

PARENT LEADERSHIP COUNCIL MEETING

**COME JOIN US! WE WILL HAVE
OUR PLC ELECTIONS AND
WORKSHOP ON ACCESSING YOUR
COMMUNITY.**

**WE WILL DISCUSS SCHOOL NEWS,
UPCOMING EVENTS, ELECT OUR
NEW PLC AND HAVE COMMUNITY
ORGANIZATIONS PRESENT THEIR
PROGRAMS WITH RESOURCES.**

*** THE CENSUS WILL BE HERE TO
DISCUSS JOB OPPORTUNITIES AND
WHY THE CENSUS COUNTS*
SEE MS. PINK YOUR PARENT
COORDINATOR FOR FURTHER
INFORMATION.**

**OCTOBER
15th, 2019**

**5 :00 PM
IN THE
LIBRARY**

WILLIAMSBURG CHARTER HIGH SCHOOL

198 VARET STREET BROOKLYN, NEW YORK 11206

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Meeting Title:	Parent Meeting / Accessing your Community/ PLC Election
Date / Time Start / Location:	October 15 th , 2019 5pm Library
Date / Time Finish / Location:	October 15 th , 2019 7:45pm Library
Staff Attendees:	Melody Pink, Bau Nguyen
PLC Member / Parent Attendees:	Chevonna Hardy (President) Cheryl McFadden (Vice- President); Refer to Sign In Sheet
Minutes By:	Melody Pink (Parent Coordinator)

- I. **Welcome from our Parent Coordinator Ms. Pink & PLC President Chevonna Hardy – Discussion on PLC Elections and voting process.**
- II. **School News was discussed by Ms. Pink. She shared all of the upcoming events especially the importance of attending Parent Teacher Conference & participating in the PLC Flea Market Fundraiser on October 23rd, 2019 between 3-6pm.**
- III. **Presentation from the Census Bureau (Mr. James C. Tillman) discussing the importance of the Census and where the money is allotted within the community & offering jobs to parents that were interested in employment.* Material was passed out to the families.**

- IV. Presentation from OBT / Opportunities for a Better Tomorrow (Carolina Hernandez), discussing trade school programs, English for speakers of other languages (ESOL) classes, immigration services, financial literacy, career services, and work readiness. All programs are free.
- V. Presentation from Chop & Chops Mixed Martial Arts Program (Sechel Vicens), discussing the various programs offered. All WCHS students will get 2 free classes and adult will get one free class to see if they like the program.
- VI. Ms. Pink reminded families of the next PLC Meeting on November 19th, 2019, where we will have a Fitness Presentation and Family harvest Meal. She also encouraged families to bring a meal to share.



OUTCOMES AND PARENT SUGGESTIONS

The Outcomes of our Parent Meeting are:

- Parents stated that the presentation from the Census Bureau, OBT and Chop & Chops was amazing. Parents had the opportunity to apply for employment with the Census Bureau.
- Parents suggested more workshops from Ms. Pink; they like the topics being presented and look forward to upcoming meetings.
- Election results are as follows:
President – Chevonna Hardy
Vice President – Cheryl McFadden
Secretary- Roxanne Liverpool



WCS (PLC) Parent Leadership Council Description of Roles & Responsibilities:

President – Chairs all meetings of the PLC Association. Set the Agenda for Meetings and run the meeting. Welcome and involve new Members. Write regular newsletters in cooperation with the Secretary. Work with Parent Coordinator to plan events and parent workshops. Attend monthly Board Meetings. Meet with Principal Samson/ the Treasurer to agree PLC financial commitments for the year.

Vice President – Performs all duties of the President in his/her absence and is the parliamentarian for the PLC Board. Serves as the legislative liaison for the school and coordinates enrollment growth. Arranges for presentations at the general membership meetings of the PLC. Support the President in providing leadership. Chair any meetings that the Chair is unable to attend. Prepare Meeting Agendas in consultation with the Chair (with support from Parent Coordinator). Welcome and involve other parents into the PLC.

Secretary – Keeps minutes of all PLC meetings. Handles PLC correspondence and coordinates with school officials to have directory of students & staff published within the first month of school. Distributes, collects and counts any ballots and reports results to the President.

Treasurer – (Principal Lester Samson / Operations Valerie Jacobson) serves as chair of the Finance Committee. Receives all dues and PLC monies and pays bills in a timely manner. Maintains a general ledger account of PLC funds in accordance with accepted accounting principles.



Liderazgo de Padres Descripción de roles y responsabilidades:

Presidente - Preside todas las reuniones de la Asociación de PLC. Establecer la Agenda de Reuniones y ejecutar la reunión. Bienvenidos e involucrar a nuevos miembros. Escribir boletines regulares en cooperación con el Secretario. Trabajar con el coordinador de padres para planificar eventos y talleres para padres. Asistir a las reuniones mensuales de la Junta. Reunirse con el Director Samson / el Tesorero para acordar los compromisos financieros de la PLC para el año.

Vicepresidente: Cumple con todos los deberes del presidente en su ausencia y es el parlamentario de la Junta de la PLC. Sirve como enlace legislativo para la escuela y coordina el crecimiento de la matrícula. Organiza presentaciones en las reuniones generales de miembros de la PLC. Apoyar al presidente en la prestación de liderazgo. Presidir cualquier reunión a la que el Presidente no pueda asistir. Prepare las agendas de la reunión en consulta con el presidente (con el apoyo del coordinador de padres). Acoger e involucrar a otros padres en el PLC.

Secretario - Guarda actas de todas las reuniones de la PLC. Maneja la correspondencia de la PLC y coordina con los funcionarios escolares para que se publique el directorio de estudiantes y personal dentro del primer mes de clases. Distribuye, recopila y cuenta las boletas e informa los resultados al Presidente.

Tesorero - (Director Samson) se desempeña como presidente del Comité de Finanzas. Recibe todas las cuotas y el dinero de la PLC y paga las facturas de manera oportuna. Mantiene una cuenta del libro mayor de fondos de la PLC de acuerdo con los principios de contabilidad aceptados.