

# WCHS Board of Trustees Meeting

June 2022

Annual Meeting



# Agenda

1. Welcome and Introductions
2. Approval of Board Minutes (approve pending school counsel review)
3. Academics
4. Operations
  - a. Ratify HR Benefits
5. COVID Safety & Emergency Preparedness Updates
  - a. Safety
  - b. Facilities
    - i. Gym Update
6. Recruitment and Enrollment
7. Finance
8. Human Resources
9. Accountability and Development
  - a. Board Elections and Evaluations
10. Parent Leadership Council
11. Executive Session



# Academics

1. Teacher/Staff Recognition
  - Teacher of the Year: Alexandra Sherman
2. Regents Testing in progress
3. WCHS Graduation: June 28,2022
  - Proof of covid vaccination or negative PCR Test for all participants
4. Summer School—
  - Teacher Summer School Orientation: June 29th and June 30th
  - Summer School In-Person Sessions: July 11, 2022 - August 3, 2022 (3)
5. Scheduling—50% Build; Scheduling anticipated completion: August 1, 2022
6. Human Resources—Continuing to fill open positions
7. Continuing to Plan for SY 2022-23



# Teacher of the Year–Alexandra Sherman



# Academics

## Senior Class Data



Number of Seniors	211 Class of 2022 Seniors
Number of June Graduates	179 Class of 2022 Students have Met Requirements  9 Class of 2022 Students Pending: Results due by Friday June 24th  23 Potential August Graduates
Number of 5th Year Seniors	52 Current 5th Year Seniors  6 5th Year Seniors Met Requirements  3 5th Year Students Pending: Results due by Friday June 24th

# College and Career Updates

- Weekly Newsletter
- Students have applied
  - 138 applied to CUNY
  - 82 applied to SUNY and/or Privates
- Acceptances
  - 147 students have been accepted into one or more colleges so far
  - 129 students have made their post secondary decision
- We are recognizing student acceptances on our social media
- CCR team is working on second audits for graduation



## Operations as of 6/20/22

- Benefits Renewal For Board Approval:
  - WCHS received Oxford/UHC benefits plans renewal quote showing a 22% price increase
  - Broker competitively bid the plans and was able to finalize the renewal at an 11% price increase, which did not substantially differ from the increases for plans from other carriers
  - Board Committee will recommend Board approval
  - Renewal maintains consistency for faculty/staff:
    - Maintain benefits plans/networks
    - Does not increase out-of-pocket costs (deductibles/co-pays) or employee portion of benefits premium (semi-monthly payroll deduction)



## Operations as of 6/20/22

- Requesting Board Approval: WCHS will **renew existing benefit plans** as is and **absorb the cost of the premium increase for each plan level** for 2022-23 with the following understandings:
  - Employees who keep their same plan level will not see a change in their semi-monthly benefits payroll deduction
  - WCHS HR Manager will create a 3-5 year plan to contain benefits premium costs exploring the following options:
    - Gradually increasing the employee contribution to the plans and/or changing carriers or plan designs
    - Establishing Health Savings Accounts and/or Health Retirement Accounts to encourage tax-free employee health contributions
    - Level-funding (similar to self-insuring but for mid-size businesses)
    - Joining a PEO or establishing a consortium

Requesting Board Approval to issue Teacher, Counselor & Social Worker contracts for 22-23 with the specified increase





# Operations as of 6/20/22

- [2022-23 WCHS Calendar](#) Updates \*Based on DOE Calendar
- Added: School Closed April 6th - Passover
- Moved Chancellor's PD Day to June 8th - correct date
- Total Days: 181
- Prior Approved Calendar Dates:
  - School Closed: July 5-8th (except for Facilities); Non-Teaching staff get 6 additional floating vacation days to be used prior to 8/15/22
  - Summer School: July 11th - August 3rd, 8am-3pm
  - Teachers Return for Professional Development: Monday, August 15, 2022
  - Freshman Bridge Program: August 24-26, 2022
  - First Day of School: Monday, August 29, 2022



# CDC Local COVID-19 Transmission as of 6/20/22

10

## Kings County, New York

[State Health Department](#) [↗](#)

### COVID-19 Community Level

 Medium

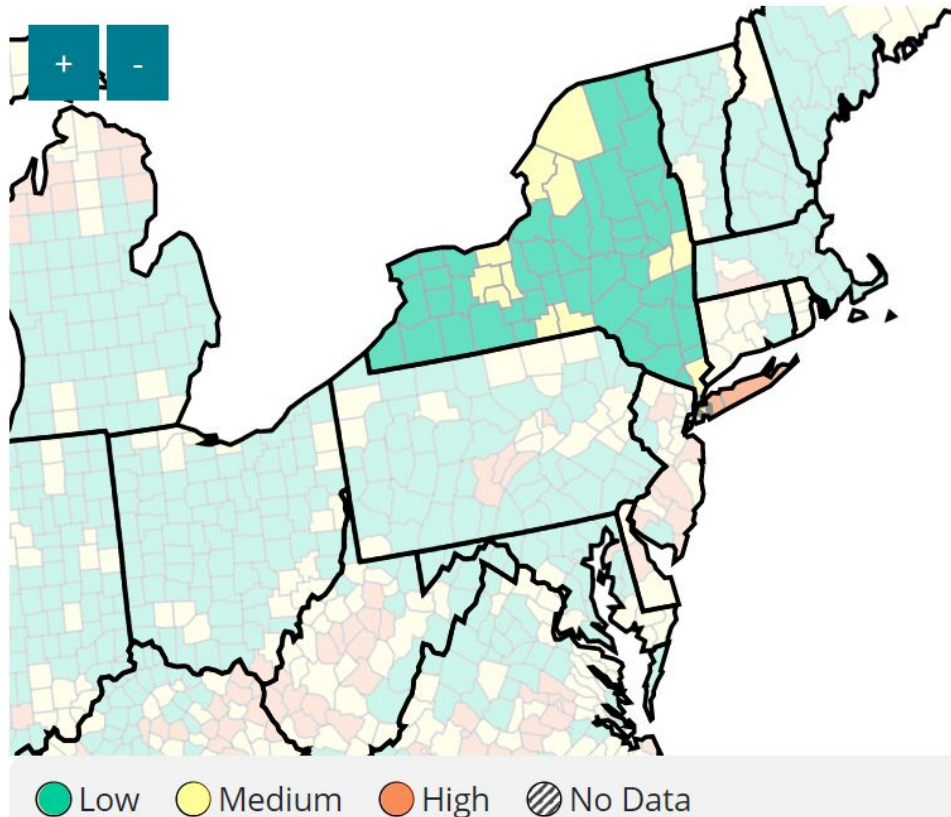
#### Recommended actions based on current level

Stay [up to date](#) with COVID-19 vaccines. [Get tested](#) if you have symptoms. Wear a mask if you have symptoms, a positive test, or exposure to someone with COVID-19. Wear a mask on [public transportation](#). You may choose to wear a mask at any time as an additional precaution to protect yourself and others. If you are at [high risk for severe illness](#), consider wearing a mask indoors in public and taking [additional precautions](#).

#### Weekly Metrics Used to Determine the COVID-19 Community Level

Case Rate per 100,000 population	240.56
New COVID-19 admissions per 100,000 population	9.2
% Staffed inpatient beds in use by patients with confirmed COVID-19	3.9%

- Level of transmission (6/8-6/14/22) in Kings County, NY
- <https://covid.cdc.gov/covid-data-tracker/#county-view>



# NYC COVID-19 Transmission Data 6/20/22

Source: [COVID-19: Latest Data - NYC Health](#)

## Summary

This table compares summary data for the last seven days to the last 28 days.

Measure	Last 7 days Daily average	Last 28 days Daily average	Trend
<b>Percent Positive</b> <i>Percent of people tested who test positive</i>	7.82%	10.50%	Decreasing
<b>Total Cases</b> <i>Confirmed and probable cases</i>	2,837	3,463	Decreasing
<b>Hospitalizations</b> <i>People hospitalized within 14 days of diagnosis</i>	66	93	Decreasing
<b>Confirmed Deaths</b> <i>Deaths with a positive molecular test</i>	9	9	Stable

Updated: June 17, 2022

Due to delays, the number of hospitalizations and deaths in the last seven days will likely be higher than currently reported.

# NYC COVID-19 Transmission Data 6/20/22

## Current COVID-19 Alert Level in NYC: High

**Source:** [COVID-19: Latest Data - NYC Health](#)

	Very High: There is very high community spread of COVID-19. Health care services are overwhelmed.
	<b>High: There is high community spread. Substantial pressure on the health care system.</b>
	Medium: There is medium community spread of COVID-19.
	Low: There is lower community spread.

Table: NYC Health • Source: [COVID-19 Transmission levels in NYC](#)

### Cases

New cases per 100,000 people in the last seven days

**238.2**

Decreasing

### Hospitalizations

New admissions with COVID-19 per 100,000 people in the last seven days

**10**

Stable

### Hospital Occupancy

Percent of inpatient beds occupied by COVID-19 patients

**4.86%**

Stable

Comparisons are based on the previous week's data

Data as of: June 14, 2022

[About the data for this chart](#) | [Get the data](#)





# NYC COVID-19 Transmission Data 6/20/22

## Guidance During High Alert Level

- **Stay up to date with COVID-19 vaccines: Get vaccinated and boosted.** Vaccines are available for everyone ages 5 and older. Booster doses are available for everyone 12 and older.
  - Visit the [NYC COVID-19 and Flu Vaccine Finder](#) or call 877-VAX4NYC (877-829-4692) to find a vaccination site.
  - [COVID-19: Vaccine](#)
- **Wear a face mask in all public indoor settings and crowded outdoor settings.** Upgrade to higher-quality masks, including KN95, KF94, N95, or a cloth mask on top of a surgical mask. Higher-quality masks will most benefit people who are at high risk of severe illness, are over 65 or are unvaccinated.
  - [Guidance for Face Masks](#)
- **Consider avoiding higher-risk activities.** Do not go to crowded, indoor gatherings. Limit any type of gathering to a small number of people.
- **Get tested.** Testing is especially important if you have COVID-19 symptoms or were recently in contact with someone who tested positive for COVID-19. You should also get tested before and after traveling or getting together with others.
  - [COVID-19: Testing](#)
- **Stay home if sick or recently exposed.** Follow all isolation and quarantine guidance, including wearing a face mask. COVID-19 is highly contagious. You can spread COVID-19 even if you do not have symptoms.
  - [COVID-19: What to Do When Sick](#)
- **Wash your hands.** Wash your hands frequently with soap and water for at least 20 seconds, or use a hand sanitizer.
  - Watch: [COVID-19: Handwashing Tips](#)

**Source:** [COVID-19: Latest Data - NYC Health](#)



# NYC COVID-19 Transmission Data 6/22/22

## Guidance During Medium Alert Level

At this time, follow these prevention tips:

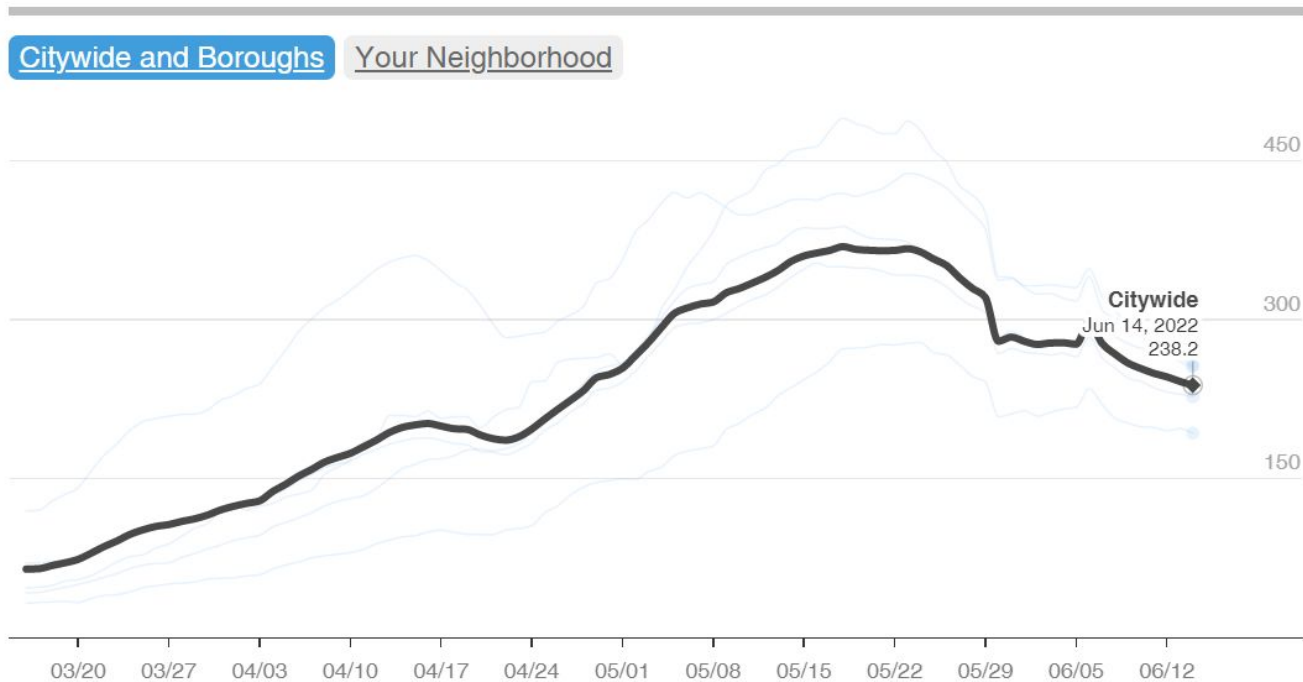
- **Stay up to date with COVID-19 vaccines: Get vaccinated and boosted.** Vaccines are available for everyone ages 5 and older. Booster doses are available for everyone 12 and older.
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- **Wash your hands.** Wash your hands frequently with soap and water for at least 20 seconds, or use a hand sanitizer.
  - Watch: [COVID-19: Handwashing Tips](#)

**Source:** [COVID-19: Latest Data - NYC Health](#)

# COVID-19 New Case rate as of 6/20/22

- Citywide new cases per 100,000 in last 7 days = 238.2 per [www1.nyc.gov](http://www1.nyc.gov)

	Citywide	Bronx	Brooklyn	Manhattan	Queens	Staten Island
Total new cases per 100,000 people in the last 7 days	238.2	193.06	227.12	257.44	255.52	283.95





# COVID-positivity as of 6/20/22

16

- New cases per 100,000 people in 11206 Zip Code= 227.62 per [www1.nyc.gov](http://www1.nyc.gov)

## Transmission Levels

These data show the total number of new cases per 100,000 people over the past seven days, with the table showing the most recent value. [More information about the CDC's levels of community transmission.](#)

	Citywide	Bronx	Brooklyn	Manhattan	Queens	Staten Island
Total new cases per 100,000 people in the last 7 days	238.2	193.06	227.12	257.44	255.52	283.95

[Citywide and Boroughs](#)

[Your Neighborhood](#)

Enter a neighborhood to get data:

**211: Williamsburg - Bushwick (11206,11221,11237)**

**Get Data**



**Williamsburg - Bushwick**

**227.62** Total new cases per 100,000 in the last 7 days.



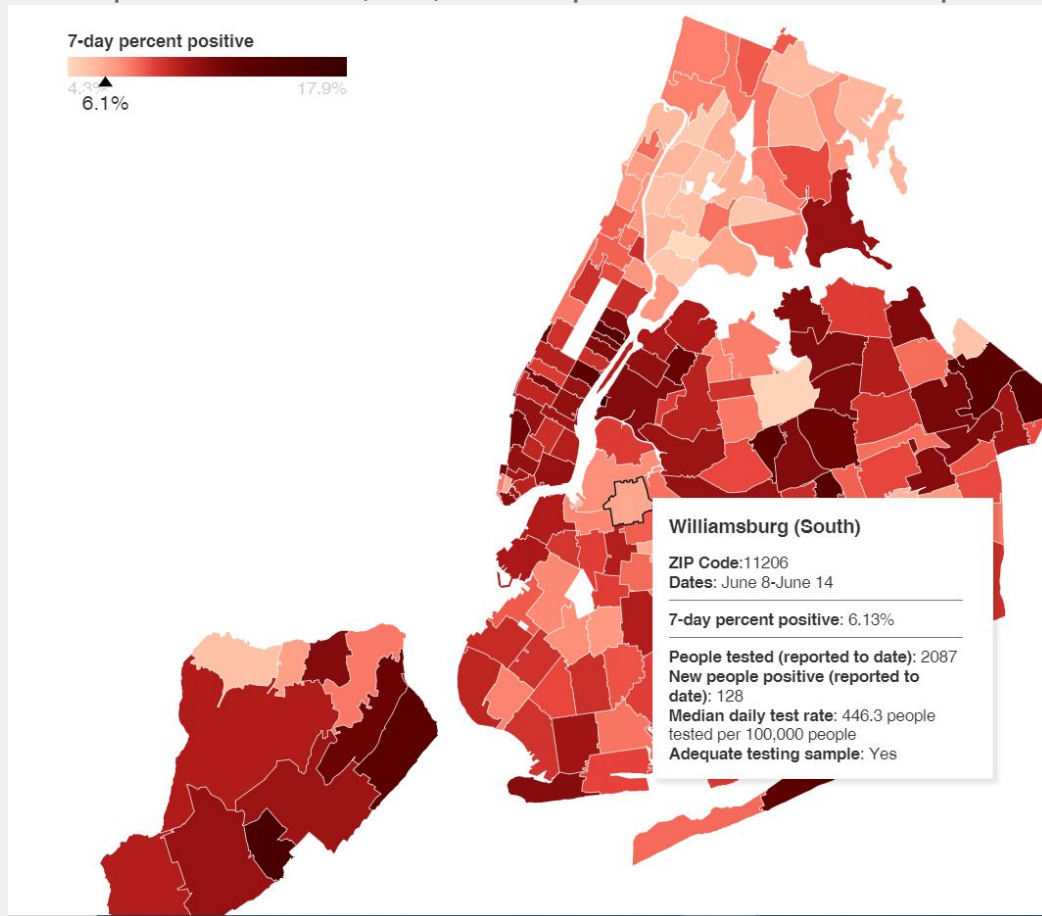
**MSBURG**  
HIGH SCHOOL



# COVID-19 Data by Zip Code as of 6/20/22

17

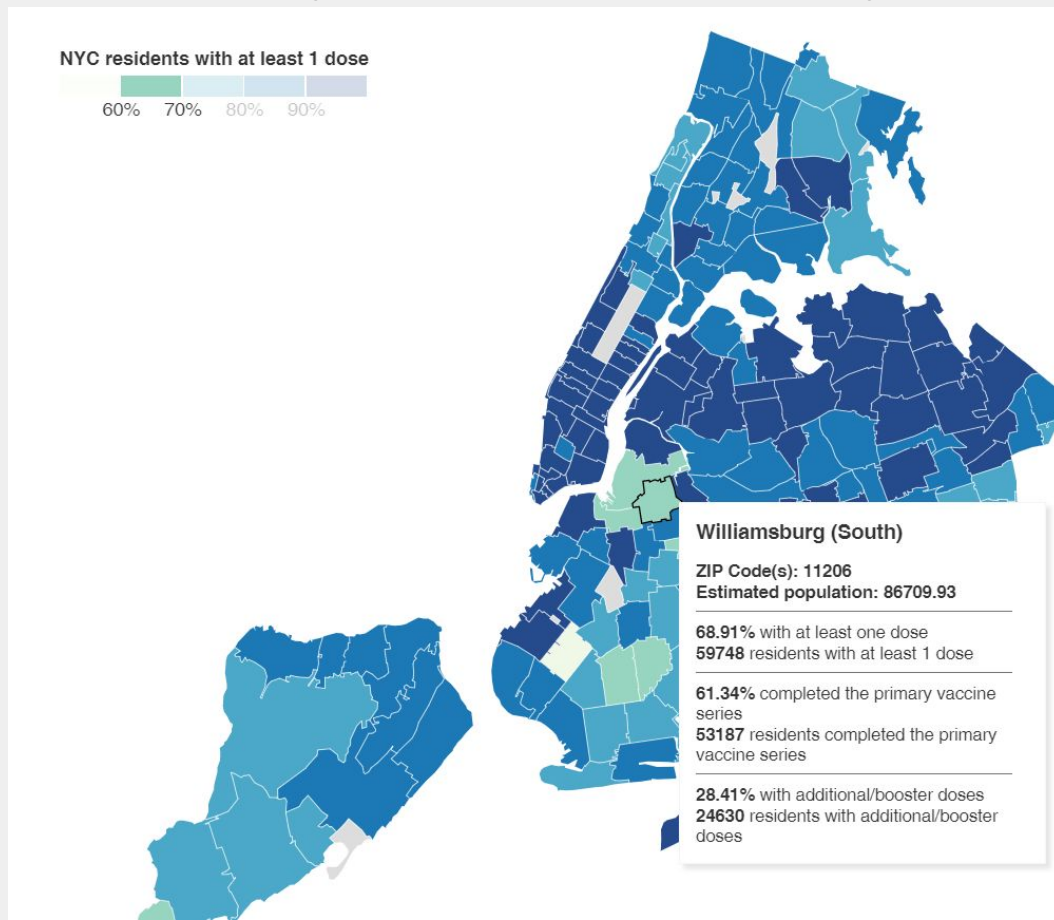
- 7-day percent positive from 6/8-6/20 in Zip code 11206 = 6.13% per [www1.nyc.gov](http://www1.nyc.gov)



# COVID-19 Vaccination Rate as of 6/20/22

18

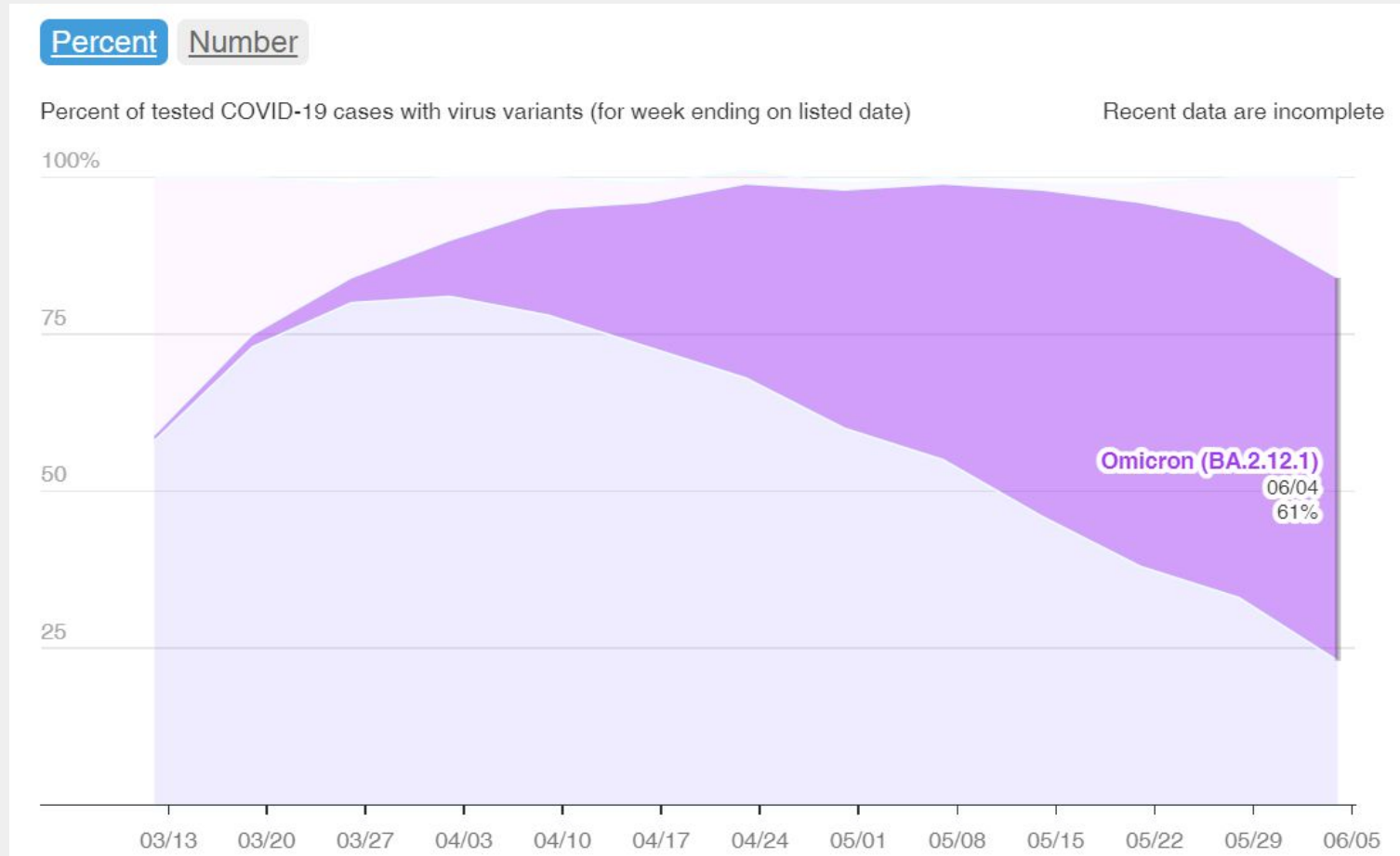
- % Population in 11206 Zip Code = 61.34% at vaccinated per [www1.nyc.gov](http://www1.nyc.gov)



# COVID-19 Variant of Concern as of 6/20/22

- Omicron variant = 100% of tested cases in NYC population per [www1.nyc.gov](http://www1.nyc.gov)

19



# COVID Safety & Emergency Preparedness Updates

- Students whose family consented to be tested continue to receive weekly PCR testing provided by NYC DOE. Our current testing allotment is 86 students per week.
- As cases rise again across New York City, the NYC DOE will be providing every student with four COVID-19 home tests each week until further notice. Two tests are for students and two are for a family member to use.
- We continue to submit COVID numbers to NYS Department of Health daily.

## **COVID Recommendations (High):**

- Wear a mask.
- Get vaccinated and boosted.
- Stay home when sick.
- Get tested.
- Consider other precautions, such as avoiding crowds, limiting gatherings to a small number of people, increasing ventilation, and wearing a higher quality mask. This is especially important for people who are at increased risk due to age, underlying medical condition, or because they are unvaccinated.

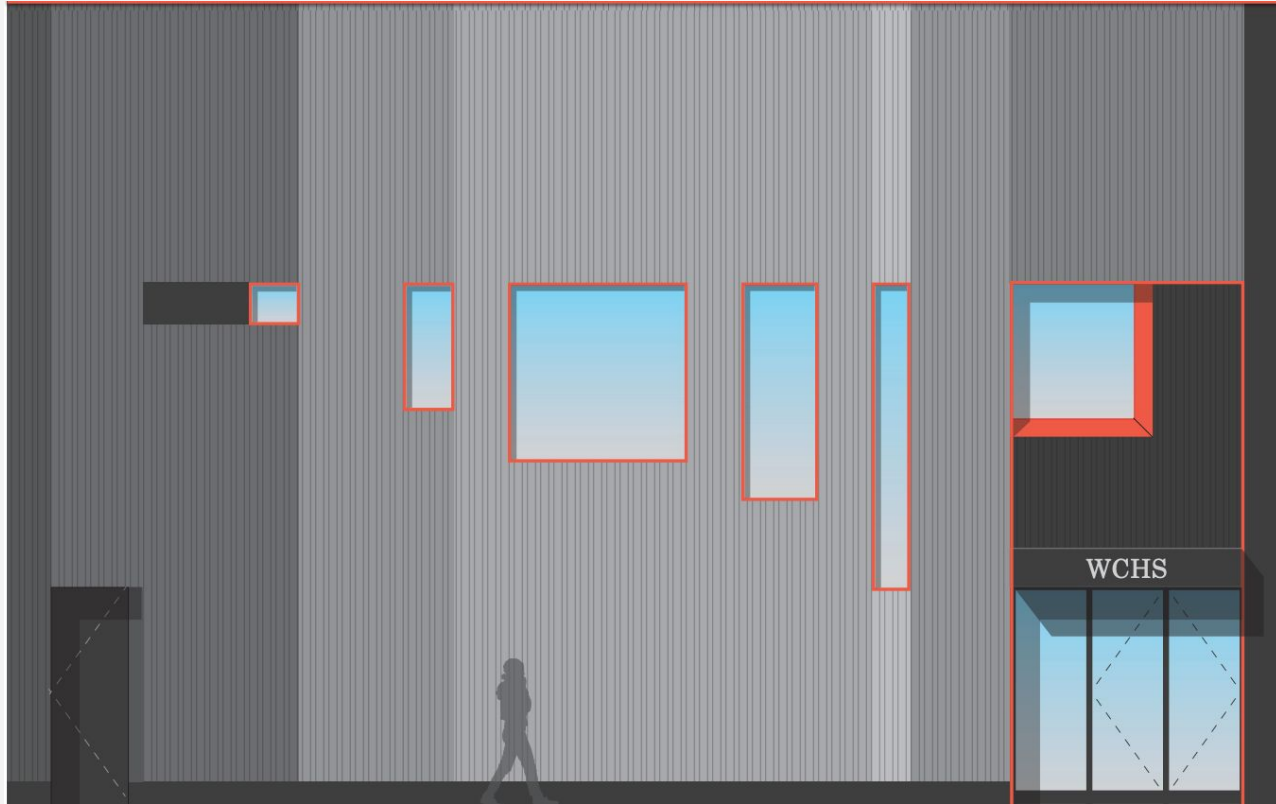


## Facilities - New Gym Update

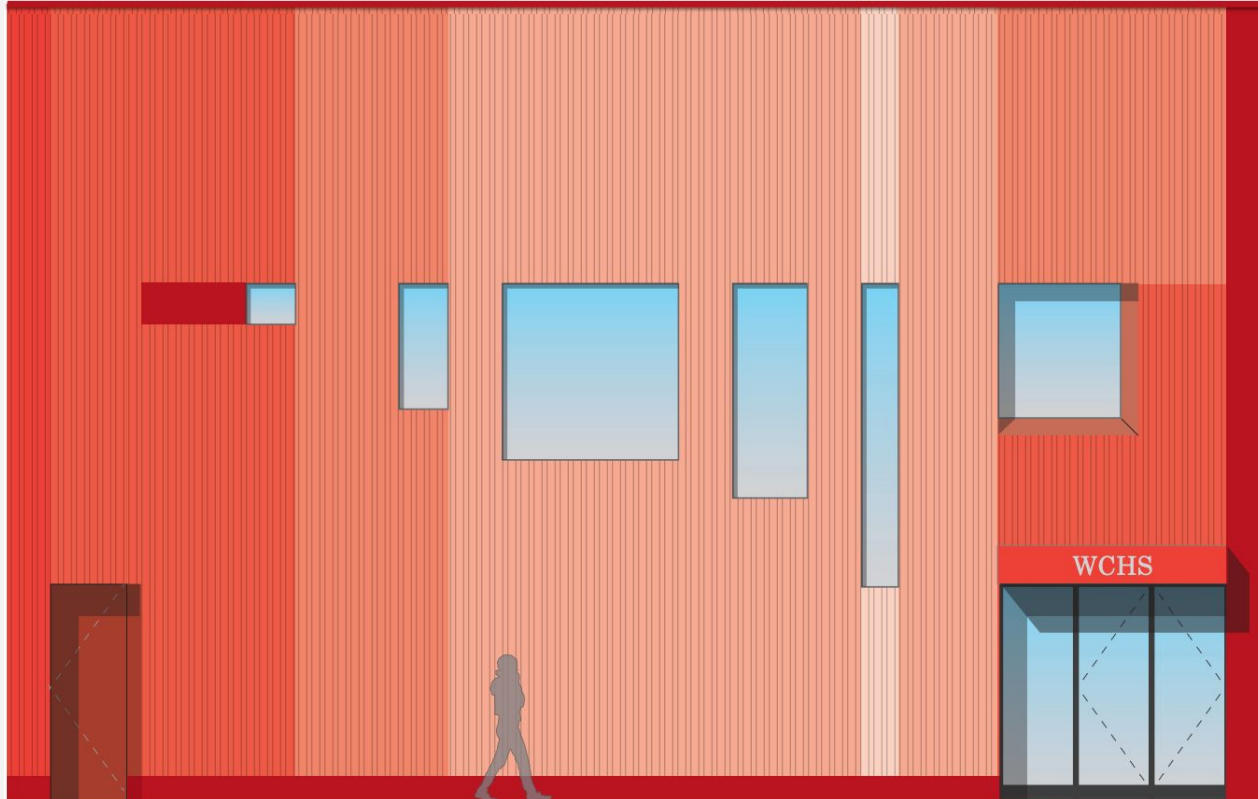
- Insurance for new building
- BSA application submitted
- City Council Member Jennifer Gutierrez
- Façade Elevation



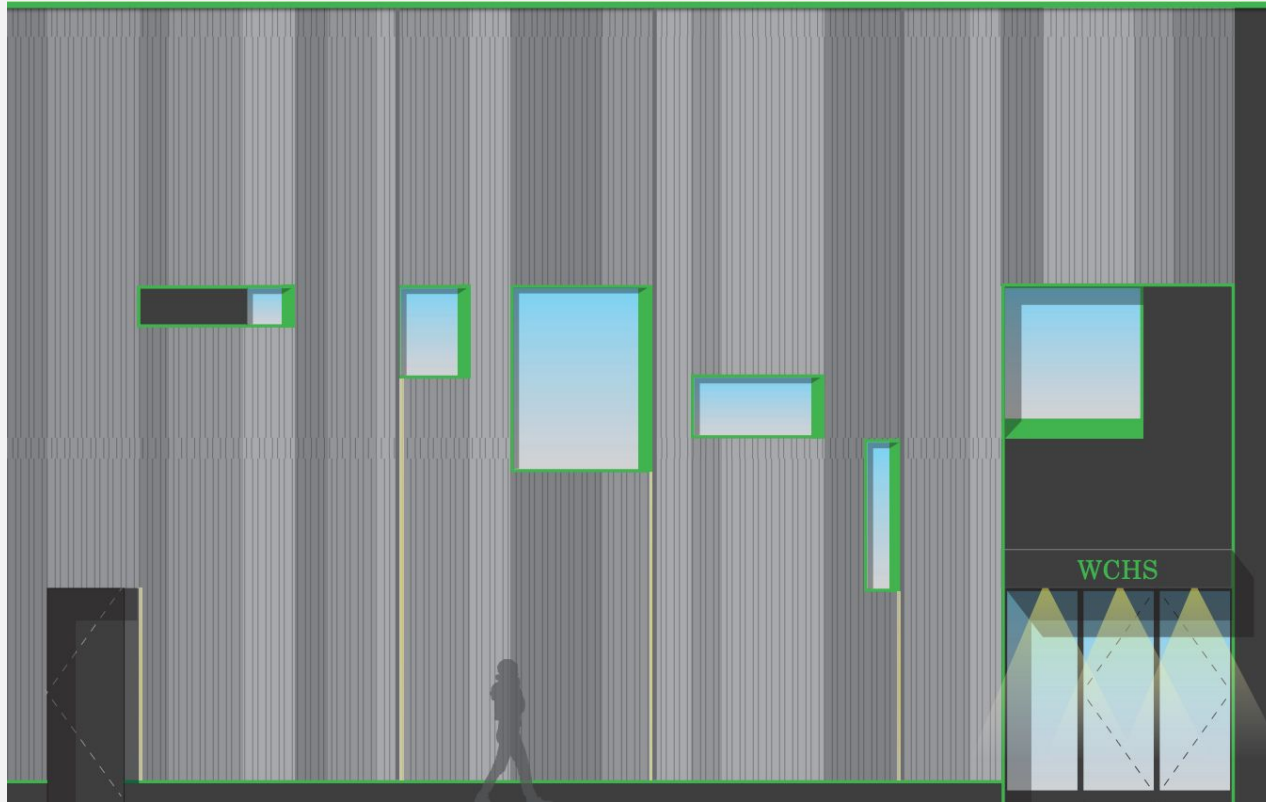
# Facilities - Facade Option 1



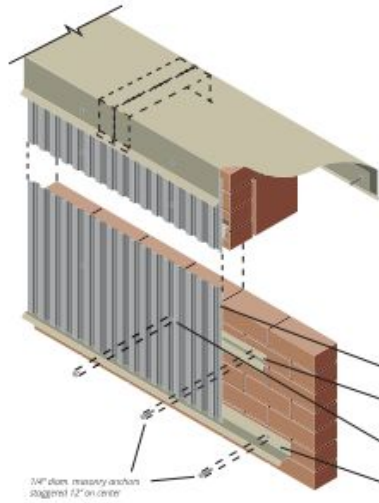
## Facilities - Facade Option 2



## Facilities - Facade Option 3







### COPING INSTALLATION

Standard coping shown.  
See Looking: Snap-on coping detail.

### STREAMLINE® INSTALLATION

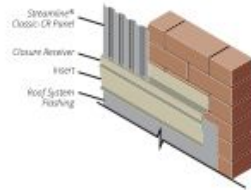
Streamline® Classic-CR Panel  
- Gauge and Finish Per Specifications

Substr:  
- 18G/20 Gauge Galvanized Steel  
- Installed horizontally 30" on center maximum

#12-410 Painted stainless steel, self-drilling, tamper  
panel/batten installed to submittal 12" on center

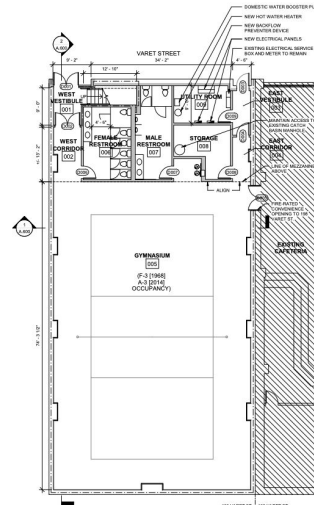
Bottom Closure  
- Finish to match transverse panel

\*See alternate two-piece design

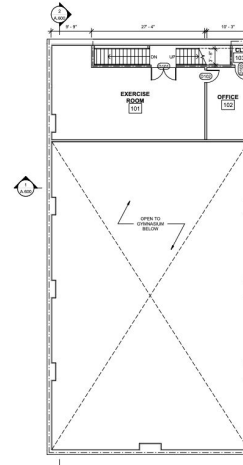


### ALTERNATE TWO-PIECE BOTTOM CLOSURE

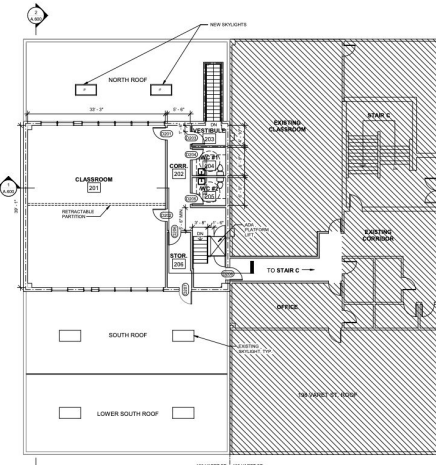
\*For more information see separate specification  
sheet for LITSCO two-piece coping flashing



PROPOSED FIRST FLOOR PLAN  
1/8" = 1'-0"



PROPOSED MEZZANINE FLOOR PLAN  
1/8" = 1'-0"



PROPOSED SECOND FLOOR PLAN  
1/8" = 1'-0"



# Facilities

## FACILITIES

1-The buildings air system has been transferred from heat to air conditioning. The units have been placed on timers to maintain a 70% temperature throughout the building

2-One air conditioning condenser motor required replacement for unit 1-8 for the air conditioner unit on the Mezzanine

3-Light ballast replacements were conducted on all floors

4-Disinfecting on the PM shift & daily sanitizing of high touch high touch areas has continued throughout the building

## FACILITIES

5-We received (3) proposals for cleaning service for the upcoming school year. Kleanix was selected for renewal pending the Boards approval

6-We received 4 proposals to install 8 cameras and upgrade the schools storage & recoding information to 90 days

7-We are preparing to present to the Board a proposal to upgrade the schools new media center & conduct any filing that may be required





# Safety



## SCHOOL SAFETY :

- 1-There was a total of two verbal and four physical altercations reported for the month and end of school year
- 2-There was no EMS visits to the school, NYPD conducted one routine check, NYPD Safety checks were conducted periodically on Bushwick & White Street during dismissal
- 3-Bag checks were conducted throughout the month with no findings resulting in any disciplinary actions
- 4- One Safety Officer position is open at this time.



# Recruitment and Enrollment 6/20/22

<u>Powerschool</u> 963	<u>ATS</u> 963	<u>FTE</u> 950.815*
---------------------------	-------------------	------------------------

1. \*Per Pupil Billing Document #6 Submitted 3/29/22; Reconciliation Due in July 2022
2. Includes 4 Pending Discharge and 24 Zero Attendance; 115 Discharges and 40 Will Not Attend since 7/1;
3. 2021-22 Admissions Lottery on 4/12/21 at 6pm (~196 attendees)
4. 2022-23 Admission Lottery on 4/4/22 at 6pm (Zoom Attendees: 162, In-person Attendees: 21, Volunteers: 23)
5. # of Incoming 9th Grade seats = 330; # of Incoming seats in grades 10th= 25 , 11th= 25 , 12th= 0
6. SchoolMint Applications:

	4/1/21	4/1/22
9th Grade	415	408
10th Grade	29	54
11th Grade	23	39
12th Grade	7	13
<b>Total</b>	<b>474</b>	<b>514</b>



# Recruitment and Enrollment as of 6/20/22

- PowerSchool Enrollment by Grade & Class

Grade Level	Total in Grade	2018	2019	2020	2021	2022	2023	2024	2025
9	245	0	0	1	0	0	1	20	222
10	289	1	0	2	8	1	61	216	0
11	187	0	0	0	0	4	183	0	0
12	242	4	5	10	18	205	0	0	0
Total	963	5	5	13	26	210	245	236	222



# Recruitment and Enrollment as of 6/20/22

- 2022-23: 770 Applications; 169 Registrations Verified; 21 Registrations Completed

Overview Of All Applications

Total Applications: 770



# Recruitment and Enrollment as of 6/20/22

## 2022-23 Lottery Registration Numbers

- 169 Registrations Completed + 21 Registrations Verified = 190

9th	10th	11th	12th	Total
152	20	18	0	190

- 88 Registrations in Process

9th	10th	11th	12th	Total
78	4	6	0	88

- Waitlist = 67

9th	10th	11th	12th	Total
1	32	5	29	67

# Recruitment and Enrollment 6/20/22

## Virtual Open House Dates for 2021-22 @10am

- Saturday, October 2nd, 2021 (7 Attendees)
- Saturday, November 6th, 2021 (6 Attendees)
- Saturday, December 4th, 2021 (3 Attendees)
- Saturday, January 8th, 2022 (4 Attendees)
- Saturday, February 5th, 2022 (9 Attendees)
- Saturday, March 5th, 2022 (10 Attendees)
- Saturday, April 2nd, 2022 - In-Person (17 Attendees)
- Saturday, April 9th, 2022 - In-Person (32 Attendees)
- Saturday, May 7th, 2022 (29 Attendees)
- Friday, June 24th, 2022 @10am and @6pm

## Lottery Application for 2022-23

- Launched 9/1/21
- Lottery Deadline 4/1/22
- Lottery 4/4/22 @6pm
- Applications as of 4/9/22: 533





# Recruitment and Enrollment as of 6/20/22

## Brooklyn Family Magazine

- Digital & Print Edition of June Graduation Special Feature
- 50k Facebook/Instagram impressions
- 40k Digital Display impressions
- July: 2022 New York Family Annual Guide (all NYC and families new to NYC) - Print and web edition for 30 days

## Upcoming Digital outreach via El Diario and Daily News

## Increased online marketing:

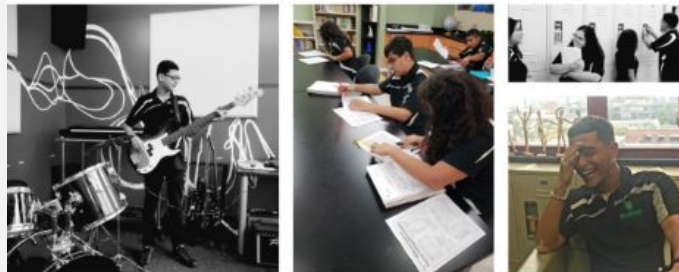
- Facebook, Instagram, Google Ad Words, YouTube
- Niche.com Lottery Application Promotion
- Charter Center Common Application
- Email Blasts to WCHS mailing lists (timed with DOE HS decisions)
- Boosted Posts on Facebook/Instagram for Open Houses



# Recruitment and Enrollment as of 6/20/22



**WILLIAMSBURG**  
CHARTER HIGH SCHOOL



## Williamsburg Charter High School

198 Varet Street, Brooklyn, 11206  
(347) 217-6995  
admissions@thewcs.org

**We would like to congratulate  
the Class of 2022 on all of their success!**

**We now welcome our incoming Class of 2026  
for the 2022-2023 school year!  
Open enrollment has begun!  
Join the Wolverine Family today!**

### WCHS Offers:

Advanced Placement (AP)  
Syracuse University Project Advance (SUPA)  
Special Education (SPED)  
English as a New Language (ENL) services  
Student-driven course selection  
Social-emotional supports

Visual & performing arts, extracurricular activities, athletics & more!

### Apply Now!

Scan the QR Code to apply,  
or visit our page:  
[www.thewcs.org/apply](http://www.thewcs.org/apply)



### Follow Us:

Facebook.com/williamsburgchs  
Instagram.com/williamsburgcharter



## Finance

As of **April 30, 2022** total collected revenue for the period is \$15,442,658 and total expenses for the period are \$15,118,078 million.

Total excess of revenue over expenses for the period is \$324,579.

The estimated budget surplus for the year end is \$447,053.

<b>Assets</b>		
Cash and Cash Equivalents	14.9	Bank Acct, Petty Cash, Loan, Recv.
Account Receivable	366,255	Title Funds
Total Fixed Assets	2.4	Leasehold improvement, Furniture, Equipment, software
Building Security Deposit	5.7	Rent Deposit/New Building
Pre-paid expenses and Deposits	364,072	Utility, Insurances, other
<b>Total Assets</b>	<b>23.8</b>	
<b>Liabilities</b>		
Accounts Payable, Accrued expenses	1.5	Bills, Accrued salaries/taxes
Unearned Revenue	2.9	Advanced Per Pupil fund
Deferred Rent	10.8	Rent
<b>Total Liabilities &amp; Net Assets</b>	<b>23.8</b>	8.4 Net Assets



## Human Resources

- Ratification of WCHS Benefits Renewal
- Care Time Payout/Carryover
- Intent to renew letters for teachers sent out
- Open enrollment June 21-June 28
  - Staff keeping plans do not have to log into ADP
- HR Manager, Joyce Leung Lee, starting July 2022
- Contracts going out in next week or so



# Accountability and Development

## Accountability/Board

- OML COVID extension until July (allowed for this remote meeting)
- WCHS Site Visit on June 10. Board call with SED and consultant on Monday, June 27.
  - Met w/ leadership, students, teachers. Visited variety of classrooms. Impressed with arts program at WCHS.
- [WCHS Board Elections](#)
  - Lourdes Rivera Putz - Board Chair
  - Samuel Rivera - Vice Chair
  - Ahmad Duwaik - Co-Treasurer
  - John Witherspoon - Co-Treasurer
  - Kathy Gaffney - Secretary
- WCHS Board Evaluations
- SSEC (serious incident reporting) due July 25 and Annual Report due August 1.
- Title I/ESSER - State Budget Reporting Survey due July 1. Title I application due August 31.
- Special Determination to Graduate with a Local Diploma - The Board of Regents has amended regulations to allow students otherwise eligible to graduate in June 2022 who either do not qualify for a Special Appeal or who are unable to participate in one or more Regents Examinations required for graduation because of illness, including isolation restrictions due to COVID, to request a special determination to graduate with a local diploma.

## Development

- Updated documents in Grants Gateway Document Vault - working on updating SAM.gov account so we can receive new UEI code (critical to receiving Title funds)
- [Hero Films/DOE teacher Benjamin Ducoff](#) visited school on June 21. Wants to use space in school from July 17-31. Can donate \$5k to school. After-school paid internship program connected to SYEP that hires students as production assistants working across different departments on set. Willing to involve WCHS community.

# PARENT LEADERSHIP COUNCIL PLC

Last PLC Meeting June 23rd @ 6pm

## Special guest Speakers

### "Made in NY" Production Assistant Training Program

The "Made in NY" PA Training Program is a collaboration between BWI and the New York City Mayor's Office of Media and Entertainment. This program is an alternative for our scholars that are not interested in attending college at this time and want to join the workforce. Graduates are placed into jobs as Production Assistants (PAs) on set and on location for film, television, commercial, and music video productions. This is a FREE 5 week long training program. BROOKLYN WORKFORCE INNOVATIONS will share other FREE training programs offered



### NYC Financial Empowerment Centers

NYC Financial Empowerment Centers provide FREE one-on-one professional, financial counseling and coaching to support you in reaching your goals. Work with their counselors

- Manage your money and set up a spending plan
  - Contact creditors about existing loans, including student loans.
  - Draft letters to creditors to lower payments or temporarily suspend payments due to hardship
  - Develop a strategy to minimize debt
  - Access local, state, and federal emergency resources and more...
- Free or Low Cost Summer Activities for scholars and families
  - Dorm Essentials for our scholars that will live on campus
  - Resources with Ms. Pink





**CLASS OF 2022 WINNERS OF THE PLC  
COLLEGE ESSENTIALS  
GIFT CARDS. EACH WILL RECEIVE A GIFT CARD TO HELP PURCHASE  
COLLEGE/DORM SUPPLIES**



**Nelson M.  
Brooklyn College**



**Braeden R.  
Loyola University Maryland**



**Giovanni O.  
Brooklyn College**