



Williamsburg
CHARTER HIGH SCHOOL

WCHS Board Meeting Agenda
December 19, 2017
6:00pm

1. Welcome and Introductions
2. Approval of Board Minutes
3. Burning Flame Award
4. Enrollment
5. Finance
6. Facilities and Safety
7. Adjournment
8. Executive Session



December Board Report

12th Grade and 11th Grade Academy

The Class of 2018 has successfully fundraised to offset the cost of senior year. We raised \$1,000 by delivering hot cocoa, tea and cupcakes to teachers and staff. Students also supported the cause by purchasing items during their lunch period. We will close out our fundraising for the year with a White and Denim Winter Wonderland Dance hosted by the Senior Committee. Senior Advisors: Anny DeLuna and Ryan Heyman led a group of students in an advisory community service project. The Class bonded through song and card making with the individuals in the Senior Center a few blocks from our school. 50 Students took the SAT's in November 27 of those students received a higher score.

9th and 10th Academy

Both the 9th and 10th grade Student Councils are taking shape. The councils have set up meeting times and began to brainstorm ideas and events to promote positive culture within our school community and community at large. PSAT results were posted and we have several students in the 10 grade who received 1000 and above scores. Advisory groups continue to go on bonding field trips. Mr. Turner and Ms. Naftel took a group of students to the Metropolitan Museum of Art for a history field trip. An identified group of students from the 9th grade have started to meet with our social worker to work on issues and concerns.

Instructional Update

Mock Regents started on December 11th and will continue until December 22nd. STAR testing for all grade levels were completed in early December. Regents Review will pick back up in January in preparation for the January Regents.

Operations

The Operations Team continues to recruit and enroll students on an ongoing basis and ensure the smooth functioning and compliance of the school. Some highlights include:

- Completed the 10 required emergency drills by 12/31, 2 bus drills and 1 code blue drill
- Printed and mailed Quarter 2 Progress Reports to all families
- Created Mock Regents Proctoring Schedule, Room Assignments, Rosters, and prepared testing materials for all students taking Regents Exams in each subject area in January 2018 & June 2018.

Enrollment

ATS vs Powerschool and FTE Count			
Item	ATS By Grade Level	Power School By Grade Level	FTE (Approximate)
*Pending (-) Declined, LTA's, Zero-Attended	11	8	
9th	283	283	
10th	281	282	
11th	200	198	
12th	193	194	
Total	957	957	937

Current as of 12/15/17
*Pending, Declined, LTA's, Zero-Attended - not included in total
ATS 11 Pending - includes 2 graduates awaiting audit

GRADE	ADMITS	DISCHARGES
9th	2	0
10th	1	0
11th	0	0
12th	0	0
Total	3	0

From 12/11-12/15

Cohort	Zero Attendance 9/5 to present
2021	16
2020	5
2019	10
2018	13
<2018	31
Total	76

L Train 15-Month ShutDown - April 2019

School Year	Manhattan & Bronx
2015-16	24
2016-17	21
2017-18	17
Total	66

Subway

Increased service on the G and JMZ lines; additional station turnstile, stair and control area capacity at numerous stations on the G, JMZ and L lines



Longer G and C trains to increase capacity (C train lengthening is also part of the broader Subway Action Plan)

Free MetroCard transfers between Broadway G and Lorimer-Hewes JMZ

Free MetroCard transfers between 3 train at Junius St and L train at Livonia Av

Buses

bus lanes that connect from the Grand Street Station in Bushwick and along the Brooklyn shuttle bus routes, over the Williamsburg Bridge, to and from Delancey Street and other key Manhattan connection points.

New Business

Charter High School Fairs - NYC Charter Association 12/9

NYC's Family Fair on Saturday - 01/27/18

Shadow Program - Coordinate with school council in Jan/Feb

Middle School Tours - Resumes in Jan/Feb

Human Resources Department

The HR team is working on a variety of HR matters, including the following:

- New York family paid leave starting January 1st 2018
- Upgrading new hire process
- Advising employees on maternity leave
- Coordinating workers compensation review with consultant

Facilities and Safety

Facilities :

1-Elevators were inspected with no issues reported. The elevator pits are being scheduled by Otis Elevator Company for cleaning & will cause a service disruption to the elevators. Notice will be given by Otis prior to service.

2-All heating units are in working condition .

3-The lobby vending machines have been placed on timers to satisfy a DOE request.

4-All FDNY violations have been answered with minimum fines imposed.

5-Three new FDNY certifications have been registered with the school

Fire Safety Director F85: Raymond James

Fire Safety Director F85:Tamisha Johnson

Fire (Emergency)Drill Coordinator D10: Valerie Jacobson

6-Exterior light bulb replacements, deep cleaning of classes & bathrooms, floor stripping & waxing are being scheduled for the winter recess 2017

7-School visit from the Workers Compensation Board which resulted in two findings which have since been corrected. A) Maintain a chemical data sheet log B) Place rubber mats in cellar electrical room

Safety :

1-Student altercations continue to ensue.

2-One off property student altercation & student arrest.

3-One student theft report (cell phone).



4-Three student truancy reports.

5-90 PCT reports two (2) local businesses being broken into

5-No major 90 pct, Transit or Housing incidents reported in the area that affects the school.

Accountability and Development

The Accountability and Development Department coordinated website updates, talked with VICE regarding potential film shoots, developed a School holiday card, and is finalizing a description and procedure for Staff Advisors to the Board. The Department also assisted Recruitment with a Google AdWords campaign, worked with Finance on Title I paperwork, and is preparing for the Annual Comprehensive Review due in February.