



WILLIAMSBURG
CHARTER HIGH SCHOOL

WCHS Board Meeting Agenda
October 30, 2018
7:30pm

1. Welcome and Introductions
2. Approval of Board Minutes
3. Burning Flame Award
4. Head of School and Academy Leader Report
 - a. Off-Track Students Update
5. Head of Operations Report
 - a. Enrollment and Recruitment
6. Finance
7. Accountability and Development
 - a. Renewal Update
 - b. Board Development
8. Adjournment
9. Executive Session



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October 2018 Board Report

Head of School and Academy Leader Report **Off-Track Update**

- October Student Academic Support Meetings-Guidance Counselors and Academy Leaders (off-track, regents push, and advance regents push)
- On-going parent meetings
- Updated Transcripts- Decrease of off track students in all grade levels

Head of Operations Report **Recruitment and Enrollment**

Recruitment:

- **Virtual Outreach**
 - **RSVP Link on WCS website**
 - **21 RSVP's for 11/3 as of 10/29**
 - **3 RSVP's for 12/1 as of 10/29**
 - **Event on Facebook Page for Open House 11/3**
 - **Flyer posted on Instagram for Open House 11/3**
 - **Mail Chimp Campaign sent to -**
 - Middle School students from the HS Fairs, recent calls and Open Houses
 - Parents that have RSVP'd to our next open house
 - Parent coordinators and guidance counselors from our feeder schools
 - DYCD - Beacon and Cornerstone organizations
- **Physical Outreach**
 - **Visited DOE Family Enrollment Centers -**
 - Long Island City
 - Downtown Brooklyn
 - Lower East Side
- **Fairs Attended**
 - Wednesday, October 24 - East New York Middle School of Excellence High School Fair - **44 signed in**
 - Saturday, October 27 - Schoolfest @ MS 126 - **7 signed in**
 - Monday, October 29 - In House High School Fair at Fort Greene Preparatory Academy - **58 signed in**
- **Upcoming Outreach**
 - **10/30/18**
 - **CBOs in Williamsburg/Bushwick**
 - Ridgewood Bushwick Youth Center

- Wediko Children Services
 - Beacon Community Center - SCO
 - El Puente Beacon Program de Williamsburg
 - North Brooklyn YMCA
 - Brevoort Houses Cornerstone
 - **NYC Parks Dept Rec Centers**
 - Metropolitan Recreation Center
 - McCarren Play Center
 - **Local businesses**
 - **Local places of worship**
- 11/3/18
 - **Monthly Open House at WCHS**

Enrollment as of 10/30/18:

Powerschool	ATS	FTE
939	940	921.65

Weekly Enrollment Data

- (a) current enrollment based on FTE and ATS
- (b) how many are students that never attended
- (c) how many students discharged in the week prior
- (d) how many applications are in process but not fully enrolled
- (e) how many students on the waitlist

<i>Enrollment 2018-19</i>	1-Oct	15-Oct	22-Oct	26-Oct	30-Oct
FTE	921	921	922.63	923.23	921.65
ATS	949	946	939	940	940
PowerSchool	947	947	939	941	939
Never Attended	35	26	18	18	18
Discharged the Prior Week	8	3	3	3	2
Admitted the Prior Week	5	2	4	3	2
Applications in Process	8	6	7	5	5
Waitlist	1	1	0	2	2

Finance

WCHS Financial Update October 30, 2018

As of September 30, 2018, total collected revenue for the period is \$4,204,746 million and total expenses for the period is \$3,292,995 million.

Total excess of revenue over expenses as of September 30, 2018 is 911,751.

Total Assets	\$14.3million
Total cash	\$9.7
Total Fixed Assets	\$2.2
Building Deposit	\$1.5
Total Liabilities	\$10.6(*)

* Primarily – Deferred Rent of \$8,694,860 million.
