



## **WCHS Annual Board Meeting Agenda**

**July 20, 2021**

**6:00pm**

1. Welcome and Introductions
2. Approval of Board Minutes
3. Academics
4. Operations
5. COVID Safety & Emergency Preparedness Updates
  - a. Safety
  - b. Facilities
6. Recruitment and Enrollment
7. Finance
8. Human Resources
9. Accountability and Development
10. Parent Leadership Council
11. Executive Session

# Board of Trustees Meeting

July 2021



## Annual Meeting Agenda

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## Academics

### Final Senior Graduation Data

- **Number of June Graduates: 206**  
(199 from class 2021; 7 from class of 2020+)
- **Possible number of August Graduates: 19**  
(August Graduation TBD)



## Summer Credit Recovery and Sports Camps

### Summer School will run from July 7th- July 29th

- Trimester 1: July 7 - July 13th
- Trimester 2: July 15 -July 21st
- Trimester 3: July 23-July 29th
- We will offer 2 in person days per trimester. In person days will be on the 2nd and 4th day of each trimester.
- We will offer Social Emotional Activities In person and Virtually for Students

### Summer Sports Camps:

#### **Basketball Summer Camp**

August 2-6 From 9:00 AM to 1:00 PM each day

#### **Soccer Summer Camp**

August 9-13 From 9:00 AM to 1:00 PM each day

### Summer Bridge Dates:

August 23-26



## Summer School

### Summer School Enrollment

- Number enrolled for T1: 239
- Number enrolled for T2: 277
- Number enrolled for T3: 285

### Summer School T1 Pass/Fail Data

- 220 Students Passed
- 115 Failed their course
- 65.7% Passing Rate

*\*Some students have two classes a day and maybe a third with APEX.*

## Academics

### Other Priorities:

- Scheduling
- Vacancies
- CANVAS
- Website Updates
- Testing
- August PD for Faculty/Staff





## Operations as of 7/14/21

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- Administered June 2021 Regents Exams to in-person students (229 eligible):
  - English Language Arts: 110 Registered, 86 Absent, 11 (46%) Scored 65+
  - Living Environment: 106 Registered, 74 Absent, 15 (47%) Scored 65+
  - Algebra 1: 146 Registered, 122 Absent, 3 (12%) Scored 65+
  - Earth Science: 81 Registered, 62 Absent, 0 (0%) Scored 65+
- Prepared rooms, schedules, security and operations posts, meals, nursing services, transportation, auto-calls, and supplies for in-person Summer School:
  - 403 registered in PowerSchool
  - In-Person Program:
    - 7/8- 44 present; 7/12- 20 present; 7/16 -25 present; 7/20 -22 present
- Reopening Town Hall Meeting with Dept. of Health Guest Speaker held 7/15/21
- Preparing Reopening schedules, rooms, supplies, trainings for 2021-22 school year
- E-rate equipment and network upgrade in process with first install on 7/22/21
- Conducting interviews for HR Manager vacancy
- Planning implementation for Canvas, Swipe, GoGuardian, website revisions, PowerSchool data dashboards



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## Operations as of 7/14/21

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- Proposal for Board Approval:** Purchase of Swipe student attendance/lateness scanning and COVID-19 screening system (approved by Finance committee in review of 2021-22 Budget and ESSR2 Grant)
- 3 Quotes:**

Vendor	Price	Annual	Key Features
<a href="#">Swipe</a>	\$15,962	\$5,557	<ul style="list-style-type: none"> <li>COVID-19 screening app for students, parents, faculty, staff</li> <li>Student Attendance scanning, including lateness, hallways, lunch period, uniform</li> <li>Visitor Management</li> <li>Integrates with PowerSchool</li> </ul>
<a href="#">School Pass Inc.</a>	\$11,630	\$10,650	<ul style="list-style-type: none"> <li>COVID-19 screening &amp; Student Attendance app</li> <li>Scanning modules still in development</li> </ul>
<a href="#">Hero</a>	\$4,000	\$4,000	<ul style="list-style-type: none"> <li>Attendance &amp; Behavior scanning only</li> <li>No COVID-19 screening</li> <li>Limited integration with PowerSchool</li> </ul>

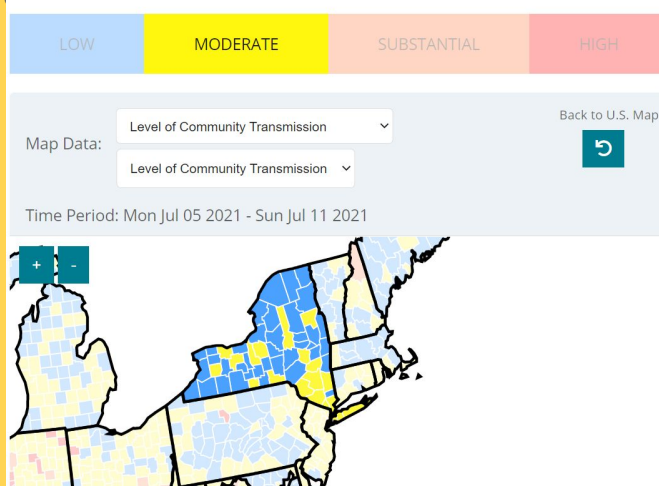


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## CDC Local COVID-19 Transmission as of 7/13/21

- <https://covid.cdc.gov/covid-data-tracker/#county-view>

Level of Community Transmission in Kings County, New York



● High ● Substantial ● Moderate ● Low ● No Data

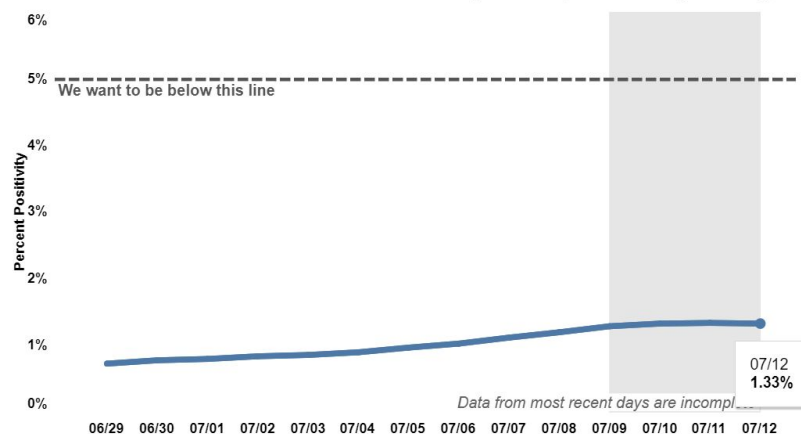


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## COVID-positivity rate as of 7/12/21

- 7-day rolling average in NYC = 1.33% (as of 7/12/21) per [www1.nyc.gov](http://www1.nyc.gov)

Percent of NYC residents tested who test positive, seven-day average



**Milestone:** This chart shows the percent of people testing positive for the virus that causes COVID-19 (seven-day average) citywide over time. This metric includes data only from molecular tests, such as PCR tests. The milestone does not include antigen tests.

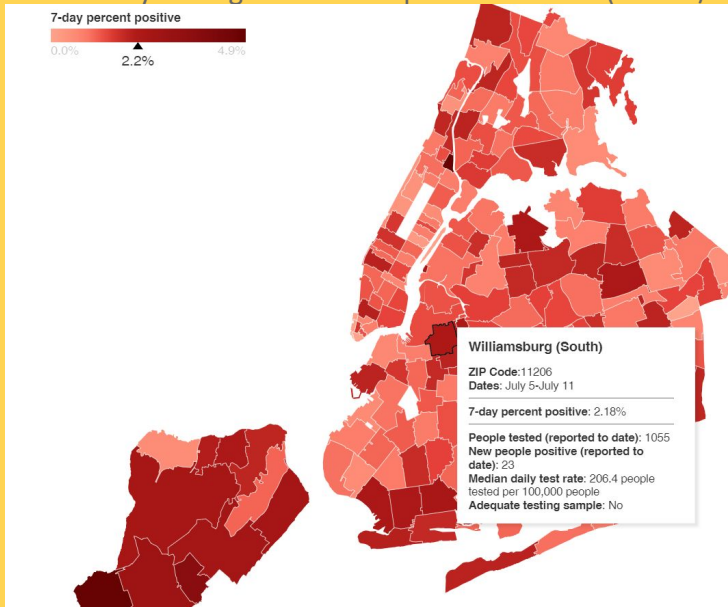


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## COVID-positivity as of 7/12/21

11

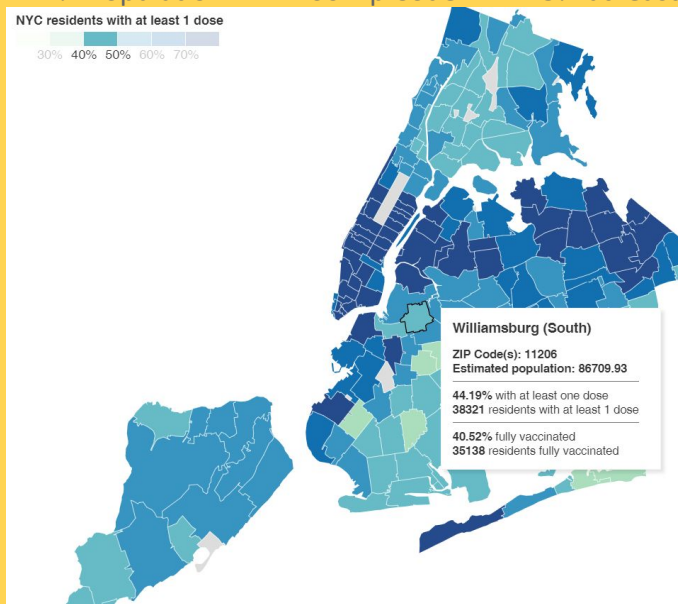
- 7-day average in 11206 Zip Code = 2.18% (from 7/5-7/11/21) per [www1.nyc.gov](http://www1.nyc.gov)



## COVID-19 Vaccination Rate as of 7/14/21

12

- % Population in 11206 Zip Code = 44.19% at least one dose per [www1.nyc.gov](http://www1.nyc.gov)



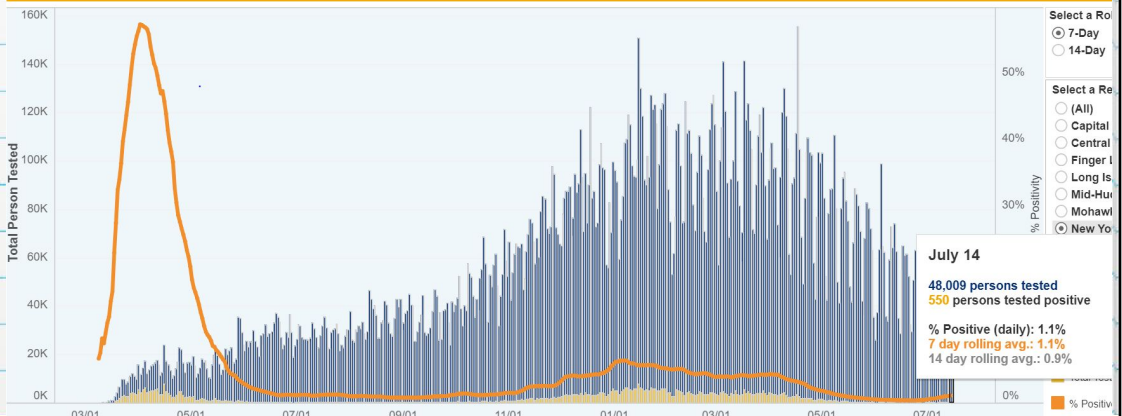
# Operations as of 7/14/21

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- COVID positivity per NYS: NYC = 1.1% (7-day ave. as of 7/14) per forward.ny.gov

## % Positive Results Over Time - New York City

Testing data



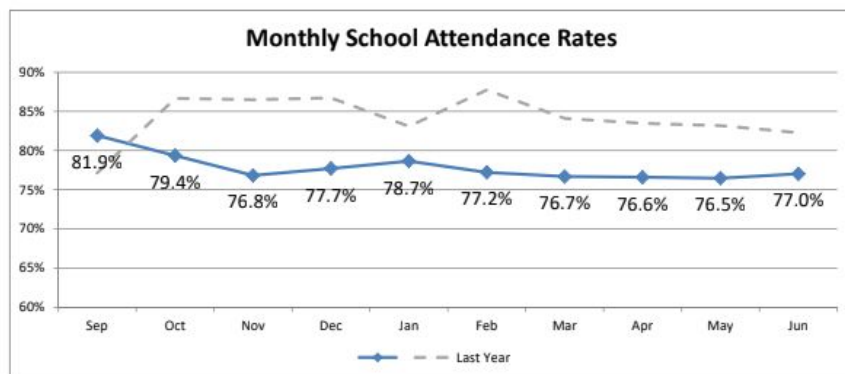
## Test Results - Yesterday

		Total Persons Tested	Total Tested Positive	% Positive, Yesterday	% Positive, 7-day Avg
New York City	Kings	14,297	185	1.3%	1.2%

# Attendance as of 6/30/21

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	Attendance Rates by Month											
Cohort	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
2024		81.7%	88.3%	83.9%	84.8%	87.9%	88.3%	86.4%	86.0%	87.0%	88.4%	86.3%
2023		88.3%	82.3%	79.3%	80.6%	80.5%	79.0%	78.0%	78.6%	77.1%	76.0%	80.0%
2022		84.5%	80.9%	80.2%	78.4%	81.3%	78.7%	79.7%	79.7%	81.3%	80.0%	80.5%
2021		83.4%	77.5%	75.6%	79.0%	77.1%	74.6%	73.5%	72.4%	71.2%	73.4%	75.7%
<2021		27.6%	21.1%	16.1%	13.4%	10.6%	8.9%	7.8%	11.0%	8.3%	14.3%	14.3%
School		81.9%	79.4%	76.8%	77.7%	78.7%	77.2%	76.7%	76.6%	76.5%	77.0%	77.8%



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## Attendance as of 6/30/21

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1. In-Person Wednesday Instruction (229 Students Signed Up):
  - a. 4/28 - 99 present      e. 5/26 - 87 present
  - b. 5/5 - 99 present      f. 6/2 - 90 present
  - c. 5/12 - 88 present      g. 6/9 - 85 present
  - d. 5/19 - 82 present      h. 6/16 - 78
2. Student attendance outreach, including:
  - a. Daily Calls/Emails/Texts
  - b. Weekly Letters
  - c. Bi-weekly Team Meetings
  - d. Advisory Outreach such as Daily Reminders, Advisory Question of the Day Competitions, Raffles/Prizes, and Wake-Up Calls
  - e. Attendance case conferencing and Grade Team Outreach
  - f. Individual phone calls and virtual outreach meetings
  - g. Attendance increase seen for class of 2024



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## Laptop & Wifi Inventory as of 7/16/21

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1. # of Laptops on WCHS Inventory List: 1,294  
# of Laptops loaned to students: 657
2. # of Laptops loaned to Students in Grades 10-12: 490 # of Laptops loaned to Students in Grade 9: 167
3. # of Laptops Remaining in stock at WCHS: 587
4. # of Laptops Broken/in need of Repair in stock at WCHS: 51
5. # of Laptops on Order 8-25-20: 963      # of Laptops on Order 7/31/20: 360  
# of Laptops Received by 6/8/21: 920
6. # 9th Grade Laptops Requested: 94      # 10-12th Grade Laptops Requested: 108  
Total Laptops Requested 6/8/21: 202
7. # of Wifi Hotspots Ordered: 250
8. # of Wifi Hotspots Requested: 147
9. # Wifi Hotspots Distributed: 96



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## COVID Safety & Emergency Preparedness Updates <sup>17</sup>

- Walgreens is not able to accommodate us for an on-site vaccination program due to unanticipated increase in demand. We will seek additional opportunities.
- Mayor DeBlasio does not anticipate any changes to mask requirements for NYC DOE schools.
- We are awaiting information from SED so we can develop our reopening plan for the fall.



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## Safety <sup>18</sup>

- No reports of any cyber incidents
- No NYPD or FDNY visits for the month
- Daily temperature screening was conducted for Staff & Visitors
- Safety Officers are scheduled to take a in-person State Security 8 hour annual training on August 16th 2021 covering topics; non-violent crisis intervention, NY State security protocols and de-escalation techniques
- The Safety Department is seeking to hire four (4) new candidates for the 2021-2022 school year to fill open positions upon Board approval



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## Facilities

- Air conditioning units are being utilized and are on a daily timer
- One HVAC blower motor needed replacement Room 321
- **ECB hearing** : Date scheduled for **7/27/21** for an Unwarranted Fire Alarm
- **ECB hearing** : A hearing was conducted on **7/13/21** for Sprinkler & Standpipe Record Keeping, No ruling at this time
- Building fully disinfected & sanitized
- A summer schedule is prepared for the building to include repainting all bathrooms throughout, light bulb replacements, filter & vent cleaning, routine floor maintenance and building disinfecting
- Fire Standpipes & Sprinklers are functional & passed inspections



## Recruitment and Enrollment 7/16/21

<u>Powerschool</u>	<u>ATS</u>	<u>FTE</u>
759	883*	TBD

1. Discharged 206 June Graduates, Pre-Registered 124 incoming students in ATS
2. Reconciliation Submitted for 2020-21 (Estimated FTE: 958)
3. FY22 Invoice #2 Submitted for 2021-22 (Estimated FTE: 951)
4. Conducted 2021-22 Admissions Lottery on 4/12/21 at 6pm (~196 attendees)
5. # of Incoming 9th Grade seats = 330
6. # of Incoming seats in grades 10th= 25 , 11th= 25 , 12th= 0
7. SchoolMint Applications as of 4/1/21 Lottery Deadline

9th Grade	415
10th Grade	29
11th Grade	23
12th Grade	7
<b>Total</b>	<b>474</b>

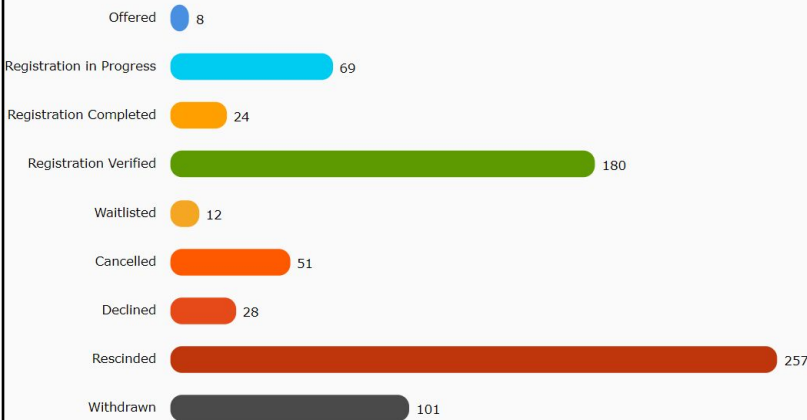


## Recruitment and Enrollment as of 7/16/21

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Overview Of All Applications

Total Applications: 730



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## Recruitment and Enrollment as of 7/16/21

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### School Mint Applications

- Applicants for 2021-22 (as of 7/16/21): 730
  - Registrations Verified: 180
    - 9th- 157, 10th- 9, 11th- 13, 12th- 1
  - Registrations Completed: 24
    - 9th- 19, 10th- 3, 11th- 2, 12th- 0
  - Registrations In Progress: 69
    - 9th- 54, 10th- 12, 11th- 3, 12th- 0
  - Offered: 8 (9th- 5, 10th- 1, 11th- 2, 12th- 0)
  - Accepted: 0
  - Waitlisted: 12 (11th- 1, 12th- 11)



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# Recruitment and Enrollment as of 7/16/21

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## WCHS Virtual Tours

- Wednesday, July 21, 2021 from 1-2pm - 87 Attendees

## In-Person Registration Help Sessions:

- Friday, July 23, 2021 and Monday, July 26, 2021
- Outdoors by appointment only in designated time slots

## Bilingual Radio Ads -TBD

- Hot97, 97.9 La Mega, 93.1

## Continued online marketing:

- Email Blasts
- Niche.com
- Charter Center Common Application
- Brooklyn Family Magazine Back-to-School Edition



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### WCHS OFFERS:

Advanced Placement (AP)  
Syracuse University Project Advance (SUPA)  
Special Education (SPED)  
English as a New Language (ENL) services  
Student-driven course selection  
Social-emotional supports  
Visual and performing arts, extracurricular activities, athletics and much more!!!



Open enrollment has begun.  
We currently have 9th grade  
seats available for the  
2021-2022 school year.

Apply Today!

[thewcs.org/apply](http://thewcs.org/apply)



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## Finance

### WCHS Financial Update Board Meeting – July 20, 2021

As of **May 2021**, total collected revenue for the period is \$16,012,678 million and total expenses for the period are \$14,082,230 million.  
Total Excess of revenue over expenses for the period is \$1,930,448.

Our Forecast budget surplus for the year is \$1,431,912.

All of the Per Pupil revenue for the fiscal year 2021 has been received.

Assets		
Cash and Cash Equivalents	16.4	Bank Acct, Petty Cash, Loan, Recv.
Total Fixed Assets	2.3	Leasehold improve, Furniture, Equipment, software
Building Security Deposit	1.5	Rent Deposit
Pre-paid expenses and Deposits	224,197	Utility, Insurances, other
<b>Total Assets</b>	<b>20.5</b>	
Liabilities		
Accounts Payable, Accrued expenses	1.0	Bills, Accrued salaries/taxes
Unearned Revenue	1.4	Advanced June Per Pupil fund
Loan Payable	2.0	PPP Loan
Deferred Rent	10.4	Rent
<b>Total Liabilities &amp; Net Assets</b>	<b>20.5</b>	5.6 Net Assets



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## Human Resources

### Contracts

- Instructional contracts were sent to staff on **Friday, June 18**
- Non-instructional rate of pay letters were sent to staff by **Friday, June 25**
- All deadlines were met.

# Accountability and Development

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## Accountability

- **Local Assessment Plan reporting**
  - Spring STAR testing data submitted to SED on June 23, was due June 30.
- **SED Check-In Visit - June 14 and June 16**
  - Met with Ms. Orlando following our June meeting on Wednesday, June 16.
  - Ms. Orlando observed two classrooms (Math and ELL).
- **SSEC Submission (VADIR)** - Submitted on July 19, due July 26. 1 instance of harassment, 0 other incidents reported.
- **Annual Report due August 1**
  - Progress Towards Goals due October 1
  - Finance audit docs due November 1

## Development

- Viacom was not able to provide a graduation speaker but is open to partnering in the future
- Received another space usage inquiry and will vet



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## Parent Leadership Council

Next PLC Meeting will be held on June 17th, 2021 @6pm



### The Marcy Lab School

The Marcy Lab School is FREE for all students. They prepare you to become Software Engineers. They provide laptops, textbooks & a small stipend as well. Their graduates typically earn an average salary just above \$100,000 in their first year of work.



### U. S. Navy

The U.S. Navy will present on career and educational opportunities. The U.S. NAVY has over 150 roles to choose from. A career in the Navy can set you up for a lifetime of success.



### Other Meeting Topics

Ms. Pink's Resources

How to apply for Government Jobs

What your scholar should be doing over the summer

Tips for returning to In-Person Learning

Community Table

