possibly saved salary monies and future needs at WCHS. My department will also request reviewal of two(2) proposals a) 8th Floor Summer Schedule b) Instructional Contract Change.



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PARENT COORDINATOR

The Parent Association is working on a fundraiser which will supply ten WCHS families with a holiday gift basket containing fresh fruits and vegetables. Families will be chosen based on financial need.

At the December meeting the American Red Cross presented information about preparing for emergency situations. About 30 parents/families attended and reported satisfaction with the presentation.