



WCHS Board Meeting Agenda
April 27, 2021
6:00pm

1. Welcome and Introductions
2. Approval of Board Minutes
3. Academics
 - a. Reopening
4. Operations
 - a. 2020-21 Calendar
5. COVID Safety & Emergency Preparedness Updates
 - a. Safety
 - b. Facilities
6. Recruitment and Enrollment
7. Finance
8. Accountability and Development
9. Parent Leadership Council
10. Executive Session

Board of Trustees Meeting

April 2021



Agenda

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4. Operations
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Academics

- **Senior Data:**

- 121 Students failed at least 1 class trimester 2
- 70 students failed a Trimester 2 course needed for Graduation
- 60 students are on track to earn Advanced Regent Diploma
- 34 additional students have potential to earn an Advanced Regent Diploma

- **Senior Data: T1 Credit Recovery Night School**

- 52 students signed up
- 27 students completed at least 1 course
- 8 Students recovered all of their T1 credits



Academics

• College

- 149 students applied to college
- 43 students accepted into 1 or more college
- 11 students do not have a post secondary plan (team is continuing to work with those students to plan)
- 10 attending trade school, military, work
- 5 taking a gap year or are not interested in college/post secondary assistance. All parents are aware and support the student's post secondary plan.
- 149 Students applied to CUNY 26 were accepted
- 70 Students applied to SUNY 13 were accepted
- We are planning to hold another FAFSA workshop for families



Academics

- **Teacher observations are happening now and will be complete by mid May.**
- **We have started master scheduling tasks for next school year.**



Operations as of 4/26/21

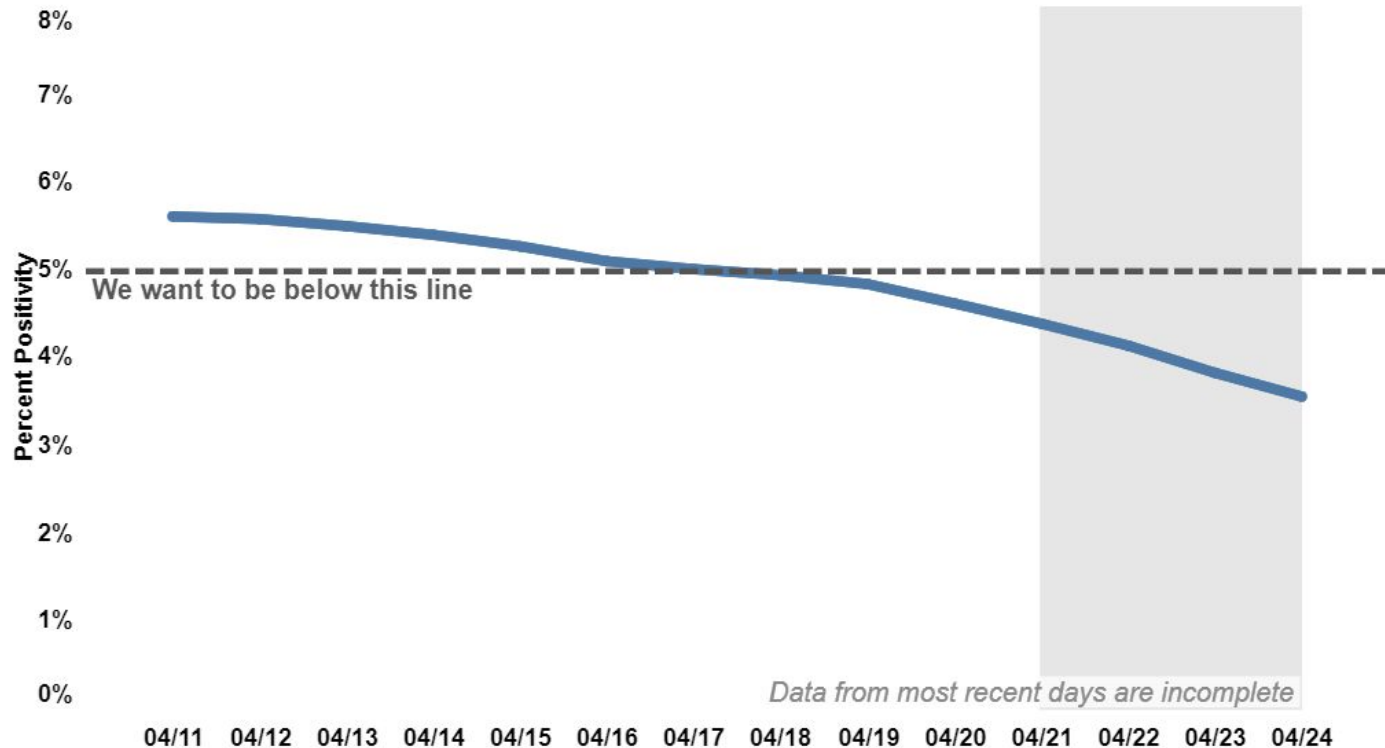
- Collaborate with Facilities & Safety Team to prepare building for teacher/staff return on Weds., 4/21 and student return on 4/28/21
- Preparing teacher and student schedules and room assignment for Phase 1 of Reopening: In-person Weds. Only starting 4/28/21
- Analyzing results of Trimester 3 Parent Selection Form for Phase 2 of Reopening: +1 day In-Person (TBD)
- Preparing Operations Team Reviews in TeachBoost, including Evaluation Rubric, Electronic Portfolios for May 2021
- 2021-22 School Year Calendar (for Approval) - 180 Instructional Days
 - School Closed 6/29-7/2/21 plus at-will employees get 5 vacation days at supervisor's approval prior to 8/16/21
 - Summer School 7/6-7/30 (Teacher PD/Workdays: 7/6, 7/14, 7/22, 7/30)
 - Summer Sports Camps 7/26-8/13
 - Teacher/Staff PD 8/16-9/3 & Grade Level Orientations/Summer Bridge
 - First Day of School 9/9/21
 - Last Day of School & Graduation 6/27/22



Operations as of 4/26/21

- COVID-positivity rates: New York City = 3.56% (as of 4/24/21) per www1.nyc.gov

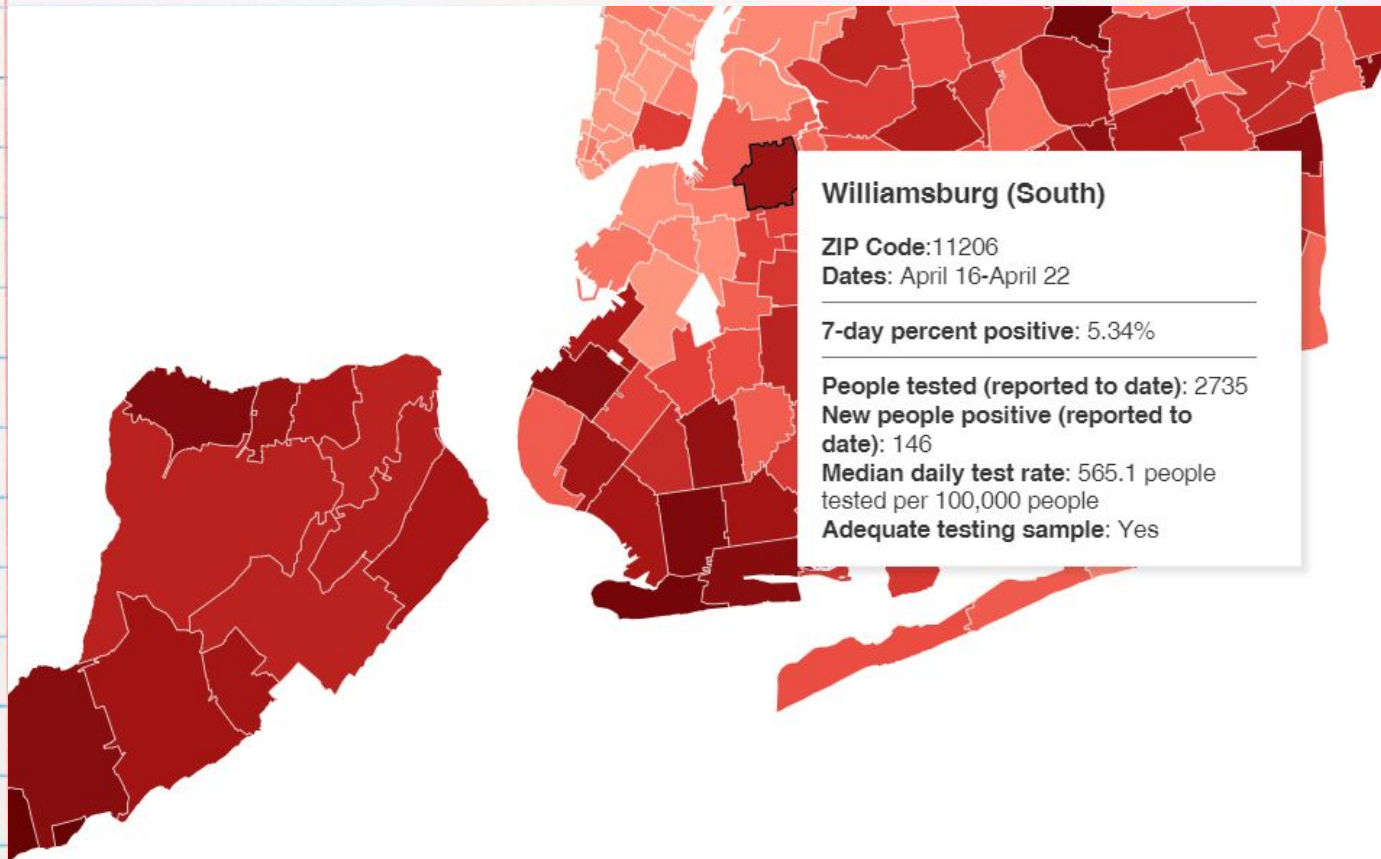
Percent of NYC residents tested who test positive, seven-day average



Operations as of 4/26/21

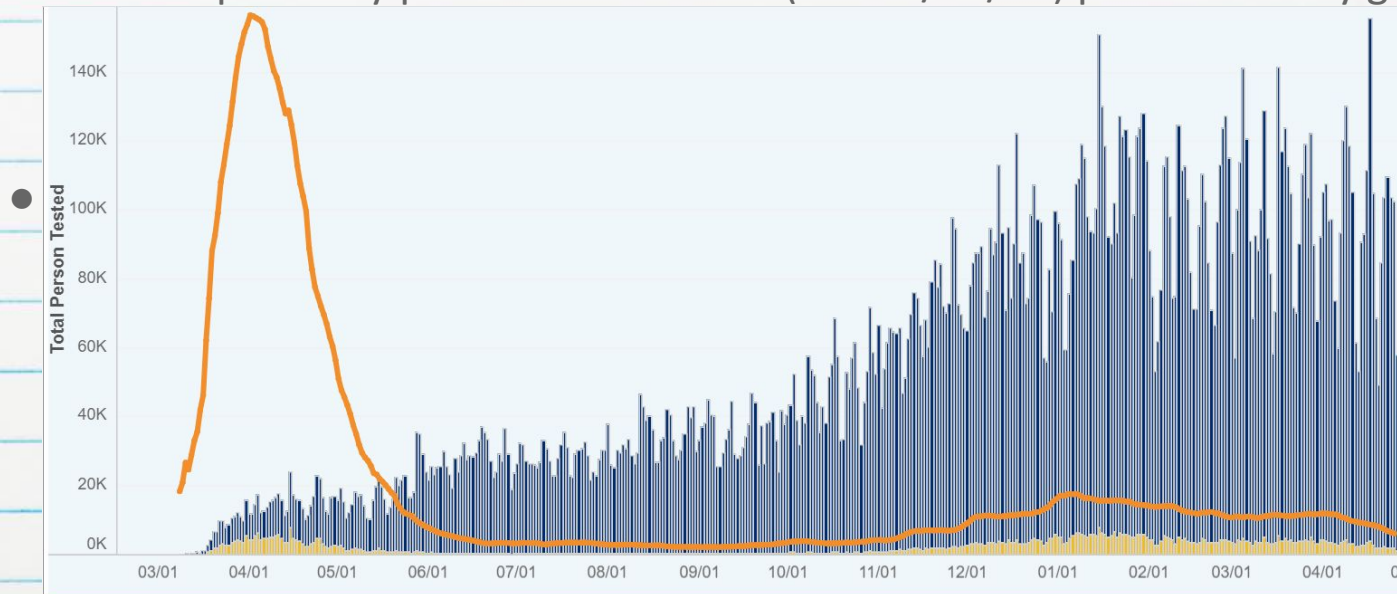
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- COVID positivity 11206 Zip Code = 5.34% (from 4/16-4/22/21) per www1.nyc.gov



Operations as of 4/26/21

- COVID positivity per NYS: NYC = 2.4% (as of 4/25/21) per forward.ny.gov



Test Results - Yesterday

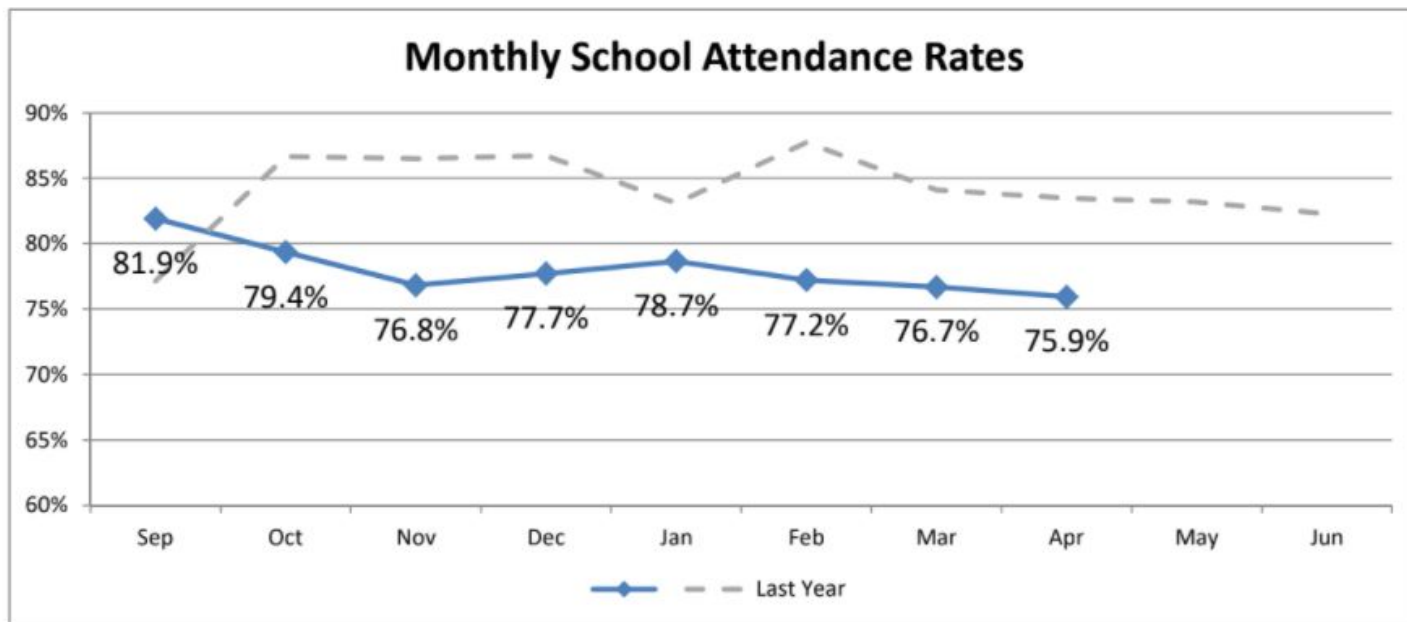
		Total Persons Tested	Total Tested Positive	% Positive, Yesterday	% Positive, 7-day Avg
New York City	Bronx	8,924	194	2.2%	2.2%
	Kings	14,811	469	3.2%	2.6%
	New York	10,912	130	1.2%	1.2%
	Queens	17,981	430	2.4%	2.4%
	Richmond	3,943	120	3.0%	2.9%



Attendance as of 4/23/21

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Attendance Rates by Month												
Cohort	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
2024		81.7%	88.3%	83.9%	84.8%	87.9%	88.3%	86.4%	85.4%			86.0%
2023		88.3%	82.3%	79.3%	80.6%	80.5%	79.0%	78.0%	77.6%			80.8%
2022		84.5%	80.9%	80.2%	78.4%	81.3%	78.7%	79.7%	78.7%			80.4%
2021		83.4%	77.5%	75.6%	79.0%	77.1%	74.6%	73.5%	72.0%			76.7%
<2021		27.6%	21.1%	16.1%	13.4%	10.6%	8.9%	7.8%	12.0%			15.2%
School		81.9%	79.4%	76.8%	77.7%	78.7%	77.2%	76.7%	75.9%			78.1%



Attendance as of 4/23/21

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1. Student attendance outreach, including:
 - a. Daily Calls/Emails/Texts
 - b. Weekly Letters
 - c. Bi-weekly Team Meetings
 - d. Advisory Outreach such as Daily Reminders, Advisory Question of the Day Competitions, Raffles/Prizes, and Wake-Up Calls
 - e. Attendance case conferencing and Grade Team Outreach
 - f. Individual phone calls and virtual outreach meetings
 - g. Attendance increase seen for class of 2020+



Laptop & Wifi Inventory as of 4/16/21

1. # of Laptops on WCHS Inventory List: 1,294
of Laptops loaned to students: 629
2. # of Laptops loaned to Students in Grades 10-12: 462 # of Laptops loaned to Students in Grade 9: 167
3. # of Laptops Remaining in stock at WCHS: 620
4. # of Laptops Broken/in need of Repair in stock at WCHS: 45
5. # of Laptops on Order 8-25-20: 963 # of Laptops on Order 7/31/20: 360
of Laptops Received by 4/15/21: 920
6. # 9th Grade Laptops Requested: 94 # 10-12th Grade Laptops Requested: 106
Total Laptops Requested 4/15/21: 200
7. # of Wifi Hotspots Ordered: 250
8. # of Wifi Hotspots Requested: 147
9. # Wifi Hotspots Distributed: 94



COVID Safety & Emergency Preparedness Updates

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ALL DOE employees, visitors, and families must complete a health screening before entering DOE facilities. This health screening must be completed on each day of arrival. This health screening can also be completed online at: <https://healthscreening.schools.nyc/>. Upon entering the facility, if you have not completed the online health form you will be asked to provide responses to the questions below.

1. Have you experienced any symptoms of COVID-19, including a fever of 100.0 degrees F or greater, a new cough, new loss of taste or smell or shortness of breath that started in the past 10 days?
 - ☐ No. Go to the next question.
 - ☐ Yes, and I have received a lab-confirmed negative result from a COVID-19 diagnostic test (not a blood test) since the onset of symptoms AND have not had symptoms for at least 24 hours. Go to the next question.
 - ☐ Yes, and I am not in the category above. No further screening is needed. The employee/guest may not enter the building.
2. In the past 10 days, have you gotten a lab-confirmed positive result from a COVID-19 diagnostic test (not a blood test) that was your first positive result OR was AFTER 90 days from your previous diagnosis date?¹ Please note that 10 days is measured from the day you were tested, not from the day when you got the test result.
 - ☐ No. Go to the next question.
 - ☐ Yes. No further screening is needed. The employee/guest may not enter the building.
3. Are you considered fully vaccinated against COVID-19 by CDC guidelines OR were you recently (within the past three months) diagnosed with COVID-19 and finished isolation in the past 90 days² AND you have not traveled internationally in the past 10 days? Please note that to be considered fully vaccinated by CDC guidelines, two weeks must have passed since you received the second dose in a two-dose series or two weeks must have passed since you received a single-dose vaccine.³
 - ☐ No, I am not considered fully vaccinated. Go to the next question.
 - ☐ No, I am considered fully vaccinated or was diagnosed with COVID-19 in the past 90 days BUT I have traveled internationally in the past 10 days. The employee/guest can skip question 4 and must answer question 5.
 - ☐ Yes. The employee/guest does not need to answer questions 4 and 5 and may enter the building.

The NYC DOE updated health screening form to reflect updated quarantining and vaccination protocols for schools in **shared spaces**.

We are currently awaiting more information from the NYC DOH regarding updated health screeners for schools in private spaces. Our form is still the same in the meantime.



COVID Safety & Emergency Preparedness Updates

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School Plans

- Prior to making any change to reduce physical distancing to less than 6 feet between students during academic instruction, decisions must be made with community input. *Ultimately, the school/district's decision to move to shorter physical distances will come down to a local community's risk tolerance based on its unique circumstances.*
- All plans should continue to reflect engagement with school stakeholders and community members (e.g., administrators, faculty, staff, students, parents/legal guardians of students, local health care providers, and affiliated organizations, such as unions, alumni, and/or community-based groups), particularly local health department(s), and, in accordance with the minimum requirements referenced herein, cover:
 1. Reopening of school facilities for in-person instruction
 2. Monitoring of health conditions
 3. Containment of potential transmission of COVID-19, and
 4. Closure of school facilities and in-person instruction, if necessitated by widespread virus transmission.
- The NYS Department of Health does not review or approve revisions to school reopening plans, however plans must be consistent with DOH guidance.
- Modified plans must be posted online as well as submitted to the New York State Education Department and the Local Health Department. Local Health Departments are the entity charged with enforcement of these minimum guidelines.



Department
of Health



WILLIAMSBURG
CHARTER HIGH SCHOOL

COVID Safety & Emergency Preparedness Updates

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Exceptions where a minimum of 6 feet of distance must be maintained

- Between adults (teachers, staff, visitors) **and** between students and adults.
- When eating meals or snacks, drinking, or other times masks must be removed. *This may mean meals cannot be eaten in classrooms that have been converted to 3 feet of physical distancing during instruction time.*
- Activities that require projecting the voice (e.g., singing) or playing a wind instrument must be 6 feet apart, and there must be 6 feet of distance between performers and audience members.
- In common areas outside of the classrooms (e.g., lobbies, auditoriums, cafeterias, hallways), where possible.



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WILLIAMSBURG
CHARTER HIGH SCHOOL

Safety

- No reports of any cyber incidents
- No reports of any criminal activity at the local Morgan Avenue subway station
- The NYPD transit and 90th PCT were alerted to the schools opening and time schedule
- Daily temperature screening was conducted for Staff & Visitors



Facilities

- The school is prepared for air conditioning service when needed
- All classrooms window screens were repaired
- All classrooms windows were installed with locks to allow 4.5 inches of required opening space
- Covid PPE supplies are available for Students & Staff
- Repairs were made to the schools City water pump
- No leaks or other conditions to report at this time
- Fire Department hearing scheduled for 5/14/21 due to unwarranted alarms.(Fineable violation)



Recruitment and Enrollment 4/16/21

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<u>Powerschool</u>	<u>ATS</u>	<u>FTE</u>
970	970	958.325

1. Discharged 4 January Graduates, 1 Graduate Pending; Conducting outreach to 12 with Zero Attendance
2. Conducted 2021-22 Admissions Lottery on 4/12/21 at 6pm (~196 attendees)
3. # of Incoming 9th Grade seats = 330
4. # of Incoming seats in grades 10th= 25 , 11th= 25 , 12th= 0
5. SchoolMint Applications as of 4/1/21 Lottery Deadline

9th Grade	415
10th Grade	29
11th Grade	23
12th Grade	7
Total	474



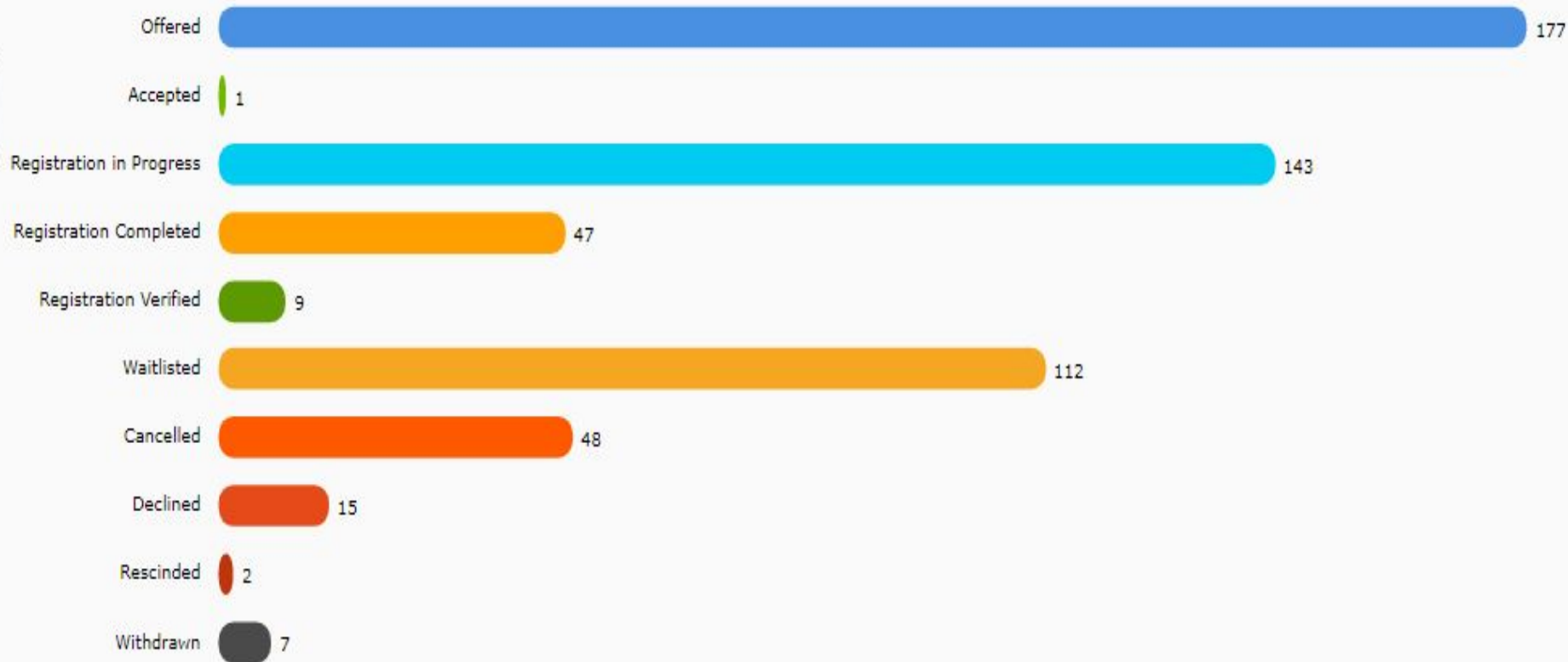
Recruitment and Enrollment

School Mint Applications

- Final Total of Applicants for 2020-21: 1037
- Applicants Verified: 272
- Applicants for 2021-22 (as of 4/16/21): 561
 - Registrations Verified: 9
 - Registrations Completed: 47
 - Offered: 177
 - Waitlisted: 112



Recruitment and Enrollment 2021-22



Recruitment and Enrollment

WCHS Virtual Open Houses & Ongoing Outreach to feeder Middle Schools

- Saturday, April 17th, 2021 - 35 attended
- Saturday, May, 1st, 2021
- NYC Charter Center Citywide Virtual Charter School Fair - 3/20/21
- WCHS marketing video campaigns, ["Why WCHS?"](#)
- 4/1/21 Lottery Application Email Blast in English & Spanish to 1110 families on the WCHS email list: 256 (26.58%) opens, 26 (8.81%) clicks
- NYC Charter Center Common Application will remain open through summer 2021 and along with NYC Charter Center marketing campaigns
- Continued social media marketing:
 - Google Ads
 - Youtube
 - Facebook
 - Instagram
 - Niche.com



Finance

WCHS Financial Update Board Meeting – April 20, 2021

As of **March 31, 2021**, total collected revenue for the period is \$13,082,719 million and total expenses for the period are \$11,402,595 million.

Total excess of revenue over expenses for the period is \$1,680,124

Total Assets	\$20.0 million
Total cash	\$15.8
Total Fixed Assets	\$2.3
Building Deposit	\$1.5
PPP Loan	\$2.0
Total Liabilities	\$14.6(*)

* Primarily – Deferred Rent of \$10,345,249 million.



Human Resources

- Renew 3 Days Care Time Carry Over or Pay Out Policy
 - 3 Days: **\$40,158.10**
 - 2 Days: **\$27,080.17**
 - 1 Days: **\$13,625.00**



Accountability and Development

Accountability

- Why WCHS Video Campaign
 - 15 videos total (so far)
 - 10 staff (SEALs, Teachers, Guidance Counselor, Instructional Coach, Intervention and Family Support Counselor)
 - 5 students
 - 2 videos are in Spanish
- Partnering with DASA Coordinator, Victor Castillo for Anti-Bullying Social Media + Website Campaign
- Spring Accommodations Process



Accountability and Development

Development

- Utilized live Spanish interpretation feature for our lottery (Mr. Caballero translated).
 - VJ, CJ, and KM looking into additional translation options for Zoom for families with additional interpretation and language needs (sign language, Fulani, Haitian Creole, Arabic, French, Gujarati, and Greek).
- Two potential film shoots in the works - all funds above cost would be donated to this year's senior scholarships
 - A high school comedy about students competing to win senior superlatives w/ castmembers from Comedy Central, MTV, NBC's Bring The Funny, and The Onion
 - Short film about coordinating a quinceañera put together by local art school grads who work for Sesame Street



PARENT LEADERSHIP COUNCEL

Next PLC meeting with be held on April 29th @ 6pm

Our guest speakers

El Puente

EL Puente was founded 1982 and is a staple in the Southside Community in Williamsburg Brooklyn.

Mission: To inspire and nurture leaders for peace & justice

Programs offered to our scholars: dance, drama, voice, filmmaking, studio/public art, and photography. The Arts center is home to three Tony Award-Winning alumni.

Restoration Plaza

Bedford Stuyvesant Restoration is a community organization that partners with residents and businesses to improve the quality of life in Brooklyn.

The Restoration Education and Training Center will offer our parents services:

Professional development, Job training, career counseling, financial and employment services. Every 3rd Tuesday they have a virtual Job Fair. Restoration Plaza offers Free virtual college advising, SAT Prep, preparing college list, preparing college applications, college essay and how to pay for college.

The PLC will provide our parents with Summer Programs for scholars

Tips for supporting scholars through the remainder of the school year



Resources with Ms. Pink

