



WCHS Meeting Agenda
October 19, 2021
6:00pm

1. Welcome and Introductions
2. Approval of Board Minutes
 - a. September Minutes
 - b. Special Board Meeting Minutes
3. Academics
4. Operations
5. COVID Safety & Emergency Preparedness Updates
 - a. Safety
 - b. Facilities
6. Recruitment and Enrollment
7. Finance
8. Accountability and Development
9. Parent Leadership Council
10. Executive Session

WCHS Board of Trustees Meeting

October 2021



Agenda

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Academics

- Canvas Implementation
- STAR Testing
- SAT Testing
- Remote Learning: 33 Students
- Midterms Exams--October 20 - 22
- Progress Reports--October 27, 2021
- Clubs and Sports have started
- Virtual Parent Teacher Conferences--November 3rd and 4th
- Professional Development Day--November 2, 2021; Topic: Canvas
- Teacher Evaluations to begin November 1, 2021



College and Career Updates

- College and Career Newsletter-Monthly (English and Spanish)
- CCR Classes (Grades 9, 11, 12)
- FAFSA Workshops have started

Operations as of 10/18/21

5

- Generated and emailed Canvas parent log in codes and instructions to families
- Prepared schedules, rooms, supplies, and proctors for P/SAT Day on 10/13/21
- Generating Trimester 1 Progress Reports for mailing 10/27/21
- Preparing for Virtual Parent Teacher Conferences 11/3 & 11/4
- Conducted 6 fire drills and 1 lock down drill with additional drills scheduled
- Distributed lockers and WCHS locker locks to students via Advisory
- FY22 Per Pupil Billing Invoice #3 submitted 9/30/21
- E-rate equipment and network upgrades:
 - Round 1 Emergency Connectivity Funding (ECF) Application submitted 8/13/21
 - July 2021-June 2022: 250 Wifi hotspots and 25 Surfaces tablet/laptops
 - Round 2 ECF Application Submission Period 9/28-10/13/21
 - Ipads for teachers to provide remote instruction
- 1-1 Laptop Program for 2021-22: Distribution daily during student lunch periods
- Interviews for HR Manager vacancy, Hallway monitors and coverages for Teacher vacancies
- Implementation for Canvas, Swipe, GoGuardian, website revisions, PowerSchool data dashboards

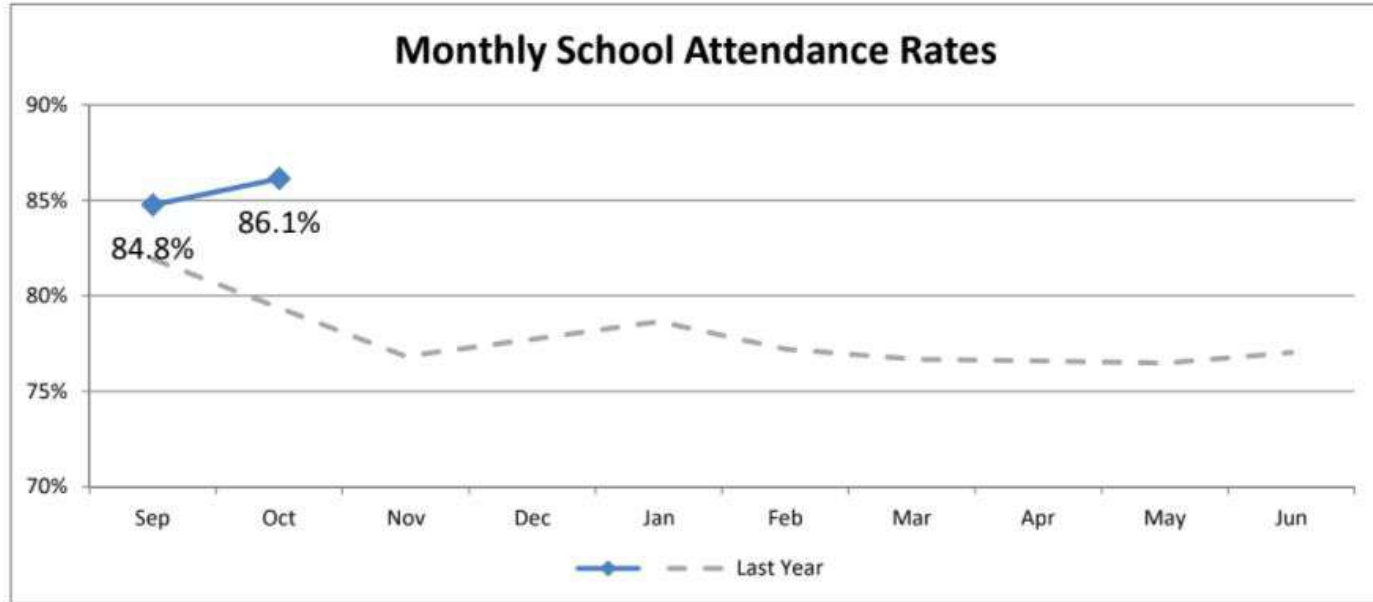


Laptop & Wifi Inventory as of 10/18/21

1. # of Laptops on WCHS Inventory List: 1,294
of Laptops loaned to students: 949
2. # of Laptops Remaining in stock at WCHS: 241
3. # of Wifi Hotspots Requested: 35
4. # of Laptops Broken/in need of Repair in stock at WCHS: 69
5. # of Wifi Hotspots Ordered: 250
6. # Wifi Hotspots Distributed: 97



Attendance Rates by Month												
Cohort	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
2025		92.7%	94.1%									93.1%
2024		88.0%	87.6%									87.9%
2023		85.8%	86.3%									85.9%
2022		87.6%	90.8%									88.5%
<2022		30.1%	34.2%									31.3%
School		84.8%	86.1%									85.2%



Reopening Fall 2021

Indicators and Thresholds for Community Transmission*

- CDC has developed four levels of indicators and thresholds for community transmission of COVID-19.

Indicator	Low Transmission Blue	Moderate Transmission Yellow	Substantial Transmission Orange	High Transmission Red
Total new cases per 100,000 persons in the past 7 days ¹	0-9	10-49	50-99	≥100
Percentage of NAATs that are positive during the past 7 days ²	<5.0%	5.0%-7.9%	8.0%-9.9%	≥10.0%

*See table 1 in [K-12 Operational Strategy](#) for additional information

CDC Local COVID-19 Transmission as of 10/18/21

- Level of transmission (10/12-10/18/21) in Kings County, NY = High
- <https://covid.cdc.gov/covid-data-tracker/#county-view>

Kings County, New York

[State Health Department](#) 

7-day Metrics | [7-day Percent Change](#)

Community Transmission ● High

Everyone in **Kings County, New York** should wear a mask in public, indoor settings. Mask requirements might vary from place to place. Make sure you follow local laws, rules, regulations or guidance.

[How is community transmission calculated?](#)

October 18, 2021

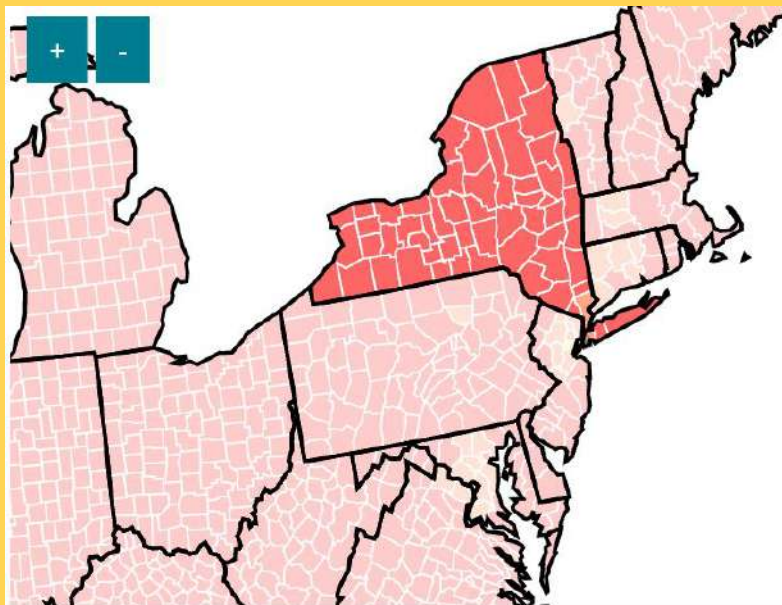
Cases 3,550

% Positivity 2.14%

Deaths 24

% Eligible Population Fully Vaccinated 69.1%

New Hospital Admissions 90



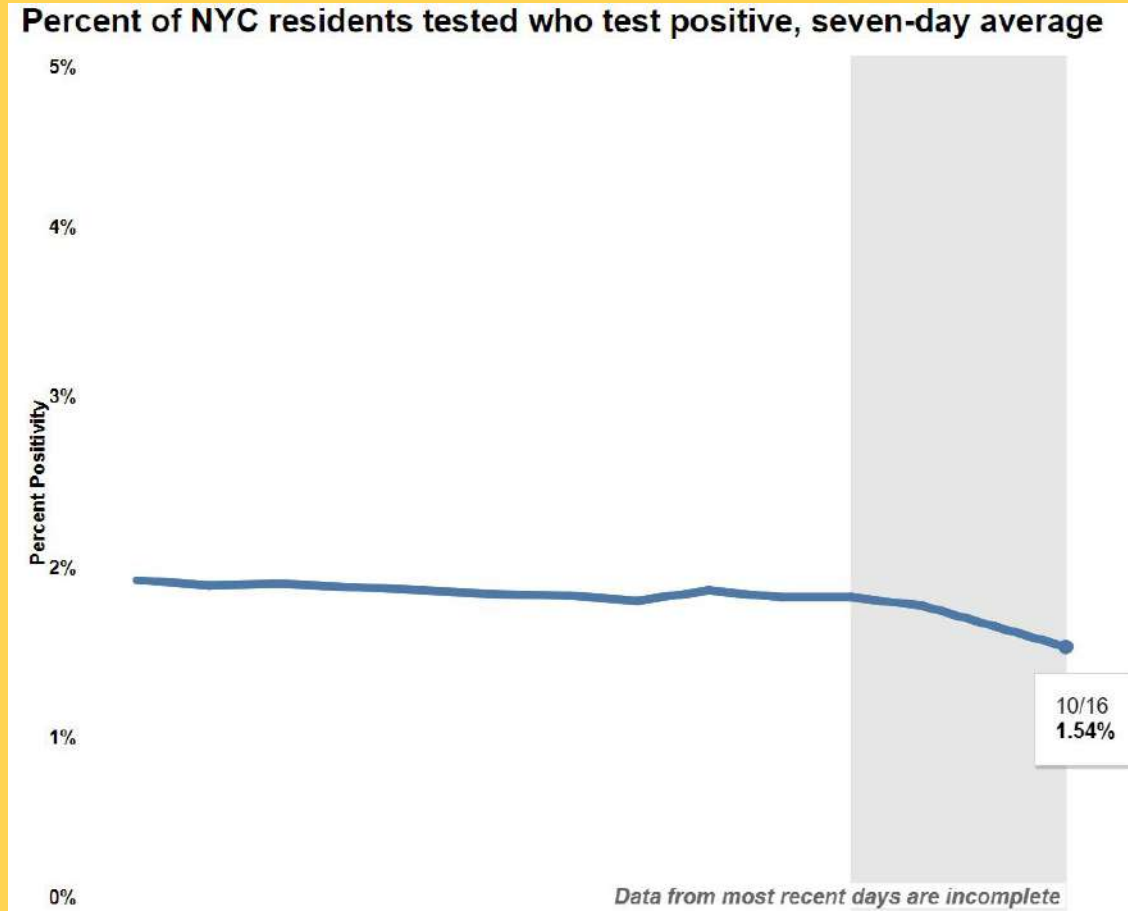
● High ● Substantial ● Moderate ● Low ● No Data

Current 7-days is Tue Oct 12 2021 - Mon Oct 18 2021 for case rate and Sat Oct 09

COVID-positivity rate as of 10/18/21

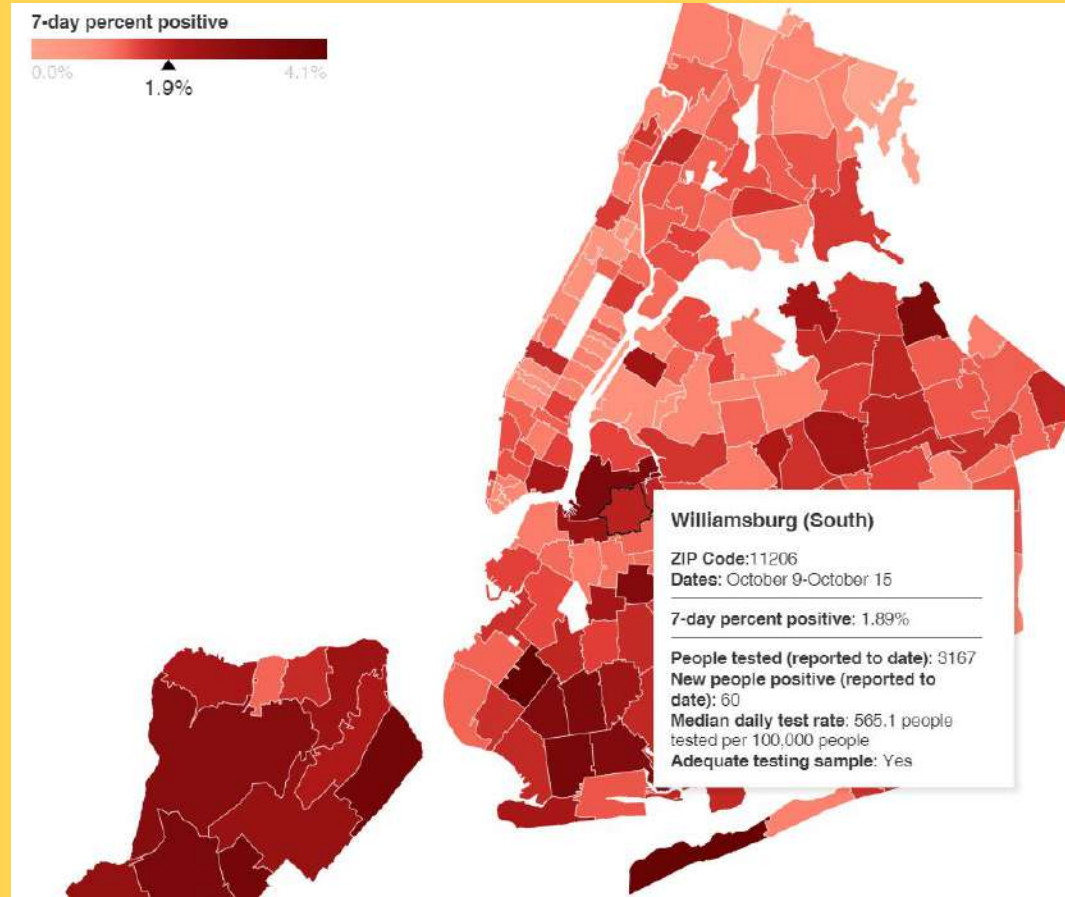
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- 7-day rolling average in NYC = 1.54% (as of 10/16/21) per www1.nyc.gov



COVID-positivity as of 10/18/21

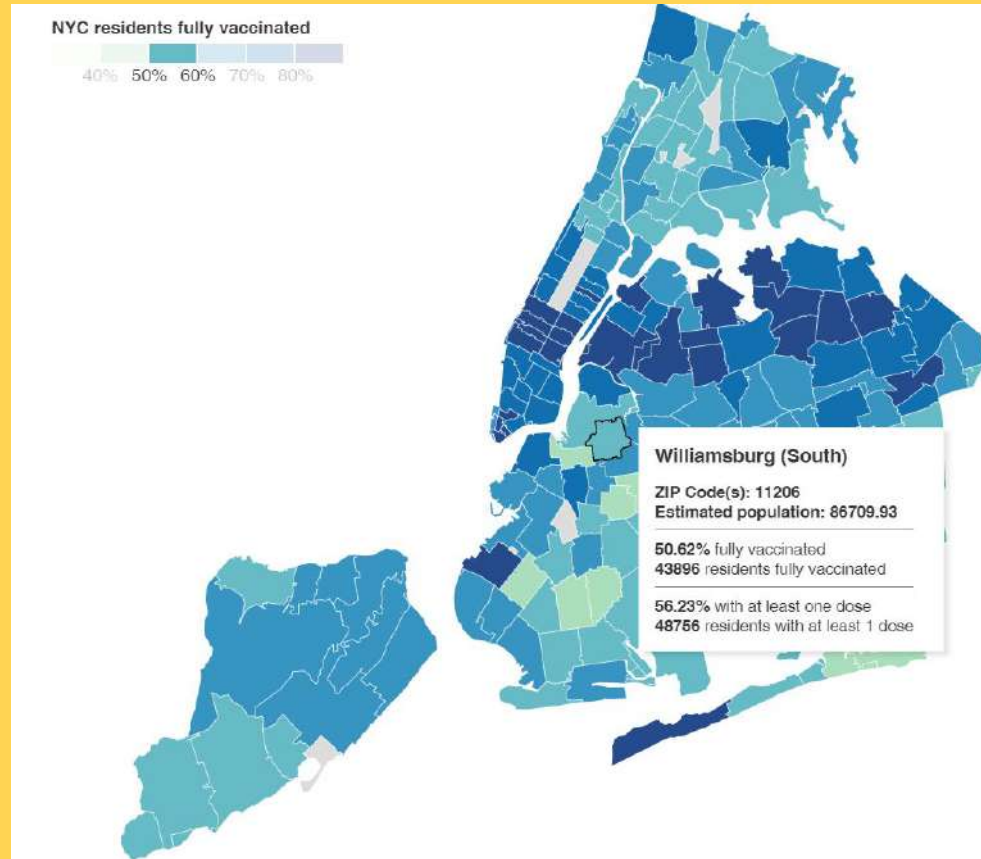
- 7-day average in 11206 Zip Code= 1.89% (from 10/9-10/15/21) per www1.nyc.gov



COVID-19 Vaccination Rate as of 10/18/21

12

- % Population in 11206 Zip Code = 50.62% at fully vaccinated per www1.nyc.gov



COVID-19 Variant of Concern as of 10/18/21

13

- Delta variant = 98% of tested cases in NYC population per www1.nyc.gov

The table below shows variants that have been observed in New York City and their classification. Currently, B.1.617.2 (delta) is the most widespread variant in the city. We will continue to closely monitor these variants and any new ones as they develop.

Variant	WHO name	Last 4 weeks:	Classification
B.1.617.2	Delta	98% of tested cases	Variant of Concern
Other		2% of tested cases	Variant Being Monitored
B.1.1.7	Alpha	0% of tested cases	Variant Being Monitored
B.1.351	Beta	0% of tested cases	Variant Being Monitored
B.1.427	Epsilon	0% of tested cases	Variant Being Monitored
B.1.429	Epsilon	0% of tested cases	Variant Being Monitored
B.1.525	Eta	0% of tested cases	Variant Being Monitored
B.1.526	Iota	0% of tested cases	Variant Being Monitored
B.1.621	Mu	0% of tested cases	Variant Being Monitored
P.1	Gamma	0% of tested cases	Variant Being Monitored
P.2	Zeta	0% of tested cases	Variant Being Monitored



WILLIAMSBURG
CHARTER HIGH SCHOOL

Reopening Fall 2021

Under the present guidelines from CDC for schools, we anticipate the following safety measures until otherwise directed by NYC DOH, NYS, and/or the WCHS Board:

- Prioritize in-person learning 5 days a week for all students
- Remote option available if determined by the school to be in the best educational interest of the student
- Approximately 3 feet social distancing whenever possible
- Masks must be worn at all times in the school
- Daily COVID-symptom screening form must be completed by everyone prior to entering the building
- Continued frequent disinfecting and cleaning of high touch surfaces
- Ventilation in classrooms
- Onsite Nurse and coordination with NYC DOH Test & Trace Corps
- NYCDOE weekly student COVID-19 screening testing
- Encourage COVID-19 vaccinations for anyone ages 12+

COVID Safety & Emergency Preparedness Updates

15

- Submitting to the NYS COVID Report Card Portal Daily
- BioReference Labs began implementation of NYC DOE Student COVID-19 Screening Testing Program 10/15/21. 27 students were eligible for testing. 12 students were tested.
 - **Weekly** (was biweekly but will now be weekly) testing of 10% of unvaccinated students with consent forms
 - Onsite PCR, short nasal swab test with results in 48hrs
 - <https://vimeo.com/468963042>
- Conducted mandated vaccination status collection for staff and high risk sports. All staff members at WCHS have now had at least one dose of the COVID-19 vaccine.
- We have met with NYC DOH to request a mobile vaccine pop-up van. Although they are currently booked through August, they will keep us updated on availability.
- Working on a COVID-19 Vaccine promotion and education campaign



Safety

- One incident reported at the school for the month
- Two incidents reported off property
- No NYPD visits to the school for the month
- Daily temperature screening was conducted for , Students, Staff & Visitors
- Three student bag checks were conducted with minor findings
- One Safety Officer termination and one Safety Officer hired



Facilities

Merv 13 HVAC filters are scheduled to be changed throughout the school

Facilities is preparing to convert to heat

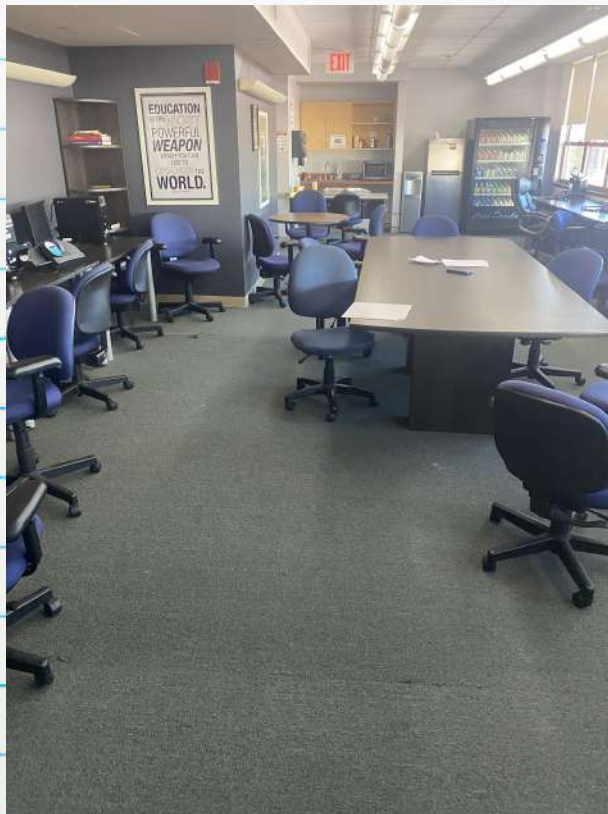
Boiler room DOB violations were corrected & awaiting DOB hearing

FDNY five year Standpipe & Sprinkler hydrostatic inspection was conducted with the FDNY & Master Plumbing and passed the inspection

A proposal was submitted to renovate the 2nd floor teachers lounge flooring & furnishings



Facilities



Recruitment and Enrollment 10/18/21

19

<u>Powerschool</u>	<u>ATS</u>	<u>FTE</u>
975	978	925.869

1. Includes 1 Pending Discharge and 40 Zero Attendance; 47 Discharges and 38 Will Not Attend since 7/1
2. Reconciliation Submitted for 2020-21 (Estimated FTE: 958)
3. Conducted 2021-22 Admissions Lottery on 4/12/21 at 6pm (~196 attendees)
4. # of Incoming 9th Grade seats = 330
5. # of Incoming seats in grades 10th= 25 , 11th= 25 , 12th= 0
6. SchoolMint Applications as of 4/1/21 Lottery Deadline

9th Grade	415
10th Grade	29
11th Grade	23
12th Grade	7
Total	474



Recruitment and Enrollment as of 10/18/21

20

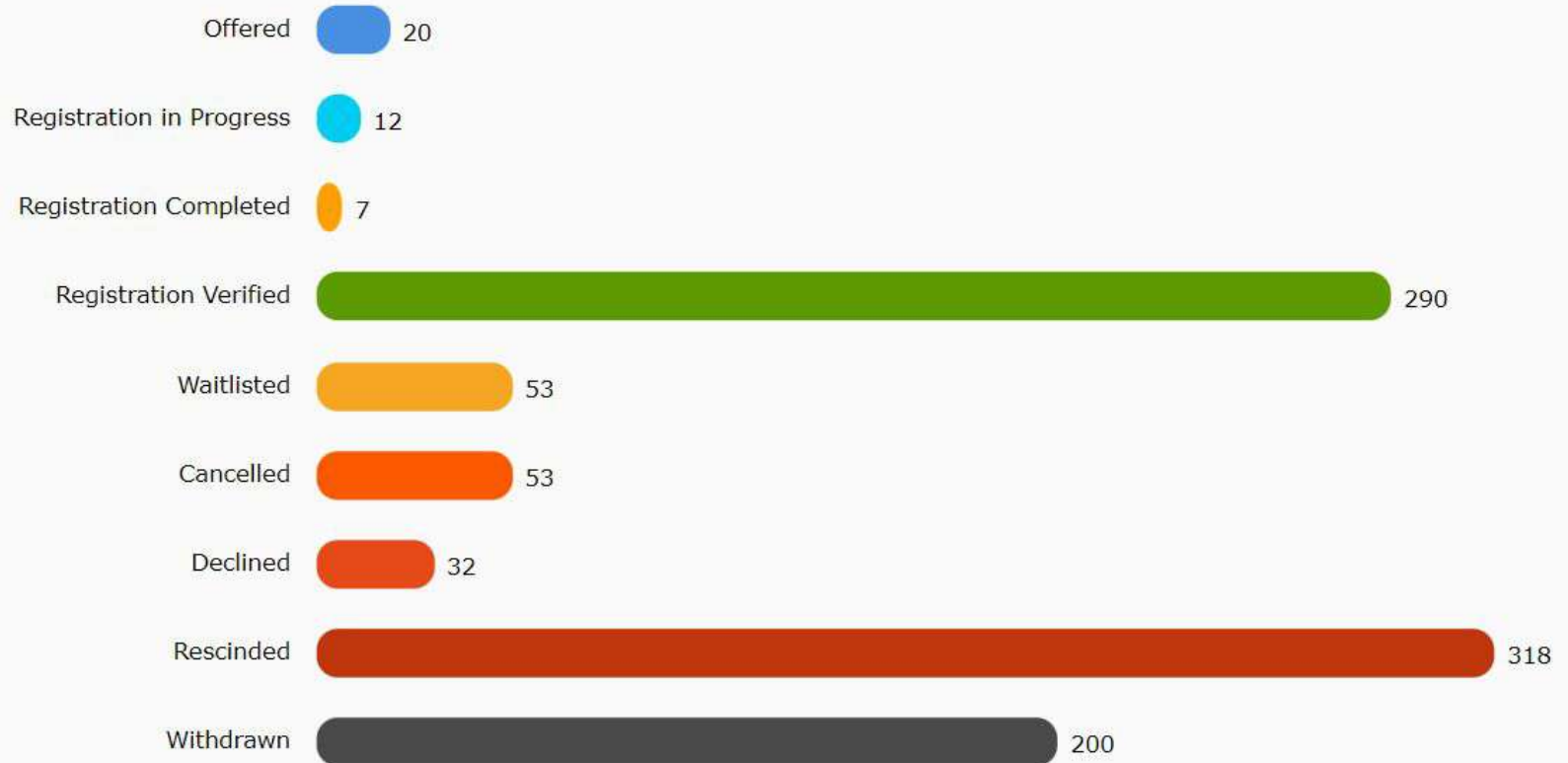
- PowerSchool Enrollment by Grade & Cohort

Grade Level	Total in Grade	2018	2019	2020	2021	2022	2023	2024	2025
9	258 119 / 139	0 0 / 0	0 0 / 0	1 1 / 0	0 0 / 0	0 0 / 0	2 1 / 1	39 24 / 15	216 93 / 123
10	297 138 / 159	1 0 / 1	0 0 / 0	2 1 / 1	10 7 / 3	1 1 / 0	91 53 / 38	192 76 / 116	0 0 / 0
11	175 70 / 105	0 0 / 0	0 0 / 0	0 0 / 0	0 0 / 0	12 6 / 6	163 64 / 99	0 0 / 0	0 0 / 0
12	245 116 / 129	5 2 / 3	5 3 / 2	10 5 / 5	25 18 / 7	200 88 / 112	0 0 / 0	0 0 / 0	0 0 / 0
Total	975 443 / 532	6 2 / 4	5 3 / 2	13 7 / 6	35 25 / 10	213 95 / 118	256 118 / 138	231 100 / 131	216 93 / 123



Recruitment and Enrollment as of 10/18/21

21



Recruitment and Enrollment as of 10/18/21

22

School Mint Applications

- Applicants for 2021-22: 985
 - Registrations Verified: 290
 - 9th- 226, 10th- 26, 11th- 28, 12th- 10
 - Registrations Completed: 7
 - 9th- 5, 10th- 0, 11th- 2, 12th- 0
 - Registrations In Progress: 12
 - 9th- 6, 10th- 5, 11th- 0, 12th- 1
 - Offered: 20
 - Accepted: 0
 - Waitlisted: 53 (9th-0, 10th -19, 11th-16, 12th-18)



Recruitment and Enrollment 10/18/21

- WCHS Middle School Fairs
 - At Middle Village Prep, 6802 Metropolitan Ave, 11379 on Weds, October 6, 2021 from 6-8pm: 71 attendees, 51 signed up for WCHS mailing list
- Virtual Open House Dates for 2021-22 @10am
 - Saturday, October 2nd, 2021 (7 Attendees)
 - Saturday, November 6th, 2021
 - Saturday, December 4th, 2021
 - Saturday, January 8th, 2022
 - Saturday, February 5th, 2022
 - Saturday, March 5th, 2022
 - Saturday, April 2nd, 2022
 - Saturday, April 9th, 2022
 - Saturday, May 7th, 2022
- Lottery Application for 2022-23 launched 9/1/21: 19 Applications
 - Deadline 4/1/22
 - Lottery 4/4/22 @6pm



Recruitment and Enrollment as of 10/18/21

24

- Exploring iHeart Radio - pending evaluation of other campaigns
- Meeting with Brooklyn Nets Sales Rep for advertising collaboration
- Bilingual Radio Ad Campaign
 - Runs from 9/6/21-10/3/21 on Amor-97.9 & La Mega-93.1
 - Spanish script recorded: [30 sec](#)
 - Launched Spanish Application landing page to track ROI
 - <https://www.thewcs.org/aplique/>
- Hot 97 Morning Show Ad Campaign (M-F 6am-10am)
 - Started 9/6/21 and will run for 4 weeks: [30 sec](#), [15 sec](#)
 - Gathering website traffic post air time via Verifone data reports
- Continued online marketing:
 - Facebook, Instagram, Google Ad Words, YouTube
 - Niche.com
 - Charter Center Common Application
 - Email Blasts
 - Vanguard postcard mailing



Finance

As of **August 31, 2021**, total collected revenue for the period is \$1,477,878 million and total expenses for the period are \$1,186,881 million.
Total Excess of revenue over expenses for the period is \$129,058

Assets		
Cash and Cash Equivalents	17.8	Bank Acct, Petty Cash, Loan, Recv.
Account Receivable	578,351	Title Funding
Total Fixed Assets	2.4	Leasehold improvement, Furniture, Equipment, software
Building Security Deposit	1.5	Rent Deposit
Pre-paid expenses and Deposits	329,444	Utility, Insurances, other
Total Assets	22.7	
Liabilities		
Accounts Payable, Accrued expenses	1.0	Bills, Accrued salaries/taxes
Unearned Revenue	2.9	Advanced Per Pupil fund
Deferred Rent	10.5	Rent
Total Liabilities & Net Assets	22.7	8.2 Net Assets



Accountability and Development

26

Accountability

- **Annual Report** - Progress Towards Goals are due November 1.
- Still awaiting SED check-in report from Spring visit.
- Material Revisions to the charter are due December 1.
- **BEDS Day** was October 6. BEDS IMF submission is due November 19.
 - Staff Snapshot is due November 17.



Accountability and Development

27



Accountability and Development

28



Community and Development

- **Governors Ball Volunteer Fundraiser** (September 24-26) - fundraiser led by Charisse Johnson raised... **\$14,831.41 for senior scholarships!!!!**
- **NYCSA Community Engagement Manager** - Met w/ Natasha Cherry-Perez, NYCSA's Brooklyn + Queens Community Engagement Manager, to discuss advocacy and engagement on September 30.
 - NYCSA Conference will be October 20-22 (October 20-21 virtual, October 22 in-person at Brooklyn Bridge Marriott)



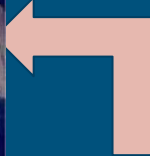
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MEET OUR PARENT LEADERSHIP COUNCIL (PLC) MEMBERS



**OUR PLC PRESIDENT
CHERYL MCFADDEN**



**OUR PLC TREASURER
JASMINE MONTALVO**



**OUR PLC VICE
PRESIDENT EVELIS
RIVERA**



Parent Leadership Council

MEET OUR PARENT LEADERSHIP COUNCIL (PLC) PARENT VOLUNTEERS



**OUR PLC ALUMNI PARENT
VOLUNTEER MELISSA PONCE**



**OUR PLC PARENT
VOLUNTEER NOLVYS
RODRIGUEZ**



**OUR PLC PARENT
VOLUNTEER
ROXANNE
LIVERPOOL**

PLC

Parent Leadership Council

Next PLC Meeting **October 28, 2021 @ 6pm**



Our guest Speaker

Division of Youth & Family Justice
FAMILY ASSESSMENT PROGRAM (FAP)

- Provides support to families with youth up to 18 who are struggling with everyday challenges.
- Strengthens families, reduces conflict, and connects families to many services that provide ongoing support in the community.
- Helps families handle concerns such as a child running away, skipping school, or disruptive behavior

The Head of School Mr. Bashir

- Understanding your scholar's Transcript

Ms. Pink

- Family Resources and community events
- **What you need to know** (Covers topics parents should know about the school and other topics)
- **The Road to College** (Preparing our scholars for College)
- **Community Table** (Open parent discussion)



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