



WCHS Board Meeting Agenda
November 24, 2020
6:00pm

1. Welcome and Introductions
2. Approval of Board Minutes
3. Academics
 - a. Approval of Trimester 2 Schedule
4. Operations
5. COVID Safety & Emergency Preparedness Updates
 - a. Safety
 - b. Facilities
6. Recruitment and Enrollment
7. Finance
8. Accountability and Development
9. Parent Leadership Council Update
10. Executive Session



WILLIAMSBURG
CHARTER HIGH SCHOOL

Board of Trustees Meeting
November 2020

A decorative border of autumn leaves and acorns surrounds the central text area. The leaves are in various shades of yellow, orange, and red, with some green still visible. Acorns are scattered throughout the border.

Agenda



1. Academics Report
 - a. Approval of T2 Schedule
2. Operations Report
3. COVID Safety & Emergency Preparedness Updates
4. Recruitment and Enrollment
5. Finance
6. Accountability and Development
7. Parent Leadership Council Update



Academics Report

- Roll out of Trimester 2 Schedule and Remote Learning
 - Parent Meetings held to address questions and concerns
 - Mr. Bashir spoke at Parent Leadership Council Meeting
 - Student Meeting with Seniors and Juniors to address concerns
- Over 50% of students are failing one or more classes.
 - Incomplete Process
 - Academic counselors meeting with students
 - Advisory teachers meeting with students



Senior Class Data

- We have 252 Seniors Enrolled
- At the end of summer school, 120 students were considered “on track.”
- Thirty-three students are completely “off track,” meaning that graduating in June is not likely.
- Ninety-nine of these students are “off track,” but were programmed for classes that they need to recover; these students can potentially graduate in June if they pass all classes.



Senior Class Data

APEX:

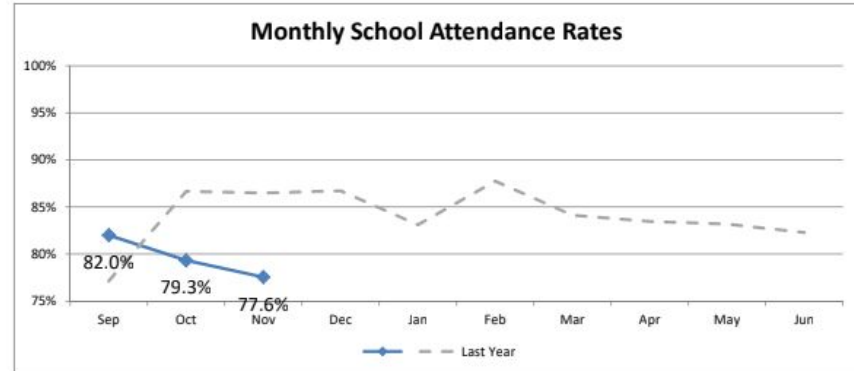
- Thirty-six students were offered an opportunity to take apex. Only 18 attended orientation for Trimester one enrollment and are currently enrolled in a course.
- Sixteen of the 18 enrolled are class of 2021 students.
- Sixteen could potentially graduate in June if they pass their APEX classes and all classes for T1-T3.
- Of the 18 enrolled, 10 have shown slow progress and 2 have not accessed the APEX platform at all.

Operations Report

- Attendance by Cohort as of 11/13/20:

- Daily Auto-calls
- Weekly Letters
- Grade Team Outreach
- Ops follow up with Pending/Zero Attend
- Attendance Team outreach to students with Low Percentage Attendance
- Creating Virtual Home Visit Protocol
- Advisory Training on Advisory Question of the Day

Attendance Rates by Month												YTD
Cohort	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
2024		81.9%	88.4%	86.9%								85.9%
2023		88.3%	82.0%	81.0%								84.1%
2022		84.6%	80.9%	79.7%								82.0%
2021		83.4%	77.6%	74.5%								79.1%
<2021		27.6%	21.1%	15.9%								22.5%
School		82.0%	79.3%	77.6%								80.0%



Operations Report

Technology Inventory as of 11/20/20

- # of Laptops on WCHS Inventory List: 586
- # of Laptops loaned to Students in Grades 10-12: 414
- # of Laptops loaned to Students in Grade 9: 147
- # of Laptops Remaining in stock at WCHS: 14
- # of Laptops Broken/in need of Repair in stock at WCHS: 11
- # of Laptops on Order 7-31-20: 360
- # of Laptops on Order 8-25-20: 963
- # of Laptops Received by 10-22-20: 200
- # of 9th Graders Requesting Laptops 9/25/20: 200
- # of 9th Graders Requesting Laptops 11/20/20: 31
- # of 10-12th Graders Requesting Laptops 11/20/20: 27
- Total # Requesting Laptops as of 11/20/20: 58 (additional requests coming in daily)
- # of Wifi Hotspots Ordered: 250
- # of Wifi Hotspots Requested: 268)
- # Wifi Hotspots Distributed: 36



The background of the slide is a dark reddish-brown color, decorated with various autumn-themed elements. There are several large, detailed leaves in shades of yellow, orange, and red scattered around the edges. Small clusters of red berries and a few acorns are also visible, adding to the seasonal theme.

COVID Safety & Emergency Preparedness Updates

- Late on Sunday 11/15 an individual in our community self-reported that they were positive for COVID-19.
- Following DOH protocol, we immediately took action and asked students and staff who may have been exposed to the individual to stay home 11/16.
- After careful investigation, we learned that the individual contracted COVID-19 after leaving school on Tuesday 11/10 and did not return to the building. No one in our community was exposed.

The slide features a decorative border of autumn-themed elements including various colored leaves (yellow, orange, red, green), acorns, and clusters of red berries. The central text is contained within a white rectangular box.

Safety

1-There was one incident off property involving Freshman students. Incident resolved on property with parties involved

2-One NYPD courtesy visit, No issues reported

3-Safety CV-19 checks were upgraded to Mounted Touchless Infrared Non Contact Digital Temperature Thermometers with Fever Accurate Alarms at our main & C exit entrances to the school





Facilities

- 1-All heating units operational except Rooms 532 & 315 units are being repaired
- 2-One FDNY visit on 11/18/20 for an FDNY T89 On-Site Fire Life Safety Director test for candidate Raymond James to clear violation # E616276 issued on 10/9/20
- On-Site Test scheduled for candidate Tamisha Johnson scheduled for 12/2/20 to clear same violation FDNY T89 Deputy Fire Life Safety Director. No fines or fees
- 3-Elevator Test & Schools Fire Sprinkler, Standpipe & Smoke detector tests are scheduled for 11-24-20
- 4-Salt & snow removal equipment ready and on stand by

Recruitment and Enrollment as of 11/18/20

<u>Powerschool</u>	<u>ATS</u>	<u>FTE</u>
979	979*	960.5

*ATS includes 3 Pending Discharge and 17 students with Zero Attendance

School Mint Applications

Total Applicants for 2020-21: 1022

Applicants Verified: 268 Registration Complete: 0

Current Waitlist: 44 Offered: 4

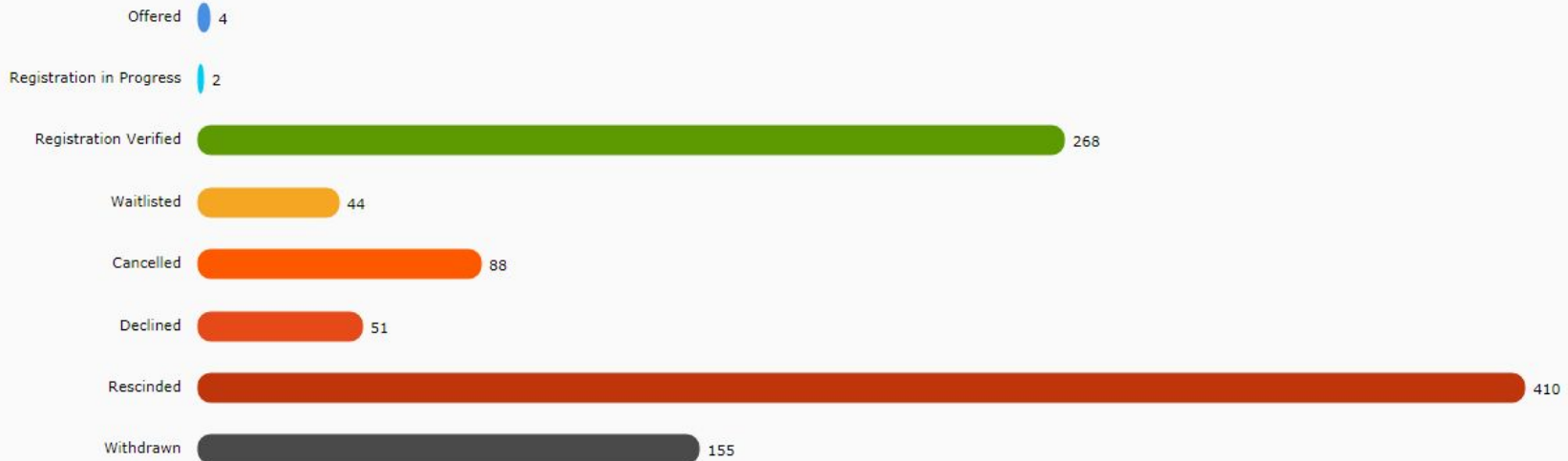
Enrollments in Process: 2

Applicants for 2021-22: 57 - Application opened 9/1

Recruitment and Enrollment

2020-21 Lottery Registration Numbers as of 11/20/20

- Registration and Verification is ongoing as is follow up with Offers made
- Ops Team conducting outreach to Cancelled/Declined/Rescinded/Withdrawn



Recruitment and Enrollment

2020-21 Lottery Registration Numbers as of 10/23/20

- Registrations in Progress = 2



9th	10th	11th	12th	Total
2	0	0	0	2

- Offered: 4

9th	10th	11th	12th	Total
4	0	0	0	4

- Waitlist = 44

9th	10th	11th	12th	Total
3	25	1	15	44

Recruitment and Enrollment

2020-21 PowerSchool Enrollment by Grade and Class as of 11/20/20

Grade Level	Total in Grade	2016	2017	2018	2019	2020	2021	2022	2023	2024
9	239 104 / 135	0 0 / 0	0 0 / 0	0 0 / 0	0 0 / 0	1 1 / 0	0 0 / 0	1 0 / 1	13 6 / 7	224 97 / 127
10	300 144 / 156	1 1 / 0	0 0 / 0	2 1 / 1	1 1 / 0	7 3 / 4	19 12 / 7	38 14 / 24	232 112 / 120	0 0 / 0
11	187 87 / 100	0 0 / 0	0 0 / 0	0 0 / 0	1 1 / 0	0 0 / 0	9 5 / 4	177 81 / 96	0 0 / 0	0 0 / 0
12	253 125 / 128	0 0 / 0	1 1 / 0	5 2 / 3	6 4 / 2	18 10 / 8	223 108 / 115	0 0 / 0	0 0 / 0	0 0 / 0
Total	979 460 / 519	1 1 / 0	1 1 / 0	7 3 / 4	8 6 / 2	26 14 / 12	251 125 / 126	216 95 / 121	245 118 / 127	224 97 / 127



Recruitment and Enrollment

2020-21 Recruitment Outreach

Open Houses:

- Leadership Prep Ocean Hill Middle Academy Virtual High School Fair 11/18 at 5:30pm
- Conducted Virtual Open House 11/14 at 10am: 7 attendees
- Next Virtual Open House 12/5 at 10am

Social Media Outreach:

- Customizing SchoolMint Application page
- Updating Google Ads and Google AdWords
- Common Application Launch for 2021-22 application on November 9.
 - **New Timeline:**
 - Oct 12 – Nov 8: Application open for current school year 2020-21
 - Nov 9 – Apr 1: Application open for next school year 2021-22

Finance

WCHS Financial Update Board Meeting - Nov 24, 2020

As of **October 2020**, total collected revenue for the period is \$5,640,346 million and total expenses for the period are \$5,098,485 million.

Total Excess of revenue over expenses for the period is \$541,860

Total Assets	\$20.0 million
Total cash	\$15.7
Total Fixed Assets	\$2.1
Building Deposit	\$1.5
PPP Loan	\$2.0
Total Liabilities	\$15.8(*)

* Primarily – Deferred Rent of \$10,107,499 million.

Accountability and Development

Accountability

- Progress Towards Goals submitted 11/2
- Val and I submitted notice of School Building Closure on 11/19 and notified our liaison
- Continue to complete NYS Department of Health Daily Survey
- Compiling updates for our Safety Plan on the website
- ESSA Fiscal Transparency due 11/30



Accountability and Development

Community

- Mr. Kronenberg's [Acting 2 Final Production for Verbatim Theatre](#)
- \$4,875 raised for [family in need](#), going to continue fundraising for this family as focus of our #GivingTuesday campaign
- Mr. Ferguson featured on The Grio segment: [Educating While Black](#)

Website

- Renovated [PLC page](#) and fixed broken video links



Parent Leadership Council



- Ms. Pink moderated the meeting
- Secretary - Roxanne Liverpool read recap of 11/10 meeting with Mr. Bashir and announced the December meeting
- Vice President - Cheryl McFadden spoke on the State of our School and the Changing Tide
- Secretary introduced the PLC Parent Pledge
- Mr. Bashir spoke about the school statistics and the New Trimester schedule
- Ms. Pink shared her community resources with families, school news and announced the winners of the “Harvest” raffle
- The President - Chevonna Hardy announces the new raffle for December “Home for the Holidays”. Then opened the floor for a lively discussion predominantly about the new schedule.