



WCHS Board Meeting Agenda
April 24, 2018
6:00pm

1. Welcome and Introductions
 - a. #ENOUGH Student Walk Out
 - b. Staff Rep Report: Karl Richards
 - c. Student Rep Report: Christopher Francis
2. Approval of Board Minutes
3. Burning Flame Award
4. Academic Report
 - a. Bell Schedule
 - b. 2018-19 Calendar
 - c. Teacher Evaluations
5. Recruitment and Enrollment
 - a. Lottery
 - b. Enrollment Update
6. Finance
 - a. Pay Scale (Teacher)
 - b. Preliminary Budget
7. Facilities and Safety
 - a. Temporary Increase in School Safety
8. Accountability and Development
 - a. NYC DOE Surveys
 - b. Walk Out Protocol
 - c. Title Audit
9. Adjournment
10. Executive Session

April 2018 Board Report

Academic Report

Bell Schedule:

Option 1

PERIOD	MON	Mins	TUE	Mins	WED	Mins	THU	Mins	FRI	Mins
<i>BFAST</i>	<i>7:15 AM</i>	<i>40</i>	<i>7:15 AM</i>	<i>40</i>	<i>7:15 AM</i>	<i>40</i>	<i>7:15 AM</i>	<i>40</i>	<i>7:15 AM</i>	<i>40</i>
1	8:00 AM	45	8:00 AM	45	8:00 AM	35	8:00 AM	45	8:00 AM	75
2	8:50 AM	45	8:50 AM	45	8:40 AM	35	8:50 AM	75	9:20 AM	45
<i>ADVISORY</i>	<i>9:40 AM</i>	<i>15</i>	<i>9:40 AM</i>	<i>15</i>	<i>9:20 AM</i>	<i>35</i>	<i>10:10 AM</i>	<i>15</i>	<i>10:10 AM</i>	<i>15</i>
3	10:00 AM	75	10:00 AM	45	10:00 AM	35	10:30 AM	45	10:30 AM	45
4	11:20 AM	45	10:50 AM	75	10:40 AM	35	11:20 AM	45	11:20 AM	45
5	12:10 PM	45	12:10 PM	45	11:20 AM	35	12:10 PM	45	12:10 PM	75
6	1:00 PM	45	1:00 PM	45	12:00 PM	35	1:00 PM	75	1:30 PM	45
7	1:50 PM	75	1:50 PM	45	12:40 PM	35	2:20 PM	45	2:20 PM	45
8	3:10 PM	45	2:40 PM	75	1:20 PM	35	3:10 PM	45	3:10 PM	45
9	<i>4:00 PM</i>	<i>45</i>	<i>4:00 PM</i>	<i>45</i>			<i>4:00 PM</i>	<i>45</i>	<i>4:00 PM</i>	<i>45</i>

LUNCH PERIODS

GRADE LVL MTGS (Tu/F)

3 = Seniors
4 = Juniors
5 = Sophomores
6 = Freshmen

DEPT MTGS (M/W/Th)

3 = ENG / LAN
4 = MAT / PA
5 = SS / VA
6 = SCI / PE

Minutes per week per class:

Periods 1-8 = (45 x 3) + 75 + 35 = 245 m

Advisory = (15 x 4) + 35 = 95 m

9th Period = (45 x 4) = 180 m

Option 2

PERIOD	MON	Mins	TUE	Mins	WED	Mins	THU	Mins	FRI	Mins
BFAST	7:15 AM	40	7:15 AM	40	7:15 AM	40	7:15 AM	40	7:15 AM	40
1	8:00 AM	45	8:00 AM	45	8:00 AM	35	8:00 AM	45	8:00 AM	60
2	8:50 AM	45	8:50 AM	45	8:40 AM	35	8:50 AM	60	9:05 AM	45
3	9:40 AM	45	9:40 AM	60	9:20 AM	35	9:55 AM	45	9:55 AM	45
4	10:30 AM	60	10:45 AM	45	10:00 AM	35	10:45 AM	45	10:45 AM	45
5	11:35 AM	45	11:35 AM	45	10:40 AM	35	11:35 AM	45	11:35 AM	60
6	12:25 PM	45	12:25 PM	45	11:20 AM	35	12:25 PM	60	12:40 PM	45
7	1:15 PM	45	1:15 PM	45	12:00 PM	50	1:30 PM	45	1:30 PM	45
8	2:05 PM	45	2:05 PM	60	12:55 PM	35	2:20 PM	45	2:20 PM	45
9	2:55 PM	60	3:10 PM	45	1:35 PM	35	3:10 PM	45	3:10 PM	45
10	4:00 PM	45	4:00 PM	45			4:00 PM	45	4:00 PM	45

LUNCH

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4 = ENG / LAN
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6 = SS / VA
7 = SCI / PE

Minutes per week per class:

Per 1-9 exc 7 = $(45 \times 3) + 60 + 35 = 230$ m

Per 7 = $(45 \times 4) + 50 = 230$ m

Per 10 = $(45 \times 4) = 180$ m

Calendar:

Academic Report: Calendar

Holidays
14 DAYS

Labor Day (1)
Rosh Hashanah (2)
Yom Kippur (1)
Columbus Day (1)
Veteran's Day (1)
Thanksgiving (3)
MLK (1)
Lunar New Year (1)
Memorial Day (1)
Eid-al-Fitr(1)

Recess
17 DAYS

Winter Recess (6)
Midwinter Recess (5)
Spring Recess (6)

Professional Development
13 DAYS

Summer PD (8)
Chancellor's PD Days (3)
WHS PD Days(2)

Regents
10 DAYS

August (2)*
January (4)
June (6)
June Review (1)

TOTAL SCHOOL DAYS: 182 DAYS
TOTAL STAFF DAYS: 196 DAYS

Conferences
6 DAYS

Parent Conferences (2)
Student Led Conferences (4)

Orientation
7 DAYS

Freshman (3.5)*
Sophomore (1)
Junior (1)
Senior (1)

Tanishia Williams
Principal



July 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17 Repeating Summer PD Sessions	18 Repeating Summer PD Sessions	19 Repeating Summer PD Sessions	20	21
22	23	24 Repeating Summer PD Sessions	25 Repeating Summer PD Sessions	26 Repeating Summer PD Sessions	27	28
29	30	31				

August 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7 Repeating Summer PD Sessions	8 Repeating Summer PD Sessions	9 Repeating Summer PD Sessions	10	11
12	13 Fre Freshmen Freshmen Bridge	14 Freshmen Bridge Freshmen Bridge Repeating Summer PD Sessions	15 Freshmen Bridge/ Dinner/Sleepover Repeating Summer PD Sessions	16 Regents Freshmen Bridge Repeating Summer PD Sessions	17 Regents	18
19	20 Team Building Room Plans	21 Team Building	22 Sophomore Orientation Star Testing	23 Junior Orientation Star Testing	24 Senior Orientation Star Testing	25
26	27 First Day of School 2pm Dismissal	28 2pm Dismissal	29 2pm Dismissal	30 2pm Dismissal	31 2pm Dismissal	School Days: 5 5/180

September 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3 No School Labor Day	4 Meet the Teachers Family Day Cookout	5	6	7	8
9	10 School Closed Rosh Hashanah	11 School Closed Rosh Hashanah	12	13	14	15
16	17	18 Curriculum Night	19 School Closed Yom Kippur	20	21	22
23	24	25	26	27	28	29
30						School Days: 16 21/180 21/180

October 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
7	8 School Closed Columbus Day	9	10	11	12 Progress Grades Due Trimester 1	13
14	15	16	17 Parent/Teacher Conferences	18 Parent/Teacher Conferences	19	20
21	22	23	24	25	26	27
28	29	30	31			School Days: 22 43/180 43/180

November 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6 Chancellor Conference Day No School for Students	7	8	9	10
11	12 No School Veteran's Day	13	14	15	16	17
18	19	20	21 No School	22 School Closed	23 School Closed	24
25	26	27	28	29 End of Trimester 1	30	School Days: 17 60/180

December 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5 Student Led Conferences Wednesday Schedule	6 Student Led Conferences Wednesday Schedule	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24 Winter Recess	25 Winter Recess	26 Winter Recess	27 Winter Recess	28 Winter Recess	29
30	31 Winter Recess					School Days: 15 75/180

January 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 Winter Recess	2 Professional Development No School for Students	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21 School Closed Dr. Martin Luther King Jr. Day	22 Regents Progress Reports T2	23 Regents	24 Regents	25 Regents	26
27	28 Chancellor Conference Day No School for Students	29	30	31		School Days: 19 94/180

February 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5 No School Lunar New Year	6	7	8	9
10	11	12	13	14	15	16
17	18 Midwinter Recess	19 Midwinter Recess	20 Midwinter Recess	21 Midwinter Recess	22 Midwinter Recess	23
24	25	26	27	28		School Days: 14 108/180

March 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7	8	9
10	11	12	13	14 End of Trimester 2	15 Professional Development No School for Students	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						School Days: 20 128/180

April 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19 Spring Recess	20
21	22 Spring Recess	23 Spring Recess	24 Spring Recess	25 Spring Recess	26 Spring Recess	27
28	29	30				School Days: 16 144/180

May 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3 Progress Report Trimester 3	4
5	6	7	8 Student Led Conferences Wednesday Schedule	9 Student Led Conferences Wednesday Schedule	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27 No School Memorial Day	28	29	30	31	School Days: 22 166/180

June 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3 Global II Regents	4 No School Eid-al-Fitr	5	6 Chancellor's Conference Day No School for Students	7	8
9	10	11	12	13	14	15
16	17	18 Regents	19 Regents	20 Regents	21 Regents	22
23	24 Regents	25 Regents	26 Last Day	27 Graduation (AM)	28	29
30						School Days: 16 182/180

Uniforms:

Staff "Uni-Forum" Roundtable was held on Wednesday, April 11th and brainstormed the following:

- Immediate Solutions
- Improvements for 2018-19

Results:

- Student and Teacher Uniform Reset
- Acquiring inventory to create a "uniform rental station"
- Daily uniform detentions (teachers have expressed an interest in volunteering)
- Establishing a student roundtable to hear their thoughts
- Creation of a "Lottery"- a raffle that allows students in uniform each day the chance to be rewarded for adhering to expectations.
- Locker Reset for 2018-19 (providing students with more accessible locker locations)

Teacher Evaluations:

- Classroom observations and feedback were completed starting January 30th ending April 18th
- Teachers received feedback on instructional delivery, adherence to school initiatives and a review of course documents
- Probationary status was determined by: NYS Teaching Certification status, and evaluations scores.
- Meetings with Ms. Williams were held to discuss evaluations

- Probationary Status and Intent Letters were given to teachers on April 20th

Recruitment and Enrollment

Lottery:

Round 1 of Lottery occurred on April 10, 2018.

52 families were in attendance.

220 students accepted their seats.

209- 9th grade

10th grade

4- 11th grade

5- 12th grade

The school will hold 5 days of Open Houses and Star Testing for accepted students 3 days during the week and 2 Saturdays.

Recruitment:

During Spring Break:

- Ms. Alcantara and Ms. Martin visited community centers and YMCA's in the Bushwick and Williamsburg Area
- Ms. Martin visited a church (Pentecostal House of Prayer) spoke in between youth choir rehearsal and service.
- Very informative- Families were not familiar with our school.

Enrollment:

- March 1- Now: 12 students were enrolled- Some are coming back from YABC some are transitioning from other schools or other states.
- Between March 13 and April 16 we had 4 students graduate with a Regents Diploma.

Powerschool	ATS	FTE
947	945	896

Finance

Teacher Pay Scale:

Teachers Pay scale

Teachers Payscale 2017-2018			
Years	BA	MA	MA+30
1	54,000	60,704	67,405
2	55,073	61,777	68,478
3	55,529	62,233	68,934
4	56,333	63,037	69,738
5	57,029	63,733	70,434
6	57,776	64,480	71,181
7	60,411	67,115	73,816
8	67,547	74,251	80,952
10	76,291	82,995	89,696
13	78,682	85,386	92,087
15	83,728	90,432	97,133
18	85,053	91,757	98,458
20	94,846	101,550	108,251
22	100,357	107,061	113,762

Teachers Payscale 2018-2019			
Step	BA	MA	MA+30
1	56,711	63,751	70,789
2	57,838	64,878	71,916
3	58,317	65,357	72,395
4	59,160	66,200	73,238
5	59,891	66,931	73,969
6	60,676	67,716	74,754
7	63,443	70,483	77,521
8	70,937	77,977	85,015
10	80,120	87,160	94,198
13	82,631	89,671	96,709
15	87,931	94,971	102,009
18	89,322	96,362	103,400
20	99,607	106,647	113,685
22	105,394	112,434	119,472

Teachers Payscale Increase 2018/19						
Step	BA	%	MA	%	MA+30	%
1	2,711	5%	3,047	5%	3,384	5%
2	2,765	5%	3,101	5%	3,438	5%
3	2,788	5%	3,124	5%	3,461	5%
4	2,827	5%	3,163	5%	3,500	5%
5	2,862	5%	3,198	5%	3,535	5%
6	2,900	5%	3,236	5%	3,573	5%
7	3,032	5%	3,368	5%	3,705	5%
8	3,390	5%	3,726	5%	4,063	5%
10	3,829	5%	4,165	5%	4,502	5%
13	3,949	5%	4,285	5%	4,622	5%
15	4,203	5%	4,539	5%	4,876	5%
18	4,269	5%	4,605	5%	4,942	5%
20	4,761	5%	5,097	5%	5,434	5%
22	5,037	5%	5,373	5%	5,710	5%

Preliminary Budget:

Facilities and Safety

Facilities :

- The building continues to have issues with the exterior windows leaking during heavy rainfall
- All heating units are operational and are prepared for seasonal shut-down
- Department of Buildings Elevator Inspector visited the facility on 4-13-18 and issued tww (2) violations for the maintenance of the elevator pitts and for no Data tag located in the elevator machine room

Safety :

- A temporary addition to the Safety team was made to assist the Safety Department in lieu of active shooter incidents.
- There were reports of four (3) student altercations on property and (4) off property - NYPD reports were made by the complainants
- No Fire Department, Environmental Control Board or Health Department visits were made to the school for the month

Accountability and Development

NYC DOE Surveys:

NYC DOE Surveys (Due April 20)

- GOAL 50% in all areas
 - Teacher Response Rate
 - 2017: 85%
 - 2018: 89%
 - Student Response Rate
 - 2017: 73%
 - 2018: 90%
 - Parent Response Rate
 - 2017: 50%
 - 2018: 50% on DOE website - Operations received more evening of 4/20/18 at SLCs - DOE website hasn't updated yet

Student Walkouts:

In response to the walkout on 3/14 and in preparation for the walkout on 4/20, the Accountability and Development Department worked with School Counsel and Administration to develop a protocol for school walkouts moving forward. A&D also assisted with a letter to the NYC DOE, drafted a letter to WCHS parents and guardians, and created a press release describing the school walkout and events on 4/20.

2017-2018 LEA Desk Review Due May 8, 2018:

NYSED is conducting a Desk Review of WCHS to determine compliance with requirements outlined in the federal Elementary and Secondary Education Act (ESEA) and New York State Commissioner's Regulations. They are collecting programmatic and fiscal requirements for Title I and Title 2.

Operations

- Collaborated with Enrollment and Recruitment Committee to conduct the 2018-19 student admissions lottery and enrollment on 4/10/18.
- Continued to register lottery winners and waitlist applicants as appropriate through SchoolMint and daily office hours.
- Issued Quarter 3 Report Cards and generated mailings to families detailing June 2018 Regents Exam schedules and Regents Review sessions