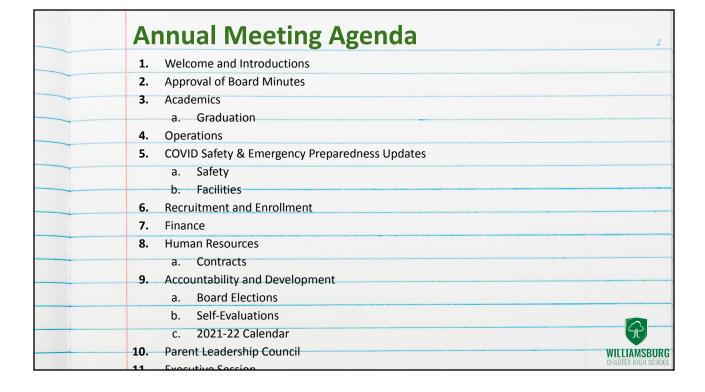


WCHS Annual Board Meeting Agenda June 15, 2021 5:00pm

- 1. Welcome and Introductions
- 2. Approval of Board Minutes
- 3. Academics
 - a. Graduation
- 4. Operations
- 5. COVID Safety & Emergency Preparedness Updates
 - a. Safety
 - b. Facilities
- 6. Recruitment and Enrollment
- 7. Finance
 - a. 2021-22 Budget
- 8. Human Resources
 - a. Contract Update
- 9. Accountability and Development
 - a. Board Elections
 - b. Self-Evaluations
 - c. 2021-22 Calendar
- 10. Parent Leadership Council
- 11. Executive Session





Academics

Senior Data:

- Trimester 3 Grades were finalized on Friday.
- Counselors are Qualifying Students for Graduation
- Students will be informed through email that they have met graduation requirements and when to pick up cap and gown. Students and families can find the most up to date information on powerschool.
- Graduation will be held at Grover Cleveland Field on June 28th at 11am
- Trying to set up free PCR testing site at school on Friday, June 25 from 4-7pm

Academics

College

- 149 students applied to college (on track)
- 70 applied to SUNY
- 35 accepted into 1 or more SUNY college
- 152 applied to CUNY
- 110 accepted into 1 or more CUNY college
- 77 applied to private college
- 55 accepted into 1 or more private
- 15 students (gap year, military, trade school, or working. Parent is aware)
- 10 students on track that do not have a post secondary plan (multiple emails have been sent out, phone calls have been made and advisors have tried to reach out)
- College Recognition Assembly Held Today!



SPRING Star Testing

Universal Screener for Math & Reading

2020-2021 Star Testing

- Began 5/24 during synchronous advisory classes
- Makeups were held during advisory in addition to in-person and virtual on Wednesdays

Data will be sent to students and families with report cards

Completion Rates	Reading	Math
9th Grade	71%	67%
10th Grade	65%	60%
11th Grade	65%	59%
12th Grade	53%	28%* Adjusted to count only students enrolled in math class
Total	64% -9% from Winter	54% -17% from Winter

As of 6/15 @ 8:45 AM

SPRING Star Testing: Reading Initial Data

*PR= Percentile Rank as compared with other similarly aged students nationally

READING	At/Above (At/Above 40 PR)	On Watch (At/Below 39 PR)	Interventio n (At/Below 24 PR)	Urgent Interventio n (At/Below 9 PR)
9th	20% (33)	13% (21)	26% (43)	42% (69)
10th	26% (47)	17% (31)	24% (43)	33% (59)
11th	32% (41)	19% (24)	27% (35)	22% (29)
12th	23% (31)	13% (17)	25% (34)	39% (53)

As of 6/15 @ 8:45 AM

SPRING Star Testing: Math Initial Data

*PR= Percentile Rank as compared with other similarly aged students nationally

MATH	At/Above (At/Above 40 PR)	On Watch (At/Below 39 PR)	Interventio n (At/Below 24 PR)	Urgent Interventio n (At/Below 9 PR)
9th	59% (92)	8% (12)	8% (12)	25% (39)
10th	58% (97)	10% (17)	11% (19)	21% (35)
11th	65% (75)	11% (13)	9% (10)	16% (18)
12th	57% (33)	14% (8)	7% (4)	22% (13)

As of 6/15 @ 9:00 AM

SPRING SGP: Student Growth Percentile Score ranges 1-99; SGP compares a student's

growth to that of their academic peers

Moderate-35-65 High- 66-99

SGP Ranges Low- 0-34

nationwide.

Reading SGP Median

- 9th Grade- 47% (moderate) *Students in Literacy Intervention- 72% (high)
- 10th Grade- 50% (moderate)
- 11th Grade- 53% (moderate)
- 12th Grade- 41% (moderate)

SGP for all grade levels falls in the Moderate Growth range.

Math SGP Median

- 9th Grade- 45% (moderate)
- 10th Grade- 45% (moderate)
- 11th Grade- 57% (moderate)
- 12th Grade- 47% (moderate)

SGP for all grade levels falls in the **Moderate Growth** range.

Star Data Trends & Next Steps
Completion rates declined in both reading and math compared to Winter
Extending makeup testing through June 24th (end of Spring testing window) during all regular advisory, ELA, and Math classes
Student Growth Percentile remained in the moderate range with some increases
Reading: increases in 10th and 11th grade SGP scores (+4.5% & +11% respectively)
 Math: increase in 11th grade SGP scores (+8%) Literacy Intervention classes made tremendous growth compared
to nationwide peers and compared to general 9th grade class (72% SGP; +25% compared to 9th grade)
 Huge thank you to Ms. Camela for her targeted, small-group interventions that made those growth rates soar!

Operations as of 6/9/21 NYC School Survey deadline extended through Friday, June 18th! Parents: Go to NYCSchoolSurvey.org and enter your access code. Your access code is the letter "f" (lowercase) followed by your child's 9-digit OSIS number from their school ID card. Students: Go to NYCSchoolSurvey.org and enter your access code. Your access code is your 9-digit OSIS number from your school ID card. Email your confirmation screen to ahelliger@thewcs.org by 6/18 to be entered into our grand raffle! Teachers: If you lost your code, contact ahelliger@thewcs.org. Preliminary response rates as of Monday, June 7 at 11 am: 22% family response rate (218 family surveys received) 20% student response rate (194 student surveys received) 77% teacher response rate (73 teacher surveys received)-

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Operations as of 6/9/21

Additional funding streams - Restricted Grant Applications

- American Rescue Plan Act & Elementary & Secondary School Emergency Relief Fund (ARP-ESSR)
- Coronavirus Response & Relief Supplemental Appropriations Act 2021 (CRRSA-ESSR2)
- Purpose & Priorities:
 - safely returning students to in-person instruction;
 - maximizing in-person instruction time;
 - operating schools and meeting the needs of students;
 - purchasing educational technology;
 - addressing the impacts COVID-19 pandemic on students, including interrupted instruction/learning loss and the impacts on low-income students, children with disabilities, English language learners, and students experiencing homelessness;
 - implementing evidence-based strategies to meet students' social, emotional, mental health, and academic needs;
 - offering evidence-based summer, afterschool, extended learning and enrichment programs

Operations as of 6/9/21

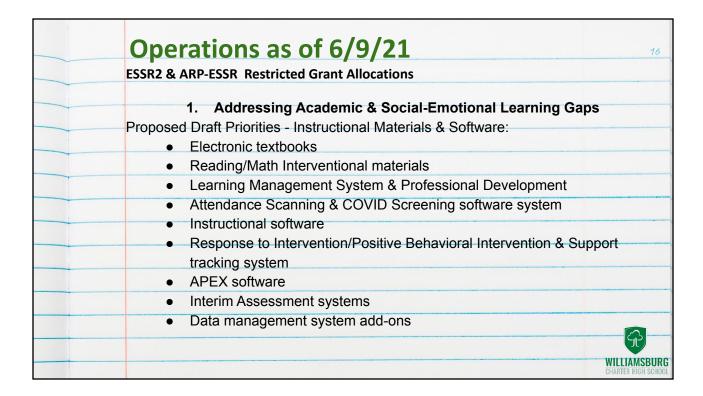
Additional funding streams - Restricted Grant Allocations

- American Rescue Plan Act & Elementary & Secondary School Emergency Relief Fund (ARP-ESSR)
- Coronavirus Response & Relief Supplemental Appropriations Act 2021 (CRRSA-ESSR2)
- A-133 Single Audit will be required (over \$750,000 in federal funds)

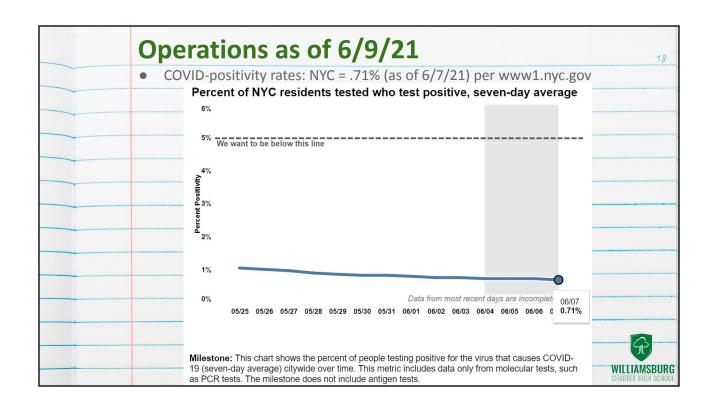
Funding Source	Time Period	Allocation	Notes
ARP-ESSR	5/13/2020-9/30/2024	\$2,385,805	20% reserved for addressing learning
CRRSA-ESSR2	5/13/2020-9/30/2023	\$1,062,313	Application Due 6/15/21
Total		\$3,448,118	

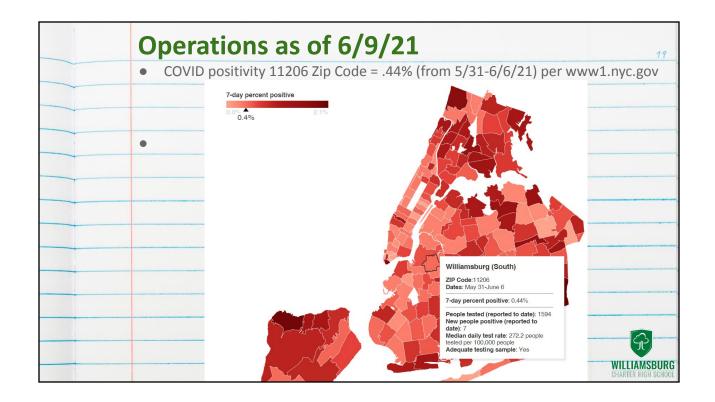


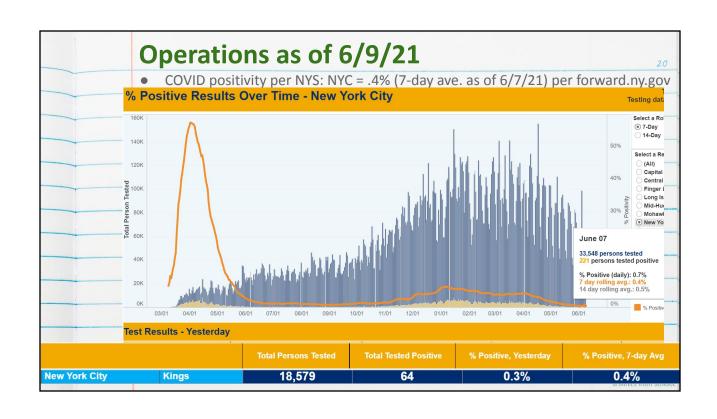
	Operations as of 6/9/21	15
	ESSR2 & ARP-ESSR Restricted Grant Allocations	
	Addressing Academic & Social-Emotional Learning Gap	S
-	Proposed Draft Priorities - Instructional Staff & Benefits:	
	Reading Intervention Coordinator	
	Reading Intervention Teacher	
	Math Intervention Coordinator	
	Math Intervention Teacher	
-	College/Career Teacher	
	5th Year Academic Counselor	
	At-risk Social Worker & Student Life Associates	
	APEX Credit Recovery Teachers (a.m. & p.m.)	
	 Period 0 & Period 9 Credit Recovery/Evening Teacher Stipends 	
	After-school clubs & sports programs	
	Career & Technical Experiences programms/internships	
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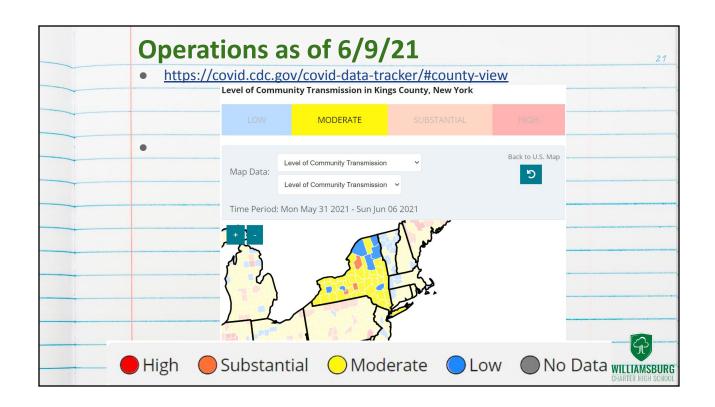


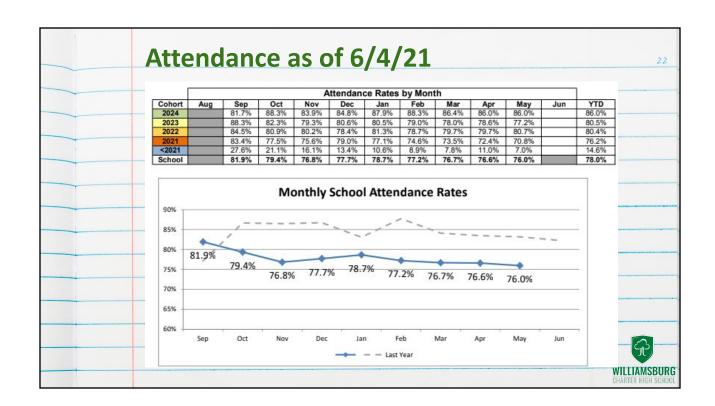
	Operations as of 6/9/21	17
	ESSR2 & ARP-ESSR Restricted Grant Allocations	
	2. Ensuring Continuity of Operations and Safety	
	Proposed Draft Priorities - COVID Safety & Digital Equity/Technology:	
	Masks, disinfecting wipes, sanitizer	
	Cleaning/disinfecting services	
	Security officers/services	
	Wifi hotspots	A STATE OF THE STA
-	 Laptop accessories/headphones for students 	
	Replacement computers and laptops	
	Laptop carts and charging stations	
	 Network Monitoring software & contact software 	
	Website/COVID portal updates	
		R
		WILLIAMSBURG CHARTER HIGH SCHOOL











A	ttendance as of 6/9/21	23
1.	In-Person Wednesday Instruction (229 S a. 4/28 - 99 present e. 5/26 - b. 5/5 - 99 present f. 6/2 - 9 c. 5/12 - 88 present g. 6/9 - 8	87 present D present
2.	d. 5/19 - 82 present h. 6/16 - Student attendance outreach, including	
	a. Daily Calls/Emails/Texts b. Weekly Letters	
	c. Bi-weekly Team Meetings d. Advisory Outreach such as Daily Re	
	e. Attendance case conferencing and f. Individual phone calls and virtual c g. Attendance increase seen for class	Grade Team Outreach utreach meetings

		24
	Laptop & Wifi Inventory as of 6/9/21	
	1. # of Laptops on WCHS Inventory List: 1,294	
	# of Laptops loaned to students: 657	
	2. # of Laptops loaned to Students in Grades 10-12: 490 # of Laptops loaned to Students in Grade 9	9: 167
	3. # of Laptops Remaining in stock at WCHS: 587	
	4. # of Laptops Broken/in need of Repair in stock at WCHS: 51	
	5. # of Laptops on Order 8-25-20: 963 # of Laptops on Order 7/31/20: 360	
	# of Laptops Received by 6/8/21: 920	
	6. # 9th Grade Laptops Requested: 94 # 10-12th Grade Laptops Requested: 108	
	Total Laptops Requested 6/8/21: 202	
	7. # of Wifi Hotspots Ordered: 250	
	8. # of Wifi Hotspots Requested: 147	
	9. # Wifi Hotspots Distributed: 96	分
-		WILLIAMSBUF

COVID Safety & Emergency Preparedness Updates

- Walgreens would setup first and second shot appointments and oversee follow-up
- Walgreens brings all materials and remove all hazardous equipment. WCHS would provide tables, chairs, garbage bins and a large area for vaccinations and a second area for children to sit after the shot for observation. All Walgreens vaccinators are educated in understanding life saving techniques and carry epi pens.
- On-Site clinic can be up and running 2-3 weeks after signed agreement
- Number of vaccinations per day depends on number of people who sign up
 - Vaccination process takes 6-7 minutes for adult
 - Anticipating vaccination process will take 10-12 minutes for minors
 - Larger vaccine sites have vaccinated up to 1500-2000 shots a day
- WCHS slots at local Walgreens and Duane Reade's

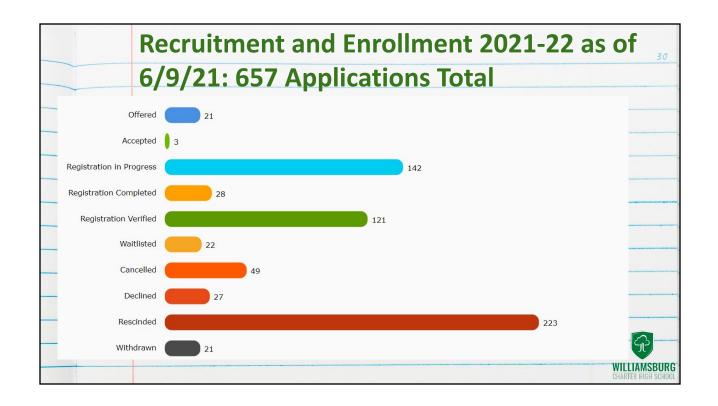


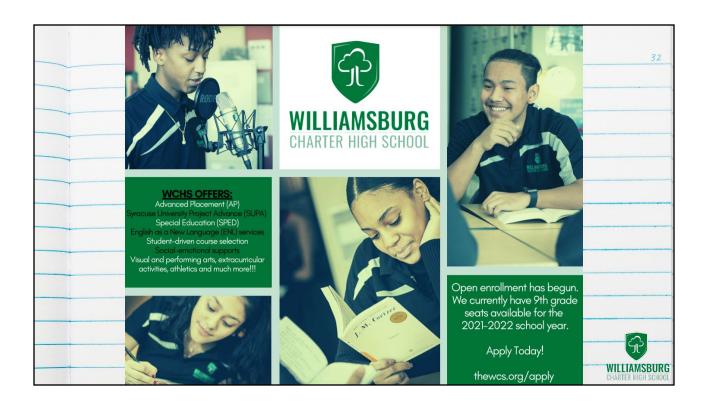
Safety

- No reports of any cyber incidents
- Department of Health visited the school on May 5th 2021 with no findings or violations issued
- No NYPD visits and no incidents reported that involved the school
- Daily temperature screening was conducted for Staff & Visitors
- Safety Officers are scheduled to take a remote required State
 Security 8 hour annual training
- The schools contracted Security Company Summit Security has merged with Allied Universal Security and have sent the school an updated proposal which has not been presented for approval at this time. This is in the event that any outside Security staff is required



Recruitment and Enrollment 6/9/21							
<u>Powerschool</u> <u>ATS</u> <u>FTE</u>							
968	968	958					
11 with Zero Attendance2. Conducted 2021-22 Ad3. # of Incoming 9th Grad4. # of Incoming seats in g	e missions Lottery on 4/12/22	12th= 0					
9th Grade	415						
10th Grade	29						
11th Grade	23						
12th Grade	7						
Total	474	WILLIAMSBURG CHARTER HIGH SCHOOL					





,			
	Finance		33
	million and total expen	otal collected revenue for the period is \$14,656,960. uses for the period are \$12,718,869 million. e over expenses for the period is \$1,938,091	
	Total Assets Total cash Total Fixed Assets Building Deposit PPP Loan	\$21.0 million \$17.8 \$2.3 \$1.5 \$2.0	
		\$16.3(*) Rent of \$10,392,799 million.	
	PPP Loan forgiveness review to be submitted	application was completed and is waiting for Board l.	
	Budget 2021-2022 – is Interim Audit started M		WILLIAMSBURG CHARTER HIGH SCHOOL

	Total				
Finance	Fiscal Budget				34
	(Years Ending June 30)	Budget 2020	Budget 2021	Budget 2022E	
	STUDENTS (at full capacity) STUDENTS (enrolled)	960 924	960 924	960 940	
	REVENUES				
	Per Pupil Funding	16,743,826	16,432,847	17,200,782	
	Federal Funding	579,998	646,690	671,690	
	State Funding	73,000	366,369	1,903,313	
	Private Sources/Fundraising	-	-	-	
	Student Income	194,000	189,000	189,000	
	Miscellaneous Income	41,000	41,000	41,000	
	TOTAL REVENUES	17,631,824	17,675,906	20,005,785	
	<u>EXPENSES</u>				
	Personnel Services		1274270 242		
	Salaries & Wages	9,326,513	8,291,305	10,012,958	
	Payroll Taxes	850,510	827,295	1,009,079	
	Employee Benefits	822,283	832,112	1,264,128	
	Total Personnel Services	10,999,306	9,950,712	12,286,165	
 	Professional Services	707,000	342,000	597,000	
	School Operations & Support	741,500	934,869	795,500	
	Technology	173,400	187,000	192,310	
	Interest	-	21,135	21,135	
	Occupancy	4,640,508	4,588,277	4,608,153	
	Depreciation & Amortization	230,000	220,000	226,600	
	TOTAL EXPENSES	17,491,714	16,243,993	18,726,863	
	NET SURPLUS/DEFICIT	140,110	1,431,913	1,278,922	
	CASH FLOW ADJUSTMENTS				
	Operating Activities	370,110	1,651,913	1,505,522	
	Investing Activities	(250,000)	(200,000)	(200,000)	
	Financing Activities		-		
	NET CASH FLOW	120,110	1,451,913	1,305,522	WILLIAMSBUR
					CHARTER HIGH SCHOOL

Human Resources
 WCHS received Oxford/UHC benefits plans renewal quote showing a 25% price increase Board delegated benefits renewal to Board Committee WCHS administered Faculty/Staff Benefits Survey Leadership & Board reviewed survey responses showing: Preference for maintaining benefits plans/networks Preference for not increasing out-of-pocket costs (deductibles/co-pays) or employee portion of benefits premium (semi-monthly payroll deduction)

	Human Resources
	WCHS will renew existing benefit plans as is and absorb the cost of
	the premium increase for each plan level for 2021-22 with the
	following understandings:
	 Employees who keep their same plan level will <u>not</u> see a change in their semi-monthly benefits payroll deduction
	 WCHS will create a 3-5 year plan to contain benefits premium costs exploring the following options:
	 Gradually increasing the employee contribution to the plans
	and/or changing carriers or plan designs
	 Establishing Health Savings Accounts and/or Health
	Retirement Accounts to encourage tax-free employee health contributions
	■ Level-funding (similar to self-insuring but for mid-size
	businesses)
	■ Joining a PEO or establishing a consortium
1	

Human Resources
Salary Increase for Staff Approval: Approve 5% increase for WCHS staff across the board for 2021-22 school year
Contracts
 Instructional contracts will be sent to staff by Friday, June 18
Noninstructional contracts will be sent to staff by Friday, June
25

Accountability and Development Accountability **Local Assessment Plan reporting** Spring STAR testing data must be submitted to SED by June 30. SED Check-In Visit - June 14 and June 16 Paula met with school leadership from 8:30-10am, observed 2 classrooms, debriefed with Jahi between visits, and met with the Board from 4:30-5:30pm. Questions pertained to remote learning environment, school climate, improvements since the last visit, ELL enrollment, bilingual program, diversity, equity, and inclusion, school data, staff retention, college and career readiness, learning gaps, and whether or not we are working with any community organizations. Second part of the visit will take place Wednesday, June 16 so she can visit a few in-person classrooms. **ARP-ESSER Funding** Used predominantly for professional salaries. Put together by Jahi, Val, CSBM, and Kathy. Submitted June 8. Required to post plan to website by July 1. Val and Jahi collected public comment from parents, teachers and other stakeho on the plan at the recent town hall meeting. WILLIAMSBURG

Accountability and Development Accountability Civil Rights Data Collection (VADIR) school slims to and

- Civil Rights Data Collection (VADIR) school climate and serious incident submission due in July
- Annual Report due August 1
 - Progress Towards Goals due October 1
 - Finance submission due November 1

Development

- Talking with Viacom about a potential graduation speaker
- Small film shoot occurred on June 4 -5, provided approximately \$950 in additional funds for 2020-21 senior scholarships (thank you to Mr. James)



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Parent Leadership Council

Next PLC Meeting will be held on June 17th, 2021 @6pm



The Marcy Lab School

The Marcy Lab School is FREE for all students. They prepare you to become Software Engineers. They provide laptops, textbooks & a small stipend as well. Their graduates typically earn an average salary just above \$100,000 in their first year of work.



U. S. Navy

The U.S. Navy will present on career and educational opportunities. The U.S. NAVY has over 150 roles to choose from. A career in the Navy can set you up for a lifetime of success.





Other Meeting Topics

Ms. Pink's Resources

How to apply for Government Jobs



What your scholar should be doing over the summer

> Tips for returning to In-Person Learning

Community Table



WCHS Board Elections and Self-Evaluation - June 2021

Please complete the 2021-22 Board Elections and 2020-21 self evaluation below.

1. Email * **Board Elections** 2. Board Chair * Check all that apply. Lourdes Rivera-Putz Other: 3. Vice-Chair * Check all that apply. Samuel Rivera Other: Board Secretary * Check all that apply. Kathy Gaffney Other: Co-Treasurers * Check all that apply. John Witherspoon Manny Morales Other: Board members will be evaluated annually, at the Board's annual meeting or such other time as is set by the Board President. Board members will be required to respond, in writing, to all of the questions included in the Board Self Evaluation, Financial Disclosure Form, and Individual Board Member Self Review evaluation instrument presented below. Following this, each Board member will meet with the Board President to discuss the information included in these questionnaires and the performance of the Board member. The Board President will also complete the evaluation instruments, and will meet with the Executive Committee to discuss the information contained therein Self-Throughout the charter term the board has dealt with a fluctuation of board members. Board members have had to resign due to personal reasons; nevertheless the current group of five board members has been invested and Evaluation attentive to the daily operations and long-term goals of the school and are working to increase their membership in the new charter term. Board members not only attend monthly board meetings but meet informally every Friday to discuss school progress with School counsel and to identify issues/topics to be addressed with school leadership. Goals for the new charter term are to have a board retreat and start developing a strategic multi-year plan. 1. Has the Board and each individual member maintained and promoted a commitment to fundamental, traditional educational delivery system and to the WCHS core curriculums?* Mark only one oval Less Adherence 7. 2. Has the Board and each individual member participated actively in the overall direction and policies of the school, including demonstrating a commitment to be independently knowledgeable about school matters without undue reliance on staff? * Mark only one oval. 1 7 8 3 6 More Adherence 8. 3. Has the Board or any individual member violated policy by attempting to become involved in the day-to-day management of the school?* Mark only one oval. More Adherence

community, pro	moting	WCH:	S's unic	quenes	s as a s	school,	, and pr	romoti	ng a tr	aditional education
Mark only one ova	I.									
	1	2	3	4	5	6	7	8	9	
Less Adherence										More Adherence
5. Has the Boar	rd held	the ad	lminist	ration	accour	ntable f	financia	ally? *		
Mark only one ov	al.									
	1	2	3	4	5	6	7	8	9	
Less Adherence										More Adherence
Comments *										
	Less Adherence 5. Has the Boal Mark only one over the second of the sec	1 Less Adherence 5. Has the Board held Mark only one oval.	1 2 Less Adherence 5. Has the Board held the act Mark only one oval. 1 2 Less Adherence 1 2	1 2 3 Less Adherence	1 2 3 4 Less Adherence	1 2 3 4 5 Less Adherence	Mark only one oval. 1 2 3 4 5 6 Less Adherence	Mark only one oval. 1 2 3 4 5 6 7 Less Adherence	Mark only one oval. 1 2 3 4 5 6 7 8 Less Adherence	1 2 3 4 5 6 7 8 9 5. Has the Board held the administration accountable financially? * Mark only one oval. 1 2 3 4 5 6 7 8 9 Less Adherence

9. 4. Has the Board and each individual member demonstrated a commitment to fostering relationships with staff, parents, and the community, including maintaining a communication link to the

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Google Forms

2021-22 Board Calendar

- July 20, 2021 at 5pm
- August 17, 2021 at 5pm
- September 21, 2021 at 6pm
- October 19, 2021 at 6pm
- November 16, 2021 at 6pm
- December 21, 2021 at 6pm
- January 18, 2022 at 6pm
- February 15, 2022 at 6pm
- March 15, 2022 at 6pm
- April 26, 2022 at 6pm
- May 17, 2022 at 6pm
- June 21, 2022 at 6pm