



WCHS Board Meeting Agenda
September 29, 2020
7:00pm

1. Welcome and Introductions
2. Approval of Board Minutes
3. Academics
4. Operations
5. COVID Safety & Emergency Preparedness Updates
 - a. Safety
 - b. Facilities
6. Recruitment and Enrollment
7. Finance
8. Accountability and Development
9. Executive Session



WILLIAMSBURG
CHARTER HIGH SCHOOL

Board of Trustees Meeting

September 2020

Agenda

1. Academics Report
2. Operations Report
3. COVID Safety & Emergency Preparedness Updates
 - a. Safety
 - b. Facilities
4. Recruitment and Enrollment
5. Finance
6. Accountability and Development

Academics Report

- Chromebook Update
- Transcripts Update
- Regents Exemptions Data
- In-Person Student Instruction



Academics Report

9th Grade Update

- Number of students marked present on-site / off-site
 - 9/14 - 83 students on-site / 92 off-site
 - 9/15 - 78 students on-site / 97 off-site
 - 9/21 - 93 students / 82 off-site
 - 9/22 - 82 students / 93 off-site
 - 9/29- 90 students / 85 off-site
- Challenges:
 - Schedule and staffing of instructional support for in-person learning students (students need to see their teachers); physical copies of work for both in-person learning students and students without technology at home; lack of chromebooks; adapting to school systems
- Solutions:
 - 9th Grade Dashboard - all 9th grade teachers will post assignments; Reassessing our instructional schedule; Back to School Night school systems workshops



Academics Report

10th Grade Update

- Challenges:
 - Students without electronic devices.
 - We have a chronic absenteeism of 35.7%
- Solutions:
 - Monitor closely when our chromebooks arrive and be all hands on deck to distribute them as soon as possible.
 - 10th Grade Dashboard -to streamline communication between the 10th grade team around which advisees are chronically absent so we can provide immediate and focused support.

Academics Report

- 11th Grade Update
 - **Celebration:** National Honor Society 31 students started the application process (Kudos to Ms. C. Johnson)
 - **Social Emotional Survey Feedback:** Over 60% of the class are feeling anxious, overwhelmed, tired. Reason being trying to get adapted to the synchronous component and workload. On the other hand, ~30% of the class are neutral and/or happy. Reason being being that they appreciate being able to interact with teachers.
 - **Academic Feedback:** Over 75% students responded that they were on track with assignments for the most part. We will continue to contact families as grades are updated to ensure students understand the importance of office hours.

Solutions: Use advisory/advisors as a tool to communicate additional academic supports and help students sign up for office hours during academic check ins. Monitor student academic progress and attendance. Implement and update the cohort dashboard to ensure that teachers are able to assess the needs of the students. Continue to provide workshops/supports for families to ensure they understand the resources, google classroom, PowerSchool, etc.



Academics Report

- 12th Grade Update
 - Off Track/ On Track Letters have been mailed in addition transcripts and off track/on track letters have been emailed to families.
 - Off Track Meetings are being held
 - College Advisement meetings are happening from now until November
 - 30 Students approved for APEX Credit Recovery during T1

Biggest Challenge: Ensuring that students and parents understand the systems that we are using for remote learning: Google Meet and Google Classroom. Some students are still working from their cell phones which makes accessing these systems difficult.

Solution: Today we held the Back to School Night Part 1 with focus on utilizing these systems. Added question to Academic Survey to see which students are working from their phones. Updating the 2021 dashboard for teachers so that they are aware of students without chromebooks. Google meetings with families to train in google classroom and Google meet.



Star Testing

Universal Screener for Math & Reading

2020-2021 Star Testing Windows

- Trimester 1: Oct. 5th-Oct. 30th
- Trimester 2: Jan. 5th- Jan 22nd
- Trimester 3: May 24th- June 11th

October Staff Training

- Sept. 30th

Data will be sent to families on Nov. 2nd

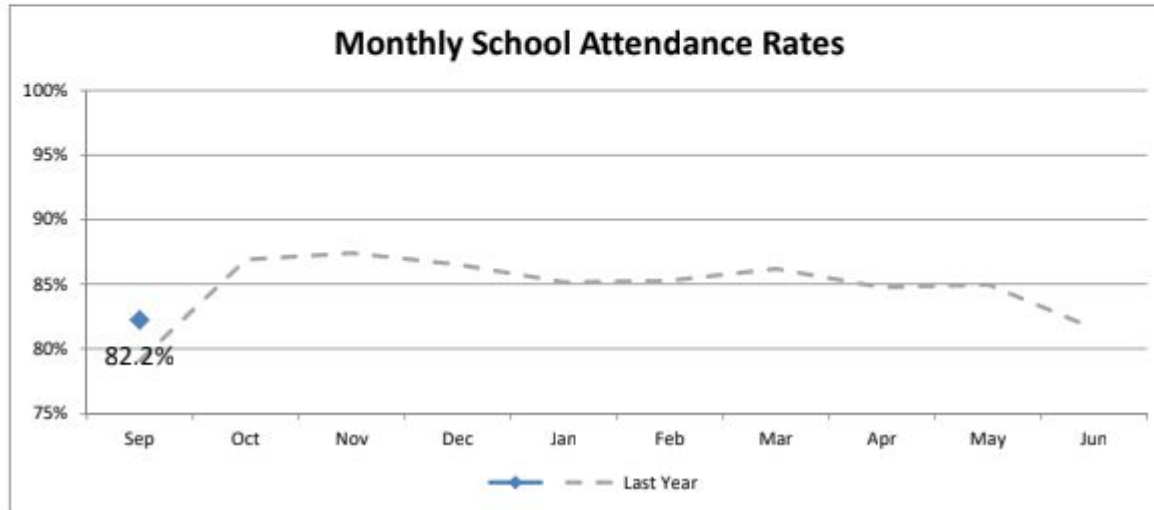
October Assessment Plan

- Students will login to synchronous advisory, receive the link, and complete the test during that time (math and reading are scheduled for different days)
- Students can only complete the assessment with a laptop, desktop, Chromebook, or tablet (7 in.+)
- Although we do not have school-wide Chromebooks yet, we will move forward with assessing any students who do have compatible technology
 - Advisors will log into a Google Form any of their students who are unable to take the assessment due to lack of compatible technology (ex: Phones)

Operations Report

- Attendance by Grade Level as of 9/25/20

Attendance Rates by Month												
Cohort	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
2024		81.6%										81.6%
2023		88.7%										88.7%
2022		84.8%										84.8%
2021		84.1%										84.1%
<2021		27.2%										27.2%
School		82.2%										82.2%



Operations Report

Computers update

- # of Laptops on WCHS Inventory List: 386
 - # of Laptops loaned to Students in Grades 10-12: 366
 - # of Laptops Remaining in stock at WCHS: 0
 - # of Laptops Broken/in need of Repair in stock at WCHS: 18
-
- # of Laptops Ordered 7-31-20: 360
 - # of Laptops Ordered 8-25-20: 963
 - # of 9th Graders Requesting Laptops: 200
 - # of 10-12th Graders Requesting Laptops: 34
 - # of Wifi Hotspots Ordered: 50
 - # of Wifi Hotspots Requested: 240

Confirmation of School Calendar

- <https://www.thewcs.org/wp-content/uploads/2020/09/2020-21-Calendar-1.pdf>



COVID Safety & Emergency Preparedness Updates

Daily Screener Update

	Non-Completion Average
Week 1	(not enough data)
Week 2	12
Week 3	11.2
Week 4	6

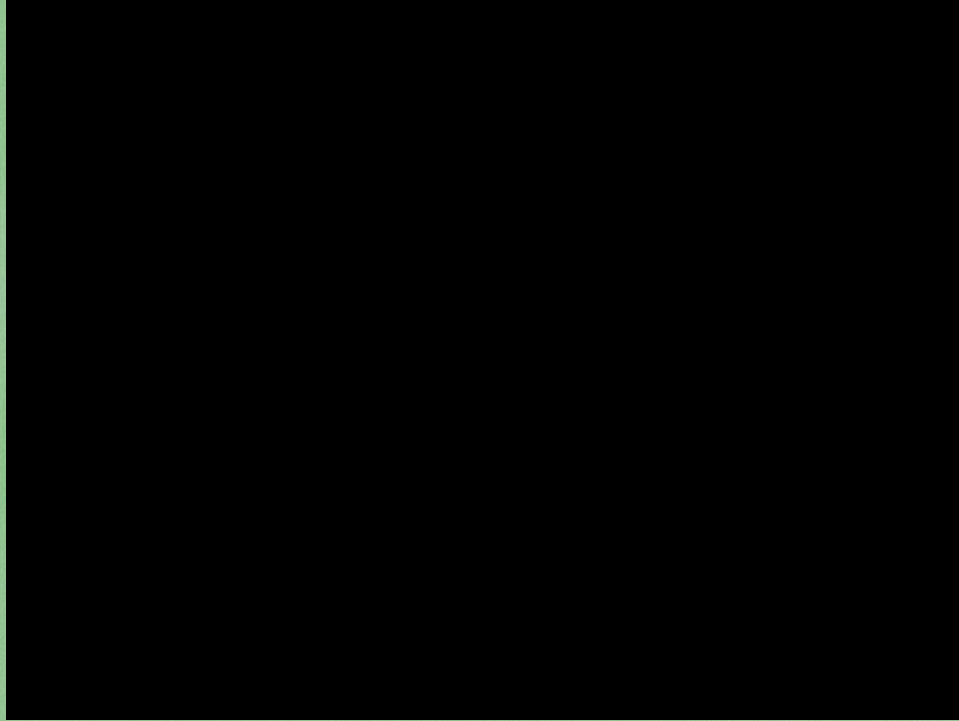
- Follow up reminders sent to non-compliant staff members
- Safety Officer monitoring staff check-ins
- During follow-up, discovered “YES” responses have been mistakes

Safety

- Safety has prioritized daily temperature screening checks for all staff, students and visitors upon entry to the building.
- There has been one report of an off property incident involving a student being involved in an unwelcome conduct.
- There were no incidents reported on property involving in-person Freshmen classes
- There were no reports of staff issues



COVID Safety & Emergency Preparedness Updates

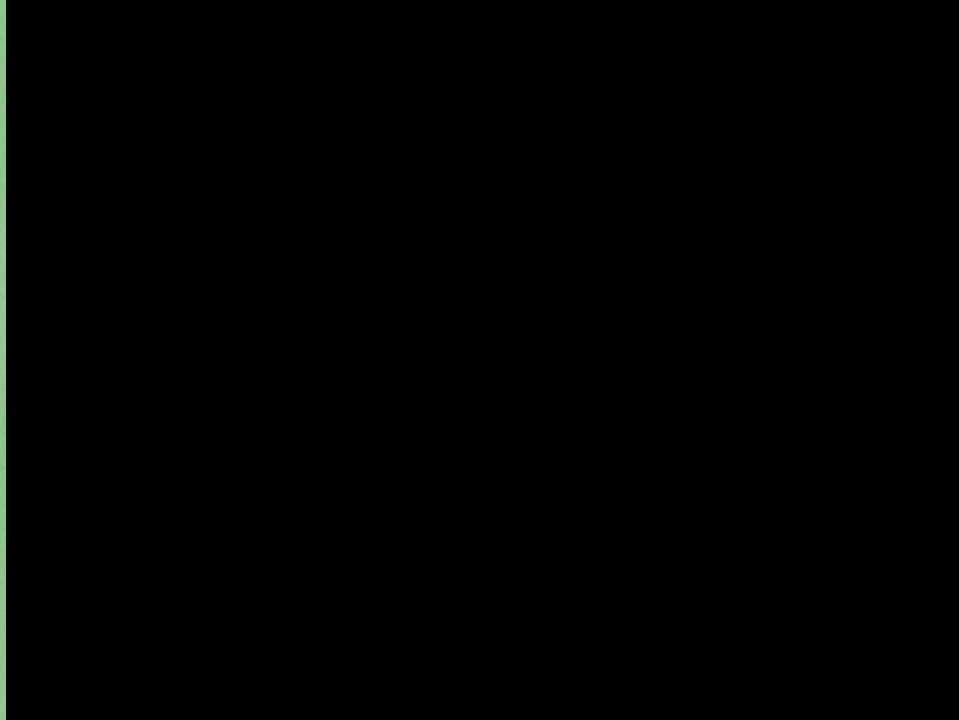


Facilities

- Daily sanitizing & Nightly disinfecting is ongoing
- One (1) Air Conditioning & Heating compressor was replaced
- One (1) Air Conditioning & Heating motor was replaced
- One Department of Buildings & Insurance issue for a faulty boiler room pipe was repaired.



COVID Safety & Emergency Preparedness Updates



Recruitment and Enrollment as of 9/29/20

<u>Powerschool</u>	<u>ATS</u>	<u>FTE</u>
974	978	951**

ATS includes 12 Pending Discharge and reflects a delay in DOE schools pulling students off our rosters due to delayed DOE opening date

**Estimated based on Zero Attendance and Long Term Absent Students

School Mint Applications

Total Applicants for 2020-21: 998

Applicants Verified: 253 Registration Complete: 9

Current Waitlist: 44 Offered: 4

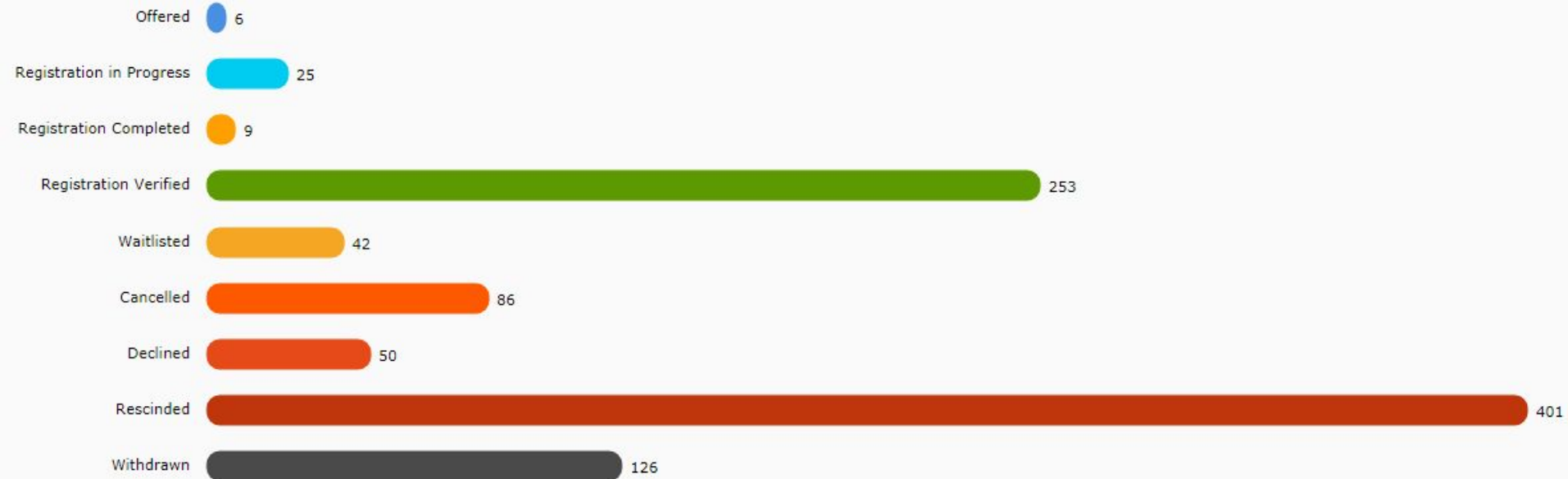
Enrollments in Process: 25

Applicants for 2021-22 (including Withdrawn, Declined): 7 - Application opened 9/1

Recruitment and Enrollment

2020-21 Lottery Registration Numbers as of 9/29/20

- Registration and Verification is ongoing as is follow up with Offers made
- Ops Team conducting outreach to Cancelled/Declined/Rescinded/Withdrawn



Recruitment and Enrollment

2020-21 Lottery Registration Numbers as of 9/29/20

- 25 in Registrations in Progress + 262 Completed/Verified Registrations = 287

School Name	9th	10th	11th	12th	Total
Williamsburg Charter High School	240	22	10	0	287

- 6 Offers + 42 Waitlist = 48

School Name	9th	10th	11th	12th	Total
Williamsburg Charter High School	5	27	2	14	48

Recruitment and Enrollment

2020-21 PowerSchool Enrollment by Grade and Class as of 9/29/20

Grade Level	Total in Grade	2016	2017	2018	2019	2020	2021	2022	2023	2024
9	231 99 / 132	0 0 / 0	0 0 / 0	0 0 / 0	0 0 / 0	2 2 / 0	0 0 / 0	1 0 / 1	13 6 / 7	215 91 / 124
10	302 146 / 156	1 1 / 0	0 0 / 0	2 1 / 1	1 1 / 0	7 3 / 4	20 13 / 7	39 15 / 24	232 112 / 120	0 0 / 0
11	188 86 / 102	0 0 / 0	0 0 / 0	0 0 / 0	1 1 / 0	0 0 / 0	11 5 / 6	176 80 / 96	0 0 / 0	0 0 / 0
12	253 126 / 127	0 0 / 0	1 1 / 0	5 2 / 3	6 4 / 2	18 10 / 8	223 109 / 114	0 0 / 0	0 0 / 0	0 0 / 0
Total	974 457 / 517	1 1 / 0	1 1 / 0	7 3 / 4	8 6 / 2	27 15 / 12	254 127 / 127	216 95 / 121	245 118 / 127	215 91 / 124

Recruitment and Enrollment

2020-21 Recruitment Outreach

- Virtual Open House 10/3 at 10am
- Daily News Email Blast on 9/29/20 to
- 63,957 Recipients in 15 Zip codes:
11206, 11221, 11385, 11237, 11208,
11207, 11211, 11213
11233, 11212, 11216, 11236,
11205, 11249, 11203



WILLIAMSBURG
CHARTER HIGH SCHOOL

Looking for the **best high school** for your child?

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The Williamsburg
Charter School

APPLY NOW!

For the 2021 - 2022 school
year lottery!

Visit Us >>

www.thewcs.org/apply



Seats are also still available for the Class of 2024.

Remote and hybrid learning options

The Williamsburg
Charter School

¡SOLICITA AHORA!

La lotería del año escolar
2021 - 2022

Visite >>

www.thewcs.org/apply



Finance

As of **July 2020**, total collected revenue for the period is \$1,410,033 million and total expenses for the period are \$1,591,499 million.

Total Excess of revenue over expenses for the period is \$(181,466)
This is due to the estimated allocation of accrued payroll expenses.

Total Assets	\$18.1 million
Total cash	\$13.9
Total Fixed Assets	\$2.0
Building Deposit	\$1.5
PPP Loan	\$2.0
Total Liabilities	\$14.6(*)

* Primarily – Deferred Rent of \$9,964,849 million.



Accountability and Development

DATA PRIVACY

📅 September 28, 2020



- ✓ WCHS Data Privacy and Security Policy
- ✓ WCHS Parents Bill of Rights
- ✓ Complaint Procedures and Forms

Contact Information

WCHS' Data Protection Officer is Katie Manion who can be reached at kmanion@thewcs.org.

- Board Development - Welcome Kathy Gaffney
- **APPROVAL:** Data Security and Privacy Policy and Parent Bill of Rights
- **APPROVAL:** Board Votes February-August



Accountability and Development

- Requested Corrections to the Annual Report - meeting with liaison this week to review 2020-21 with Mr. Bashir and Ms. Rivera-Putz
- Ms. Pink and PLC requested Parent Concern Box which is now located on homepage, parent page, and via www.thewcs.org/parent-concern-box.

PARENT CONCERN BOX



Parent Concern Form

Have a suggestion or concern about the school? Complete our Parent Concern Form. Submissions are anonymous unless you provide your information to us.

