

WCHS Board Meeting Agenda March 19, 2019 6:00pm

- 1. Welcome and Introductions
 - a. Burning Flame Award
 - b. New Student Advisor to the Board
 - c. Bathroom Beautification Project
- 2. Approval of Board Minutes
- 3. Staff Advisor to the Board
- 4. Student Advisor to the Board
- 5. Head of School and Academy Leader Report
 - a. STEM Strategies Update
 - b. Black History Month Review
 - c. Evaluations
 - d. Summer School Update
 - e. Women's History
- 6. Head of Operations Report
 - a. Lottery Update
 - b. Marketing Materials
- 7. Recruitment and Enrollment
- 8. Human Resources
- 9. Finance
 - a. Budget Update
- 10. Facilities and Safety
- 11. Accountability and Development
- 12. Adjournment
- 13. Executive Session



Board of Trustees Meeting

March 2019

The Burning Flame Award







The Burning Flame Award



Ayisha Gomez, Recruitment Coordinator

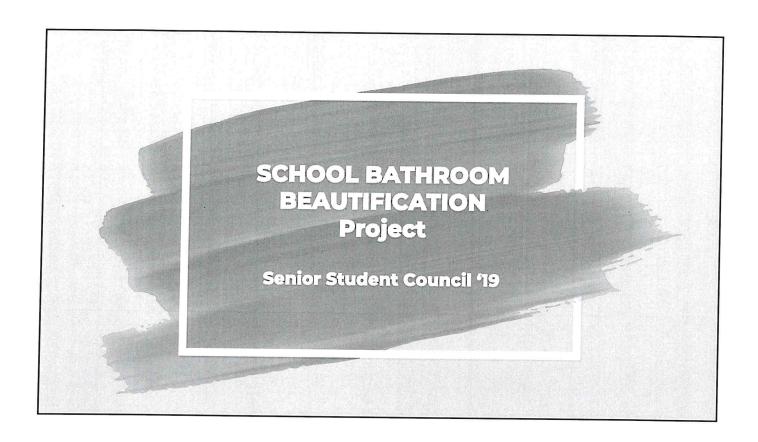


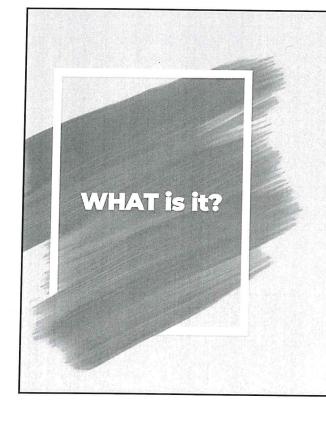
Student Advisor to the Board

• Introducing Tatyana Clement, Junior





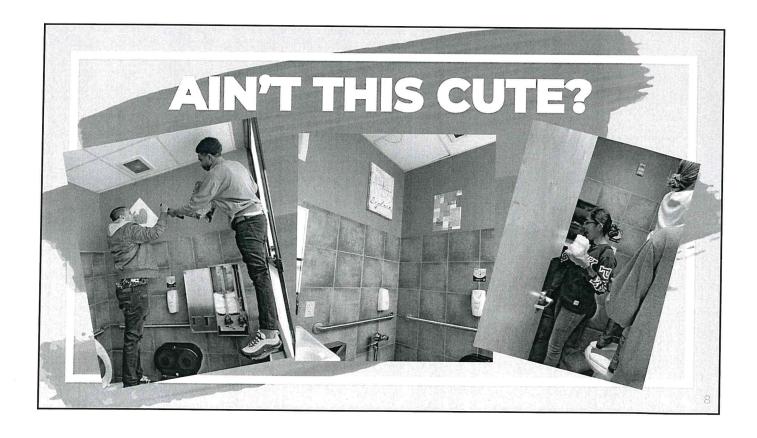


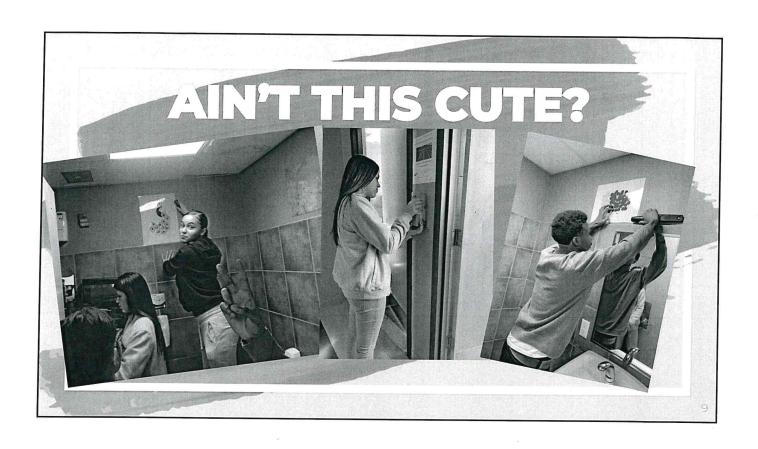


As Senior Student Council, we wanted to improve all the bathrooms for our school. Our goal was to make these bathrooms cleaner, provide access to feminine hygiene products, and of course beautify them. The Senior Student Council wanted to leave behind something that brought comfort to our students.



- We hoped to create a safe, clean, and welcoming space at school.
- We hoped to provide feminine hygiene products so our girls can be confident and comfortable.
- We hoped to make a change so you can too.









Many of our students experience a monthly menstrual cycle so we should talk about it!

Let's make school as comfortable as we can for everyone!

- Promote hygiene!
- Promote self confidence!
- Promote comfort!

11

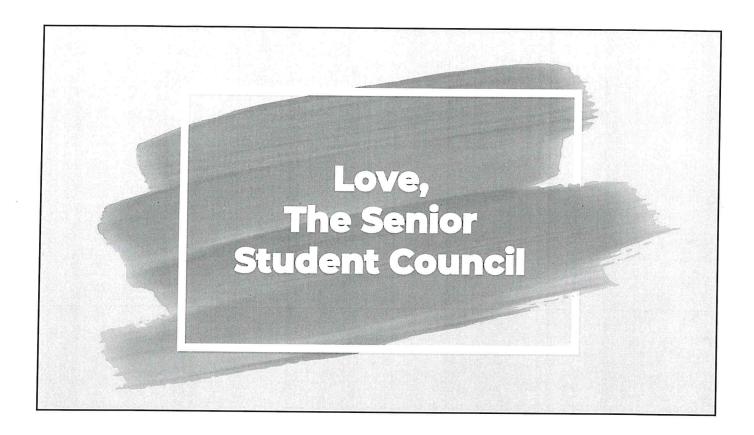
How will we take care of it?

We will...

- Respect the products
- Take one at a time and only when needed
- → Treat our bathrooms like our homes

We will not...

- → Waste the products
- → Vandalize the decorations



Staff Advisor to the Board

- How to Contact
 - o <u>krichards@thewcs.org</u>



Student Advisor to the Board

• Senior: Tra-Vaughn James

• Junior: Tatyana Clement



Head of School and Academy Leader Report

STEM Strategies Update

All Students are slated to take the SAT and PSAT on March 27th

Black History Month Gala took place on March 8th

Women's Herstory Programs are underway

Student Leadership Initiatives are going strong

All classroom observations have been completed



WCHS CELEBRATES WOMEN'S HERSTORY



WE MAKE SOMEONE HAPPY!

"I FEEL POWERFUL WHEN..."









Summer School Update

Internal postings have concluded.

Regents Proctor: 28 applicants

Summer APEX Teacher: 7

Summer Counselors: 4

Summer Regents Review: 25

Summer Regents Review Supervisor: 2

Summer School Intensives: 15

Summer School Principal: 6

Summer School Teachers: 38



Head of Operations Report



- Conducted mid-year staff reviews and charter-based goal setting for direct reports; Supervisors in process of finishing mid-year reviews
- Finalized Summer Calendar for Non-Instructional Staff and created Summer School Planning Timelines
- Collaborated with Counselors, SNAS and Data Departments to generate and disseminate Trimester 3 schedules for 3/18/19 Trimester 3 start date
- Trimester 2 Report Cards and Parent Bulletin to be issued by 3/22
- Distributed DOE Student (3/11) and DOE Parent Surveys (3/18) for collection prior to April 3rd Deadline. Response rates TBD
- DOE Teacher Survey Response Rate at 90% as of 3/14
- Working with Finance to spend FAMIS funds by 3/22 (NYSSL-\$3,922, NYSTL-\$40,748, NYSLIB-\$1,708)
- Created SAT Day Schedule for 3/27 in concert with SNAS & College Office

Lottery Update



- Important Dates
 - 2019-20 Lottery Application Deadline: Mon., April 1 at 6pm
 - o 2019-20 Lottery Date: Tues., April 2 at 6pm
 - o Round 2 DOE High School Fair: Sat., Mar. 30 & Sun., Mar 31 11am-2pm
- Lottery Planning Team includes Instructional & Operational staff and meets weekly
- Independent Lottery Master will be a Representative from NYGAV; All Board members are invited to attend!
- Lottery Numbers
- Current PowerSchool HeadCount = 910 as of 3/18/19

9th Gr. / 2022	10th Gr. / 2021	11th Gr. / 2020	12th Gr. / 2019	2018 & prior
227 / 190	308 / 238	144 / 210	231 / 253	38

Physical Advertising

El Dario, Vanguard Postcard, Family Magazine, AMNY bi-weekly ad and an ad in AMNY Charter Schools Guide.

The Williamsburg Charter High School



The Williamsburg Charter High School unites youth, families, staff, teachers and the community at-large in providing young people with the tools necessary to make sense of the world, preparing them in their journey to become citizens of the local and global community.

Young people will accomplish this through participation in a liberal arts ducation that includes language. literature, writing, science, history, mathematics, the visual and

performing arts, technology and explorations in disciplines designed to teach justice, independent thinking, respect and compassion for themselves and others as well as the skills of critical thinking, communication and research.

ATTEND AN OPEN HOUSE!

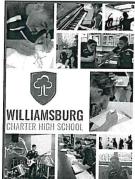
Saturday, March 9, 2019 at 10 AM aturday, March 23, 2019 at 10 AM RSVP at www.thewcs.org/apply.php

APPLY NOW!

Visit www.thewcs.org/apply.php to apply for the 2019-2020 school year lottery! Applications due April 1st at 6pm!

FOLLOW US!

Facebook.com/williamsburgchs Instagram.com/williamsburgcharter Twitter.com/williamsburgchs



Williamsburg Charter High School

WCHS Ofrece:

- Clases de Advanced Place
- Servicios de educación especial (SPED) y inglés como nuevo idioma
- (ENL)
- Selección de cursos impulsados por los estudiantes
 - Artes visuales y escénicas, actividades extracurriculares y atletismo

Visite www.thewcs.org/apply.php ¡APLIQUE AHORA! ¡Última oportunidad de aplicar para la loteria, es el 1ro de abril a las 6 PM!

ASISTIR A UNA CASA ABIERTA: Sábado 9 de marzo 2019, a las 10 AM Sábado 23 de marzo 2019, a las 10 AM Reserve en www.thewcs.org/apply.php

Facebook.com/williamsburgchs Instagram.com/williamsburgcharter Twitter.com/williamsburgcharter





WILLIAMSBURG

(WCHS) is still accepting applications for the 2018-2019 school year!

WCHS offers:

- cial Education (SPED) English as a New Iguage (ENL) services

APPLY NOW

s may apply to our school using the fol www.thewcs.org/apply.php

Families may also RSYP to the mert Open Houses using the link above for the following dates: cember 1, 2018 + January 12, 2019 + February 2, 2019 10am - 12pm



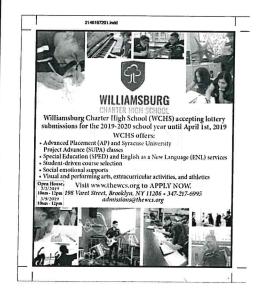


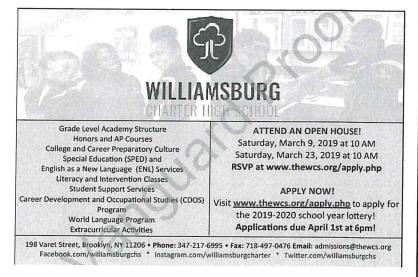


Marketing Update

Physical Advertising

El Dario, Vanguard Postcard, Family Magazine, AMNY bi-weekly ad and an ad in AMNY Charter Schools Guide.





Physical Advertising - Brochure

PRE-COLLEGE 8 INTERNSHIP PROGRAMS

College Now
18 CUNY campuses offer school-year
and summer courses

Futures & Options Internship s youth with real-world work experience Professional-level internships and resume building

Syracuse University Project Advance
'Dual-Enrollment' program for college credits

THE COLLEGE OFFICE

on 1 Planning and Application Assistance Weekend workshops for parents
Weekly visits from Colleges & Universities
In School SAT Prep Courses



OPEN HOUSE DATES:

Saturday, November 3, 2018 - 10 AM Saturday, December 1, 2016 - 10 AM Saturday, December 1, 2018 - 10 AM Saturday, February 2, 2019 - 10 AM Saturday, March 9, 2019 - 10 AM Saturday, March 9, 2019 - 10 AM Saturday, March 23, 2019 - 10 AM Saturday, April 6, 2019 - 10 AM Saturday, April 13, 2019 - 10 AM Saturday, May 4, 2019 - 10 AM Saturday, May 4, 2019 - 10 AM

RSVP required for all open house dates listed. To attend, please visit our website, www.thewcs.org/apply.php

APPLICATION DEADLINE: Monday, April 1st, 2019 at 6 PM

LOTTERY: Tuesday, April 2nd, 2019 at 6 PM

B



Brooklyn, NY 11206 (718) 782-9830

Ø **☑** f in

LIFE AT WCHS

EXTENDED SCHOOL SCHEDULE

Tuesdays, Thursdays & Fridays: 7.55AM - 3:55PM Wednesdays

0



HIGHER STANDARDS um passing grade of 70

GRADUATION REQUIREMENTS Minimum for Regents Diploma) 1 English Regents

1 Math Regents 1 Science Regents 1 Social Studies Regents

Courses	Distants	Reports Distance	Advenced Augung with Honors	Ending Distort
English				
Semel Se				
Math		6		
Server		•		
Language		1	•	1
Arts	1	2	,	2
Phys Ed			4	
Health	1		1	
(iectives	1	,	,	,

LIFE AT WCHS continued...

28.8% 17.8% 79.1% AL.



WCHS Courses & Extra Curricular Activities

COLLEGE CREDIT COURSES

SPECIAL EDUCATION (SPED) & COMPREHENSIVE LITERACY PROGRAM

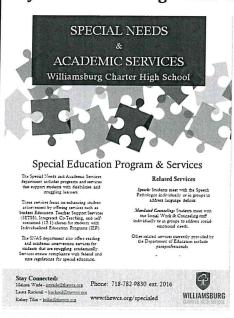
COMPREHENSIVE LITERACT PRODU Resource Room Integrated cort-raching Self-contained core classes Speech and Language Hearing Specialist (prodied by the DOE) Reading Specialist Academic Intervention Specialists

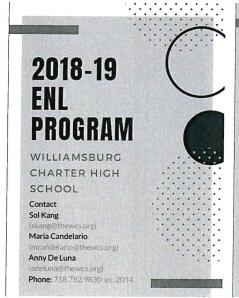
LEADERSHIP OPPORTUNITIES AND CLUBS

National Honor Society Principal's Ambassadors (5)

Marketing Update

Physical Advertising - SNAS and ENL Flyers







ENL classes are designed based on English language proficiency level and grade level

AFTER SCHOOL

CLUB

HOMEWORK & STUDY Students can come to Rm. 220 to complete their homework and

incomplete assignments, Also, they can study for quizzes and State exams.

PUSH-IN/ PULL-OUT

CORE CONTENT AREA CLASSES ENL teachers support students in

core content area classes by pushing in and/or pulling out of their classrooms.

REMIND

STAY CONNECTED Enter: 81010

Text this message: @enlparents . .

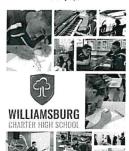
Email Marketing

- Email blasts sent out to our mailing list gathered at DOE Fairs and open houses
- 323/563 opened
- 40 clicked



Leading Brooklyn Charter High School Wants You!

Future world leaders, future Nobel Prize winning scientists, future lacar nominees, and top attrietes, Williamsburg Charter High School is vasing for your



WCHS Offers

- Advanced Piscement (AP)
 Syracuse Universe Project Advance (SUPA) classes
 Special Education (SPED)
 English as a New Language (ENL) services
 Student-driven course selection
- Social emotional supports
 Visual and performing ans, extracurricular activities, and athletics

Are you currently an 8th grade student seeking high school options?

Click below to apply for the 2019 - 2020 school year.

Application deadline for the 2019 - 2020 admission lottery is

April 1st at 6pm!

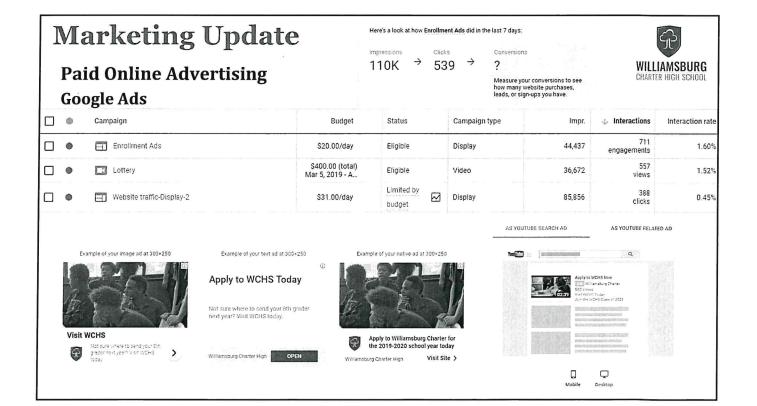
Click Here to Apply Now!

Open House for All Interested Students

Join us at our next open house for more information about Williamsburg Charter High School. Open houses and school tours happen monthly. See the flyer for our next date and RSVP!



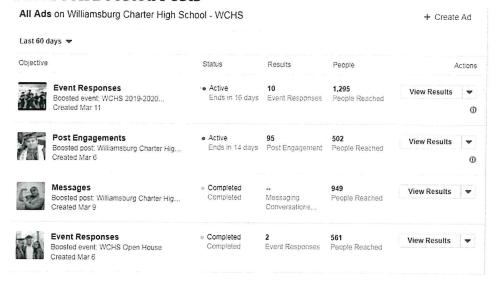
Click Here to RSVP!







Paid Online Advertising Facebook Boosted Posts





Marketing Update Paid Online Advertising Facebook Campaigns Amount spent o St228.83/51,000.00 RECENT 0 → Amount Spent o S425.87 × 751.74% Impressions o 76,075 × 1,343.82% S5 × 185% AT,142 × 865.10% S425.87 × 751.74% Mar S M

WILLIAMSBURG



Paid Online Advertising

Niche Premium Profile







From Williamsburg Charter High School

The Williamsburg Charter High School unites youth, families, staff, teachers and the community at large in providing young people with the tools necessary to make sense of the world, preparing them in their journey to become citizens of the local and global community.

Young people will accomplish this through participation in a liberal arts education that includes language, literature, writing, science, history, mathematics, the visual and performing arts, technology and explorations in disciplines designed to teach justice, independent thinking, respect and compassion for themselves and others as well as the skills of critical thinking, communication and



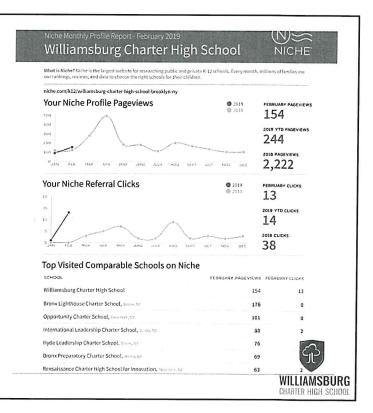


Marketing Update

Paid Online Advertising

Niche Premium Profile

- Monthly Report will help us decide whether or not premium profile is helping the school
- Here is an example of our data from February - before our paid profile began





Free Events Listings

- Facebook
- ClassifiedAds.com
- Google My Business: Setup Google My Business Page and posted eventwill now pop up every time you Google our school
- Yelp: Setup our Yelp Business page and posted event
- Eventbrite
- Abc7
- NY1
- NBC4
- Brooklyn Paper

Google My Business Page

From Williamsburg Charter High School

The Williamsburg Charter High School unites youth, families, staff, teachers and the community at large in providing young people with the tools necessary to make sense of the world, preparing them in their journey to become citizens of the local and. More



Williamsburg Charter High School on Google



Apply by 4/1 at 6pm for the 2... Apr 1, 6:00 PM - 8:00 PM Williamsburg Charter High 4 days ago

Learn more



à Visible



Marketing Update

Free Events Listings

- <u>Pix11</u> SpinGo which also populates across these events listings:
 - o PIX11
 - o SocialZone Event Guide
 - o NewsLl.com Events
 - o OnNYCity.com
 - o New York Events
 - o Social in Newark
 - o Social in New York
 - o Social in Manhattan
 - o Social in Staten Island
 - o Social in the Bronx
 - o Social in Brooklyn

- o Social in Queens
- o Queens Ledger
- o Greenpoint Star
- o Glendale Register
- o The Villager
- o Chelsea Now
- o <u>Leader Observer</u>
- o <u>Downtown Express</u>
- o SpinGo.com
- o Forest Hills Times
- o Long Island City Journal
- o Queens Examiner
- East Villager News
- NY Social Agenda
- o <u>Brooklyn Downtown Star</u>
- SpinGo NYC





Recruitment and Enrollment as of 3/15/19

 Powerschool
 ATS
 FTE

 909
 908
 910.75

18 applications
Since 1954

School Mint Applications

Total Applicants for 2018-19: 895

Applicants Enrolled: 280

Current Waitlist: o

Enrollments in Process: 5

Total Applicants for 2019-20: 441

Total Applicants at 2018-2019 March Meeting: 527, but meeting occurred after the NYC DOE Fairs, which are March 30 and 31 this year

Recruitment and Enrollment

Virtual Outreach

RSVP Link for Open Houses on WCS website

- 17 RSVPs for 3/23 as of 3/18
- MailChimp Campaign sent out 3/16 at 2:33pm

Physical Outreach

- WCHS hosted a tour for 33 students from Bed-Stuy New Beginnings Charter School on Thursday, March 7th
- Saturday, 3/9 Open House
 - 15 families attended and 14 completed applications on SchoolMint
- Presented at a Parent's Association meeting on Thursday,
 March 14th, at IS 291, two parents interested in attending to next open house

 WILLIAMSBURNER HIGH SER

Recruitment and Enrollment

Upcoming Outreach

- Saturday, March 23, WCHS Open House
- Saturday, March 30 and Sunday, March 31, Round 2 High School Fair
- Email blasts through the Daily News to 60,000+ families in our top feeder zip codes
 - 11206, 11221, 11385, 11231, 11208, 11207, 11211, 11213, 11233,
 11212
 - o Adults with children ages 8 through 17
 - o Price: \$2200
- Middle School Parent Teacher Conference March 26 and 27
 - o Tabling at MS 126, TBD



Human Resources: Overview

- Currently evaluating Mid-year data. Midyear letters March 25th-31
- Planning sequels to both excellent all-staff PD sessions on LBGTQIA in Inclusive Schools and Mental Health - Youth
- 403b 'seminar' workshop PD is scheduled April 10
- Reviewing Agreement templates for 2019



Human Resources: Recruiting active candidates

- Shared support staff
 - An HR associate for work for HR and Finance
 - A student information systems person who can also assist student recruiting
- Summer School staff for positions not filled by our teachers
- Indeed and jobs@wchs.org good yield of active candidates
- Upcoming Job Fairs low yield, \$ adding up

Sat Feb 9 Great Oaks Charter School
Sat Mar 16 Progressive Public Charter School Job Fair for Teachers of Color
Sat Apr 6 Metro NY Teachers College Job Fair (K12Conect)
Mon Apr Teachers College Virtual Job Fair
Sat May 11 Ascend Job Fair
Sat Jun 1 Harlem Children's Zone Job Fair



Finance

WCHS Financial Update March 19, 2019

As of February 28, 2019, total collected revenue for the period is \$10,918,104 million and total expenses for the period is \$10.527,891 million.

Total excess of revenue over expenses as of February 28, 2019 is \$390,213.

Total Assets	\$15.1 million	
Total cash	\$10.8	
Total Fixed Assets	\$2.2	
Building Deposit	\$1.5	
Total Liabilities	\$11.9(*)	

^{*} Primarily - Deferred Rent of \$9,007 million.



Facilities

- All heating units are operational
- 2. Department of Building permits are pending for the scaffold erection and window leak repairs
- 3. Elevators are both operational and scheduled for the Department of Buildings mandatory emergency brake service upgrade in July 2019
- 4. Building owners working on one ECB notice for a Required Report of Critical Examination. In regards to the exterior condition of the building rooftops and walls
- 5. Building owners working on one ECB notice for Filing a Benchmark Report of Energy Use
- 6. One visit from Health Department on 3/19/19 with no violation issued. One warning issued to clean one vent
- 7. One visit from the FDNY on 3/18/19 with no violations issued
- 8. No NYPD or EMS visits to the school



Safety

- 1. No reports of student altercations on or off property
- 2. No NYPD truancy reports
- 3. Cafeteria monitoring is still active
- 4. Random selective bag inspections are active
- 5. April 1st 2019 operation "Mandatory Uniform" goes into effect



Accountability and Development

- Marketing Update (see earlier)
- Lottery 4/2: 1 Board of Trustee attend
- Scholarship Fundraising \$5,000 from Building Hope
 - o Letter also sent to: Brooklyn Nets and New York Yankees
 - Aggregating list of local banks, businesses, former donors, developers to send ask to week of 3/25
- Spage Usage
 - Rachel Inquirer
 - o Recording Studio
- Upcoming Accountability Deadlines
 - o CRDC

