1. Welcome and Introductions

2. Approval of Board Minutes

3. Burning Flame Award

4. Academic Report
   a. Intervention Programming
   b. Mock Regents and Interim Assessments

5. Enrollment
   a. Home Visits

6. Finance

7. Human Resources

8. Accountability and Development

9. Facilities and Safety

10. Trends and Upcoming Events

11. Adjournment

12. Executive Session
   a. Personnel issue
January Board Report

NYSED Report Card

Snapshot of NYS Report Card History
2017-2018

Intervention Programming

Intervention Style: Literacy Intervention & Math Intervention

- Reading Intervention has 6 focus stations:
  - Reading Comprehension using Achieve3000
  - Writing Workshop using Criterion
  - Fluency using Read Naturally Live
  - Small Group Instruction using Direct Instruction on focus skills
  - Independent Reading using activities created related to focus skills
  - Vocabulary using embedded words from Achieve3000 articles or morphology analysis

Math Intervention has 2 focus stations:

- Direct Instruction using Math180 curriculum
- Independent practice using Math180 program software (focuses on specific student goals & levels)

Intervention Style: Dual Literacy Intervention
Reading Intervention

- Follows same curriculum as everyday reading intervention classes

Math Intervention

- Used STAR data to identify 4 Algebra related skills that are woven into many other areas of mathematics
- Provided Direct Instruction, independent practice using DeltaMath, small group application of word problem annotation strategy (CUBES)
- At the end of each learning cycle, students took a mastery assessment to determine next steps

Percentages of Grades Assessed Dec. 2017

<table>
<thead>
<tr>
<th>Reading</th>
<th>Students Tested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grade 9</td>
<td>89% 251/283</td>
</tr>
<tr>
<td>Grade 10</td>
<td>91% 253/278</td>
</tr>
<tr>
<td>Grade 11</td>
<td>95% 188/198</td>
</tr>
<tr>
<td>Grade 12</td>
<td>79% 155/195</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Math</th>
<th>Students Tested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grade 9</td>
<td>94% 264/282</td>
</tr>
<tr>
<td>Grade 10</td>
<td>90% 249/277</td>
</tr>
<tr>
<td>Grade 11</td>
<td>91% 181/198</td>
</tr>
<tr>
<td>Grade 12</td>
<td>64% 123/192</td>
</tr>
</tbody>
</table>

Data Key:
SS- Scaled Score is calculated based on the difficulty of questions and the number of correct responses.
GE- Grade Equivalent is a norm-referenced score that represents how a student’s test performance compares with other students nationally.
L*- Lexile measures are based on the relationship between two well-established predictors of how difficult a text is to comprehend: semantic difficulty and syntactic complexity (Achieve3000).
Q*- Quantile scores measure math concepts students know and helps to determine what they need to learn next (Math180).
10th Grade STAR Math Data September to December

11th Grade STAR Math Data September to December

12th Grade STAR Math Data September to December

Our Iterations

In second semester we’ve decided to:
- Reduce classroom size to get closer to research-based recommendations.
- Revise curriculum model to align with program fidelity.
- Restructure Dual Literacy Intervention classes to ensure “alternating” work assignments.

Data Driven Instruction

We launched school wide interim and simulated mock Regents assessments.

The Process:

We engaged the school community in actively utilizing student data from the mock Regents:
- One on one meetings to go over data between teachers and Academy Leaders
- Content area and department collaboration to identify areas of improvement and develop strategies that further instruction where necessary
Home Visits

Since October of last year, social workers and student support staff have conducted a total of 27 home visits. 9 of these visits resulted in re-engagement with the school community. Two additional visits resulted in parents reaching out for assistance, whether it be to reengage or discharge their child. Academy leaders and attendance staff identify students for whom home visits are required. Social workers and the student support team are then be dispatched to connect with these families and assist them in helping their child graduate. On each visit, an attendance letter and updated copy of a transcript are made available to each parent/guardian/student. The goal of each home visit is two-fold: 1. to create meaningful connections with the communities in which our students live and 2. to re-engage them with the Williamsburg Charter community. In this vein, the focus of each visit is on getting the student to physically return to school, whether it be to move towards graduation with us or gain assistance in going elsewhere. The thought process behind this is that if we can get them in the building to sit with us and plan for their future, we can get them to stay with us and work towards a successful completion of high school.

Enrollment

ATS vs Powerschool and FTE Count

<table>
<thead>
<tr>
<th>Item</th>
<th>ATS By Grade Level</th>
<th>Power School By Grade Level</th>
<th>FTE (Approximate)</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Pending (-) Declined, LTA’s, Zero-Attended</td>
<td>12</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>9th</td>
<td>284</td>
<td>281</td>
<td></td>
</tr>
<tr>
<td>10th</td>
<td>280</td>
<td>280</td>
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<tr>
<td>11th</td>
<td>200</td>
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<tr>
<td>12th</td>
<td>192</td>
<td>193</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>956</td>
<td>956</td>
<td>937</td>
</tr>
</tbody>
</table>

*Current as of 1/5/18

*Pending, Declined, LTA’s, Zero-Attended - not included in total
ATS 11 Pending - includes 2 graduates awaiting audit
<table>
<thead>
<tr>
<th>GRADE</th>
<th>ADMITS</th>
<th>DISCHARGES</th>
</tr>
</thead>
<tbody>
<tr>
<td>9th</td>
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<tr>
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<td>1</td>
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<tr>
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<td>0</td>
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<tr>
<td>12th</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>2</td>
<td>1</td>
</tr>
</tbody>
</table>

**Finance**

- We are in the process of closing out the six months for the period ended December 31, 2017.
- We are performing a detail review of all counts to be sure nothing is unaccounted.
- As you know, the school still faces a short fall in the Per Pupil revenue.
- There has been some improvement in our enrollment and at present we are about 30 students short.
- We are reviewing all expenses to keep the reduced revenue in line with expenses.
- December finances will be presented at the next board.

**Human Resources Department**

**Recruitment Fairs**

With Charter School Jobs:
- February 3, 2018 (Brooklyn)
- February 10, 2018 (New Jersey)
- March 24, 2018 (Manhattan)

With Hunter College
- March 21, 2018

**Other Updates**

- We are in process of completing the BEDS report
- As its the recruitment season, we are preparing job descriptions to start the recruitment process
- Working on new contracts as we have a few employees who are getting a salary update as they have completed their graduation and are untitled for a salary increase
- Answering questions relating benefits and payroll along with enrolling a few employees in benefits
**Accountability and Development**

The Accountability and Development Department will be working with Leadership, Administration, Data, and Human Resources to complete the Annual Comprehensive Review throughout January and February (the DOE extended the deadline to 2/20).

**Annual Comprehensive Review Timeline:**
- Week of 1/15: Tasks delineated to Leadership and Staff
- Week of 1/22: Data collected, responses created
- Week of 1/29: Finishing touches, report sent to Legal 2/2
- Week of 2/5: Legal reviews
- Week of 2/12: Report Submitted

The Department will also be working with Recruitment and Finance to ensure that the Lottery Information and Quarter 2 Financial Report submissions are completed for the DOE by 2/1.

**Facilities and Safety**

**Facilities:**
- On 12/29/17 at approximately 8pm Room 301 had a sprinkler pipe freeze causing a water flow and a Fire Alarm activation. The FDNY responded. The flow caused damage to the 2nd floor network switches, Fire Pump, Ceiling tiles and the auditorium flooring. An insurance claim is being processed. Damages were logged and an adjustment was made.
- At this time all heating units are operational
- The teachers lounge is presently undergoing renovations

**Safety:**
- A report of one student cell phone and one staff cell phone were reported missing
- No reports of student truancies
- Student altercations have declined

**School Culture Updates**

**School Culture Updates: TRENDS**
- Sexting
- Bullying
- Uniform Violations

**School Culture: Upcoming Events**
- WOW: Women’s March (January 20)
- Self Love Workshop (February 14)
- Day One Workshops (ongoing)
- Student Led Texting and Social Media Awareness (ongoing)
- Advocacy Day (February 6)
- Fundraising Initiatives: NETS (Class of 2021), (Class of 2018) Hot Cocoa, School Dances (ongoing)
- Experimental Learning Trips (ongoing)
- Black History Month Gala (March 9)

**Operations**

- Prepared for January Regents Examination Administration in all core subject areas, including creating room assignments, testing assignments, and proctoring assignments and preparing and distributing exams and supplies.
Exams will be administered and scored from Mon., 1/22 through Fri., 1/26.
Preparation for the Start of Semester 2 on Tues., 1/30 has begun, including preparing Metrocards, and schedules for distribution to students.
Semester 1 Report Cards will be prepared for mailing following the End of Term on Fri., 1/26.
Recruitment continues for the 2017-18 and 2018-19 school years with an Open House on Sat, 1/6 and the Include NYC Family Fair at the Hotel PA on Sat, 1/27.
Operations will also continue to work with Guidance to process any January Graduates.

College Office Update

- 165 Total # of Seniors graduating
- 5 Acceptances so far
- 3 Early Decision
- 89 % of students that have applied to college
- PSAT Data 2016
  - 9th Grade 764
  - 10th Grade 792
  - 11th Grade 820
- PSAT Data 2017
  - 9th Grade 757
  - 10th Grade 784
  - 11th Grade 824

12th Grade and 11th Grade Academy

In Advisory the Class of 2018 is discussing life after high school. We began the month discussing financial literacy, and the importance of maintaining a good credit score. Our January assembly consist of a panel of staff and teachers discussing their college and career high’s and lows and answering questions about Financial Aid, Living on Campus and Studying Abroad.

9th and 10th Academy

The 9th and 10th grade academies held their first assemblies for the new year. The 10th grade assembly had a panel of current seniors and WCHS graduates to talk about their experiences as 10th grader and how their choices (both good and bad) affected their high school experience and post high school life. Both the 9th and 10th grade Student Councils have been meeting weekly and are developing student led events to promote culture and academics for all students.

Instructional Update

- Mock Regents data were distributed and reviewed with teachers to plan on how to teach through and remediate.
- Regular Regents Review sessions are ongoing with our last Saturday review sessions will be on January 20, 2017.
- Regents Cram Sessions will be available for students to throughout Regents Week (January 22-25).