



WCHS Board Meeting Agenda
September 21, 2021
6:00pm

1. Welcome and Introductions
2. Approval of Board Minutes
 - a. July Minutes
 - b. August Minutes
3. Academics
4. Operations
5. COVID Safety & Emergency Preparedness Updates
 - a. Safety
 - b. Facilities
6. Recruitment and Enrollment
7. Finance
8. Human Resources
9. Accountability and Development
10. Parent Leadership Council
11. Executive Session

Board of Trustees Meeting

September 2021



Agenda

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Academics

- **Staff Communication**
- **Parent Town Hall Meetings Each Week**
- **Parent Orientations**
- **Remote Learning: 32 Students**
- **Substance Abuse and Prevention Group: IFSC**
- **Scheduling**



Operations as of 9/16/21

- Weekly Reopening Town Hall Meetings Thursdays through 9/30/21
- Prepared schedules, rooms, supplies, trainings for first day of school 9/9/21
- E-rate equipment and network upgrade in process with first install on 7/22/21
 - Wireless High Density Axispoint first install completed
 - Internet band-width increase to be installed
 - Router/firewall/switch upgrade completed
 - Macbook cart & Macbook computer order (ESSR2)
 - Round 1 Emergency Connectivity Funding (ECF) Application submitted 8/13/21
 - July 2021-June 2022: 250 Wifi hotspots and 25 Surfaces tablet/laptops
 - Round 2 ECF Application Submission Period 9/28-10/13/21
 - Additional wireless axispoints
 - Ipads for teachers to provide remote instruction
- 1-1 Laptop Program for 2021-22: Distribution daily during student lunch periods
- Interviews for HR Manager vacancy, Hallway monitors and Recruitment Fair for Teacher vacancies
- Implementation for Canvas, Swipe, GoGuardian, website revisions, PowerSchool data dashboards



Laptop & Wifi Inventory as of 9/16/21

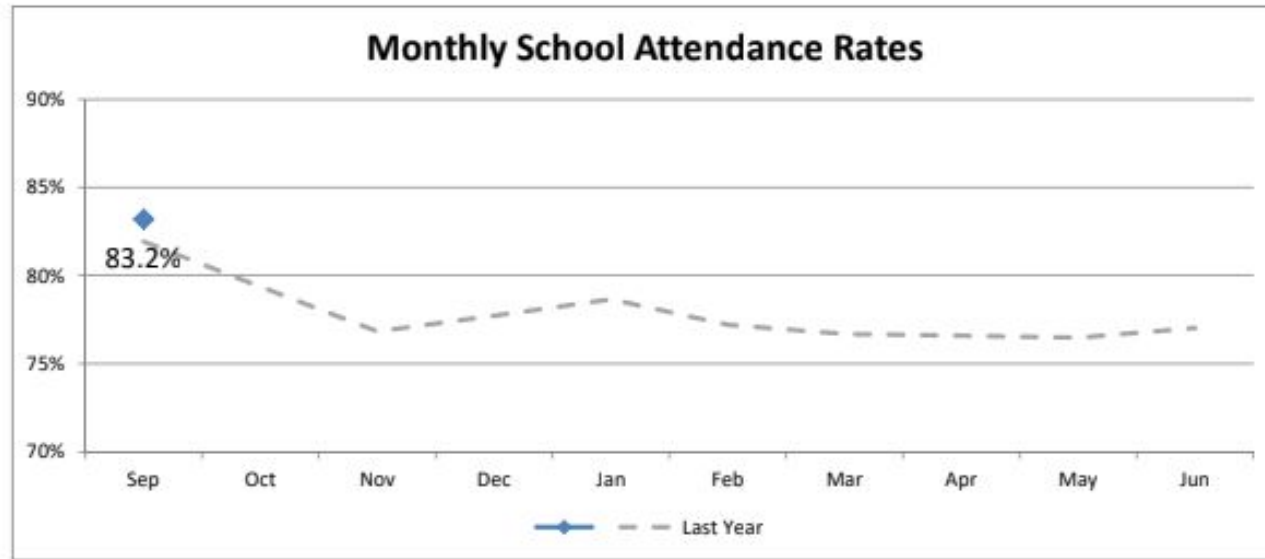
1. # of Laptops on WCHS Inventory List: 1,294
of Laptops loaned to students: 895
2. # of Laptops Remaining in stock at WCHS: 344
3. # of Laptops Broken/in need of Repair in stock at WCHS: 55
4. # of Wifi Hotspots Ordered: 250
5. # of Wifi Hotspots Requested: 147
6. # Wifi Hotspots Distributed: 96



Attendance Summary as of 9/17/21

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Attendance Rates by Month												YTD
Cohort	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
2025		90.8%										90.8%
2024		86.5%										86.5%
2023		83.9%										83.9%
2022		86.5%										86.5%
<2022		28.1%										28.1%
School		83.2%										83.2%





Reopening Fall 2021

Indicators and Thresholds for Community Transmission*

- CDC has developed four levels of indicators and thresholds for community transmission of COVID-19.

Indicator	Low Transmission Blue	Moderate Transmission Yellow	Substantial Transmission Orange	High Transmission Red
Total new cases per 100,000 persons in the past 7 days ¹	0-9	10-49	50-99	≥100
Percentage of NAATs that are positive during the past 7 days ²	<5.0%	5.0%-7.9%	8.0%-9.9%	≥10.0%

*See table 1 in [K-12 Operational Strategy](#) for additional information

CDC Local COVID-19 Transmission as of 9/16/21

- Level of transmission (9/8-9/14/21) in Kings County, NY = High
- <https://covid.cdc.gov/covid-data-tracker/#county-view>

Kings County, New York

[State Health Department](#) [↗](#)

7-day Metrics | [7-day Percent Change](#)

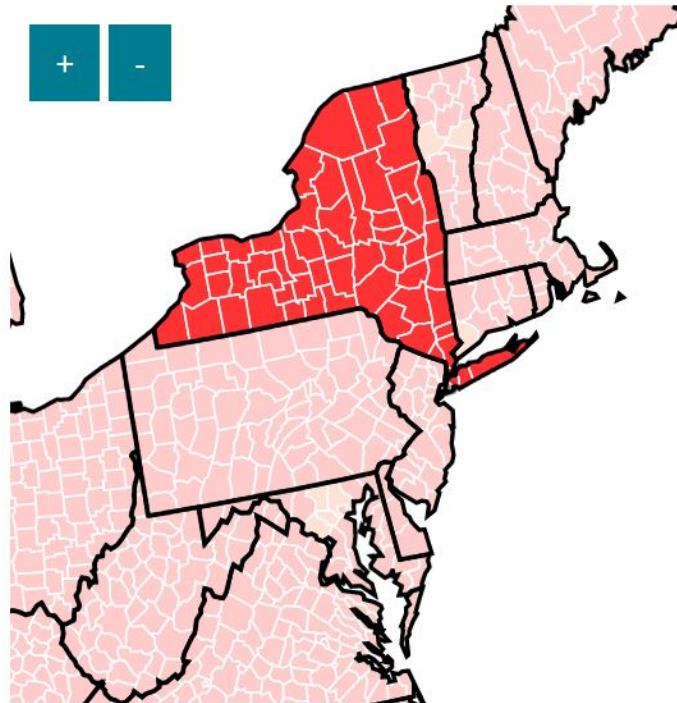
Community Transmission ● High

Everyone in **Kings County, New York** should wear a mask in public, indoor settings. Mask requirements might vary from place to place. Make sure you follow local laws, rules, regulations or guidance.

[How is community transmission calculated?](#)

September 16, 2021

Cases	3,790
% Positivity	2.94%
Deaths	21
% Eligible Population Fully Vaccinated	63.6%
New Hospital Admissions	137



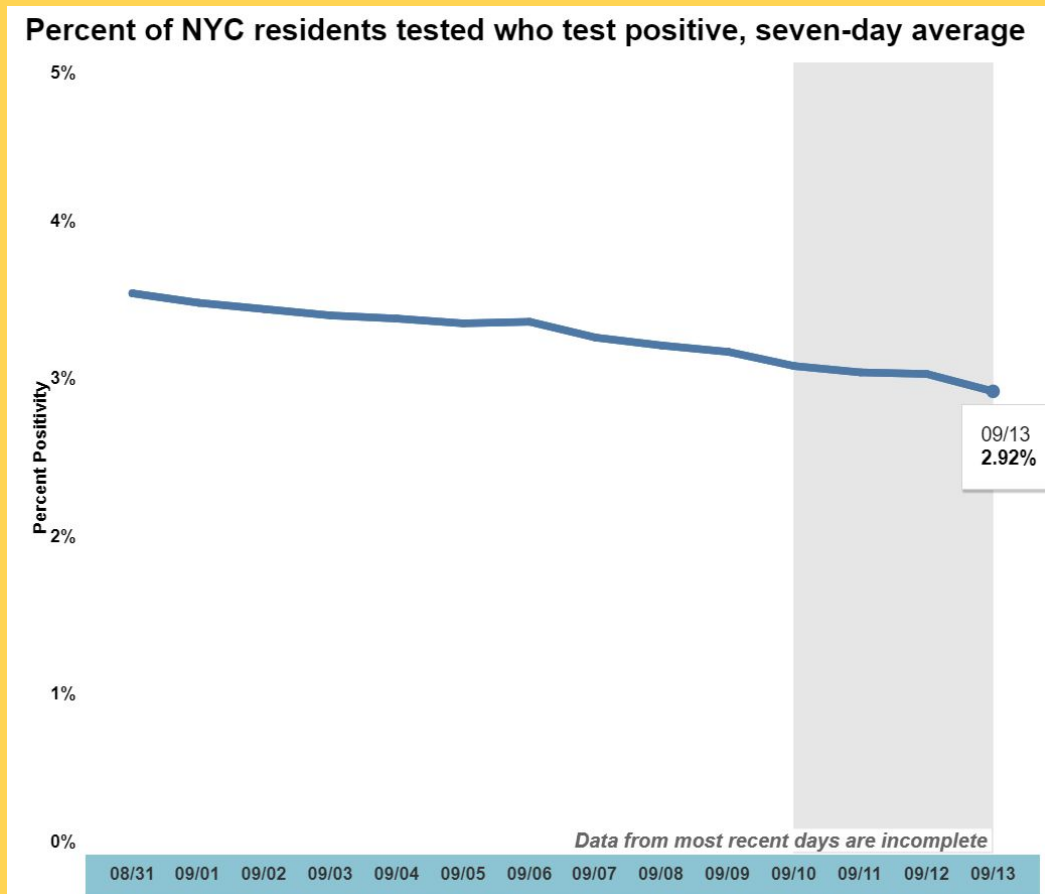
● High ● Substantial ● Moderate ● Low ● No Data



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CHARTER HIGH SCHOOL

COVID-positivity rate as of 9/16/21

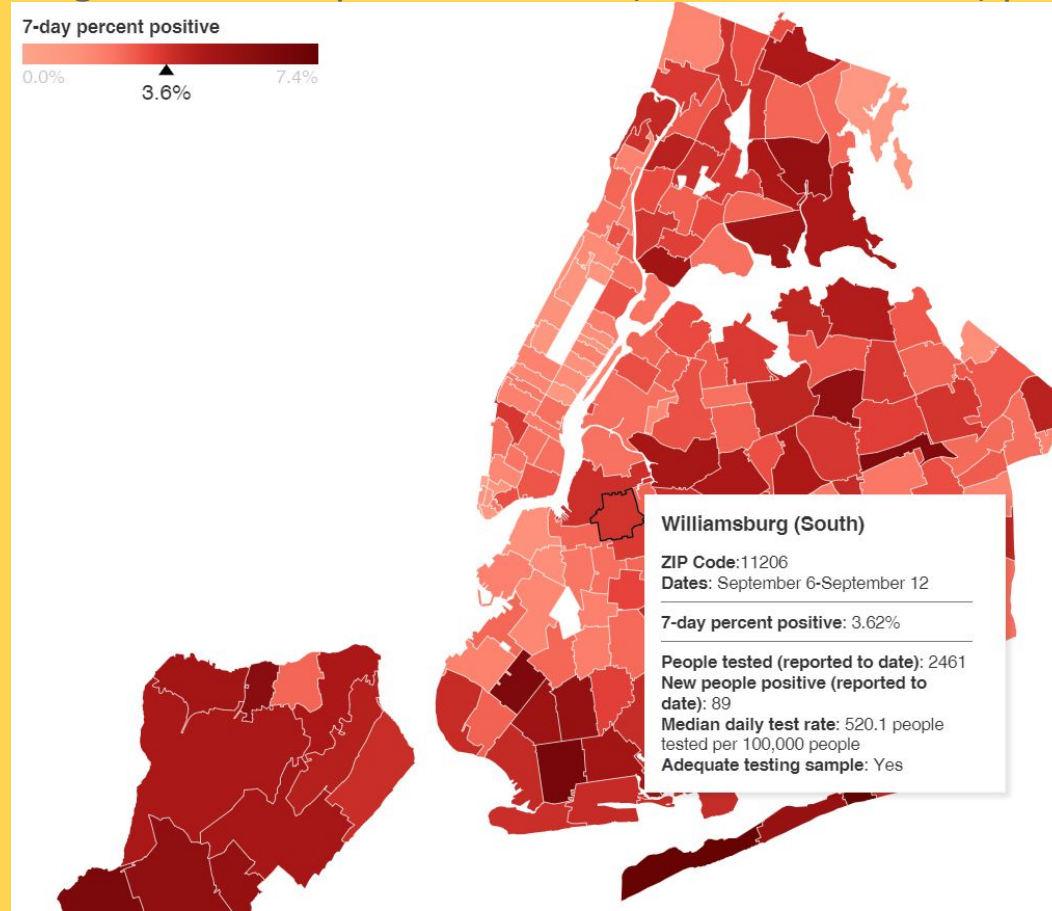
- 7-day rolling average in NYC = 2.92% (as of 9/13/21) per www1.nyc.gov



COVID-positivity as of 9/16/21

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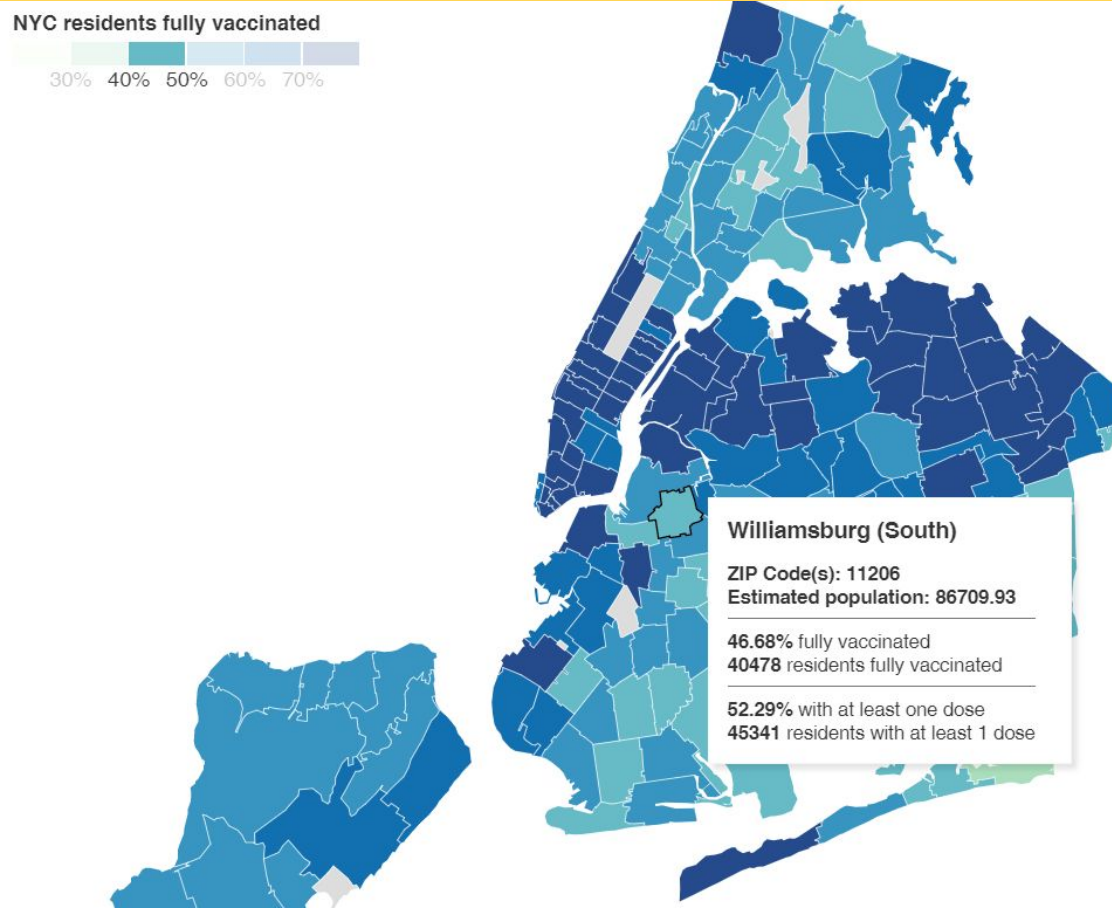
- 7-day average in 11206 Zip Code= 3.62% (from 9/6-9/12/21) per www1.nyc.gov



COVID-19 Vaccination Rate as of 9/16/21

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- % Population in 11206 Zip Code = 46.68% at fully vaccinated per www1.nyc.gov



COVID-19 Variant of Concern as of 9/16/21

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- Delta variant = 98% of tested cases in NYC population per www1.nyc.gov

The table below shows variants that have been observed in New York City and their classification. Currently, B.1.617.2 (delta) is the most widespread variant in the city. We will continue to closely monitor these variants and any new ones as they develop.

Variant	WHO Name	Classification	Last 4 Weeks
B.1.617.2	Delta	Variant of Concern	98% of tested cases
B.1.1.7	Alpha	Variant of Concern	0% of tested cases
B.1.351	Beta	Variant of Concern	0% of tested cases
B.1.427	Epsilon	Variant of Concern	0% of tested cases
B.1.429	Epsilon	Variant of Concern	0% of tested cases



Reopening Fall 2021

Under the present guidelines from CDC for schools, we anticipate the following safety measures until otherwise directed by NYC DOH, NYS, and/or the WCHS Board:

- Prioritize in-person learning 5 days a week for all students
- Remote option available if determined by the school to be in the best educational interest of the student
- Approximately 3 feet social distancing whenever possible
- Masks must be worn at all times in the school
- Daily COVID-symptom screening form must be completed by everyone prior to entering the building
- Continued frequent disinfecting and cleaning of high touch surfaces
- Ventilation in classrooms
- Onsite Nurse and coordination with NYC DOH Test & Trace Corps
- NYCDOE weekly student COVID-19 screening testing coming soon
- Encourage COVID-19 vaccinations for anyone ages 12+

COVID Safety & Emergency Preparedness Updates ¹⁴

- Submitting to the NYS COVID Report Card Portal Daily
- Met with BioReference Labs to begin implementation of NYC DOE Student COVID-19 Screening Testing Program
 - **Weekly** (was biweekly but will now be weekly) testing of 10% of unvaccinated students with consent forms
 - Onsite PCR, short nasal swab test with results in 48hrs
 - <https://vimeo.com/468963042>
- Creating forms for mandated vaccination status collection for staff and high risk sports
- We have met with NYC DOH to request a mobile vaccine pop-up van. Although they are currently booked through August, they will keep us updated on availability.
- We have met with BRI, a community health organization offering mobile vaccination sites at charter schools; more info to come
- Working on a COVID-19 Vaccine promotion and education campaign



Safety

- Two incidents reported at the school for the month
- Two incidents reported off property
- One NYPD visit to the school Transit Department introduction
- Daily temperature screening was conducted for , Students, Staff & Visitors
- Bag checks & metal detection screens, Hallway sweeps to commence the week of 9/2/21 as per the Head of Schools
- One Safety Officer resignation and one Safety Officer reinstatement from furlough for the month was made



Facilities

The start of the school year 2021-2022 a total of three (3) Air Conditioning compressors had to be replaced. We have been able to reduce the numbers from 4 to 8 units per year from 2014 through 2016 to 1 to 3 units from 2017 to 2022 due to an upgraded maintenance & service plan with Anthony Cooling Inc and with the assistance of schools Facilities Department we have been able to maintain the conditions of the compressors



Facilities

At this time the school's roof is in need of repair due to wear, tear and inclement weather. The drainage system will also need revision. The summer of 2022 would be ideal in conducting this project upon the board's approval.



Recruitment and Enrollment 9/16/21

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<u>Powerschool</u>	<u>ATS</u>	<u>FTE</u>
980	980*	TBD

1. *Includes 13 Pending Discharges; 32 Discharges, 31 Will Not Attend since 7/1
2. Reconciliation Submitted for 2020-21 (Estimated FTE: 958)
3. FY22 Invoice #2 Submitted(Estimated FTE: 951); Invoice #3 due by 9/30/21
4. Conducted 2021-22 Admissions Lottery on 4/12/21 at 6pm (~196 attendees)
5. # of Incoming 9th Grade seats = 330
6. # of Incoming seats in grades 10th= 25 , 11th= 25 , 12th= 0
7. SchoolMint Applications as of 4/1/21 Lottery Deadline

9th Grade	415
10th Grade	29
11th Grade	23
12th Grade	7
Total	474



Recruitment and Enrollment as of 9/16/21

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- PowerSchool Enrollment by Grade & Cohort

Grade Level	Total in Grade	2018	2019	2020	2021	2022	2023	2024	2025
9	249 110 / 139	0 0 / 0	0 0 / 0	1 1 / 0	0 0 / 0	0 0 / 0	2 1 / 1	40 25 / 15	206 83 / 123
10	304 139 / 165	1 0 / 1	0 0 / 0	2 1 / 1	11 8 / 3	1 1 / 0	92 53 / 39	197 76 / 121	0 0 / 0
11	179 71 / 108	0 0 / 0	0 0 / 0	0 0 / 0	0 0 / 0	13 6 / 7	166 65 / 101	0 0 / 0	0 0 / 0
12	248 118 / 130	5 2 / 3	5 3 / 2	10 5 / 5	25 18 / 7	203 90 / 113	0 0 / 0	0 0 / 0	0 0 / 0
Total	980 438 / 542	6 2 / 4	5 3 / 2	13 7 / 6	36 26 / 10	217 97 / 120	260 119 / 141	237 101 / 136	206 83 / 123



Recruitment and Enrollment as of 9/16/21

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- Total for 2021-22: 936 Applications, 274 Verified
- Last Year at 8/25/20: 952 Applications, 225 Verified

Overview Of All Applications

Total Applications: 936

Registration in Progress 10

Registration Completed 4

Registration Verified 274

Waitlisted 92

Cancelled 53

Declined 31

Rescinded 287

Withdrawn 185

Recruitment and Enrollment as of 9/16/21

School Mint Applications

- Applicants for 2021-22 (as of 9/16/21): 936
 - Registrations Verified: 274
 - 9th- 214, 10th- 26, 11th- 26, 12th- 8
 - Registrations Completed: 4
 - 9th- 1, 10th- 1, 11th- 2, 12th- 0
 - Registrations In Progress: 10
 - 9th- 7, 10th- 2, 11th- 1, 12th- 0
 - Offered: 0 ;
 - Accepted: 0
 - Waitlisted: 92 (9th-26, 10th -28, 11th-21, 12th-17)



Recruitment and Enrollment 9/16/21

- WCHS Middle School Fairs
 - At Middle Village Prep, 6802 Metropolitan Ave, 11379 on Wednesday, October 6, 2021 from 6-8pm
- Open House Dates for 2021-22
 - All Open Houses @ 10 AM
 - Saturday, October 2nd, 2021
 - Saturday, November 6th, 2021
 - Saturday, December 4th, 2021
 - Saturday, January 8th, 2022
 - Saturday, February 5th, 2022
 - Saturday, March 5th, 2022
 - Saturday, April 2nd, 2022
 - Saturday, April 9th, 2022
 - Saturday, May 7th, 2022
- Lottery Application for 2022-23 launched 9/1/21
 - Deadline 4/1/22
 - Lottery 4/4/22 @6pm



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Williamsburg Charter High School
(WCHS)

Open enrollment has begun.
We currently have 9th-grade seats available
for the 2021-2022 school year

WCHS offers:

- Advanced Placement (AP) and Syracuse University Project Advance (SUPA) classes
- Student-driven course selection
- Social emotional supports
- Special Education (SPED) and English as a New Language (ENL) services
- Visual and performing arts, extracurricular activities, and athletics



Visit www.thewcs.org to
APPLY NOW
198 Varet Street
Brooklyn, NY 11206
admissions@thewcs.org
347-217-6995



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Recruitment and Enrollment as of 9/16/21

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- Bilingual Radio Ad Campaign
 - Runs from 9/6/21-10/3/21 on Amor-97.9 & La Mega-93.1
 - Spanish script recorded: 30 sec
 - Launched Spanish Application landing page to track ROI
 - <https://www.thewcs.org/aplique/>
- Exploring iHeart Radio - pending evaluation of other campaigns
- Hot 97 Morning Show Ad Campaign (M-F 6am-10am)
 - Started 9/6/21 and will run for 4 weeks: 30 sec. 15 sec.
 - Gathering website traffic post air time via Verifone data reports
- Continued online marketing:
 - Niche.com
 - Charter Center Common Application
 - Brooklyn Family Magazine
 - Email Blasts
 - Upcoming Vanguard postcard mailing



Finance

As of **July 31, 2021**, total collected revenue for the period is \$1,530,940 million and total expenses for the period are \$1,641,898 million.
Total Excess of revenue over expenses for the period is (\$110,958)

This is due to the accrued payroll allocation at the beginning of the year.

Assets		
Cash and Cash Equivalents	16.3	Bank Acct, Petty Cash, Loan, Recv.
Total Fixed Assets	2.4	Leasehold improvement, Furniture, Equipment, software
Building Security Deposit	1.5	Rent Deposit
Pre-paid expenses and Deposits	296,946	Utility, Insurances, other
Total Assets	21.2	
Liabilities		
Accounts Payable, Accrued expenses	1.2	Bills, Accrued salaries/taxes
Unearned Revenue	1.4	Advanced Per Pupil fund
Deferred Rent	10.5	Rent
Total Liabilities & Net Assets	21.2	5.9 Net Assets



Human Resources

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- **Career Fair held on September 18**
 - **Fair promotion:** Brooklyn College Alumni, Hunter College Alumni, CUNY mailing list, Facebook, Instagram, Eventbrite, Yelp, Google, Bushwick Daily, Bushwick Patch, NYC Teachers Groups, etc.
 - Six candidates RSVP'd - each person received follow-up email and confirmation
 - One candidate attended
 - Another candidate expressed interest in a science position
 - Members of NHS volunteered and assisted with the event
- **Next Fair scheduled for October**



Accountability and Development

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Accountability

- **Annual Report** - Progress Towards Goals are due October 1.
- Still awaiting SED check-in report from Spring visit.
- **BEDS Day** is October 6. BEDS IMF submission is due November 19.
- **NYSDOH Releases Webinars Addressing Recent Guidance**
 - [Webinar: Overview of Interim Guidance for Classroom Instruction in P-12 Schools During the 2021-2022 Academic Year](#)
 - [Presentation](#)
 - [Webinar: Overview of COVID-19 Testing](#)
 - [Presentation](#)
- **Coordinated with CSBM** to submit Title submissions by August 31 and ARP-ESSER narrative by September 30
- **Revisions to OML** - On September 2, Governor Kathy Hochul approved an amendment to Open Meetings Law, which will allow public meetings to be conducted via videoconference, similar to the authorization provided by Executive Order 202.1 which expired in June. The provision is in effect until January 15, 2022.
- **Notice of Receipt of and Pending Action on Charter School Renewal with Revision** - Northside Charter High School - Northside is revising their mission statement and org We are allowed to provide public comment if interested.



Accountability and Development

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Community and Development

- **Governors Ball Volunteer Fundraiser** (September 24-26) - fundraiser has raised between \$5-10k for senior scholarships in the past
- **NYCSA Community Engagement Manager** - Meeting with Natasha Cherry-Perez, NYCSA's Brooklyn + Queens Community Engagement Manager, to discuss advocacy and engagement on September 30.
 - NYCSA Conference will be October 20-22 (October 20-21 virtual, October 22 in-person at Brooklyn Bridge Marriott)
- **Kids in Need Foundation (KINF) and Chipotle** - KINF reached out to us and will be donating core school supplies to the school. The donation is sponsored by Chipotle.

Supply A Teacher Boxes Include:

Pencils, pencil pouches, folders, notebooks, sharpeners, erasers, rulers, and pens. We also include additional items such as crayons, markers, highlighters, loose-leaf paper, and colored pencils based on the grade level.



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Parent Leadership Council (PLC) Updates from your Parent Coordinator Ms. Pink

Our upcoming Virtual PLC Meeting will take place on Thursday September 23rd, 2021 at 6pm. We will have:

- Our Parent Leadership Council (PLC) Elections for the 2021- 2022 school year.
- Introduction of our WCHS PLC Parent Volunteers & new position I created, WCHS Alumni Parent Volunteer.
- Presentation from **Believe & Inspire**. They are a 501(c)(3) non-profit that connects underserved youths ages 15-21 with the tools and support they need to prepare for the workforce and become self-sufficient. Current programing by Believe and Inspire includes **Financial Literacy, Internship Prep, College Admissions** and **Life Skills workshops**. All workshops are led by industry professionals, life coaches, part-time teachers and other sector experts who volunteer their time as mentors).





ACE MENTOR PROGRAM

ARCHITECTURE • CONSTRUCTION • ENGINEERING

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REGISTER FOR THE
ACE MENTOR PROGRAM
OF GREATER NY!



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WWW.ACEMENTORNY.ORG
FOR MORE INFORMATION.



Presentation from **Ace Mentor Program of Greater New York**

- ACE GNY is a free after-school mentorship program for high school students to learn about careers in architecture, engineering, and construction management.
- Students join teams led by professional architects, engineers, and construction managers to gain firsthand experience in the design and construction industry.
- During sessions, students learn how to use design software, go on office tours and field trips, and participate in fun hands-on activities to learn more about the different career options.
- ACE GNY teams give students an overview of many different career options in the design and construction field.
- Students have connections to alumni and professionals who will continue to provide support and networking during their college years and beyond.
- Students develop communication and technical skills.
- Students are invited to free webinars on topics such as college preparation, portfolio design, scholarship application help, online networking, and more.



COME JOIN US!

PARENT LEADERSHIP COUNCIL MEETING

We will have Ace Mentoring Program of Greater New York. ACE GNY is a free after-school mentorship program for high school students to learn about careers in architecture, engineering, and construction management. Students join teams led by professional architects, engineers, and construction managers to gain firsthand experience in the design and construction industry.



We will also have Believe & Inspire. They are a 501(c)(3) non-profit that connects underserved youths ages 15-21 with the tools and support they need to prepare for the workforce and become self-sufficient. Current programming by Believe and Inspire includes Financial Literacy, Internship Prep, College Admissions and Life Skills workshops. **Plus our PLC Elections!!**



See you Thursday September 23rd, 2021 at 6pm. Check your email for login information. For further details email Ms. Pink at mpink@thewcs.org