



WCHS Meeting Agenda
January 25, 2022
5:00pm

1. Welcome and Introductions
2. Approval of Board Minutes
3. Accountability and Development
4. Academics
5. Operations
6. COVID Safety & Emergency Preparedness Updates
7. Safety
8. Facilities
 - a. WCHS LLC
9. Recruitment and Enrollment
10. Finance
11. Parent Leadership Council
12. Executive Session

**WCHS Board of
Trustees Meeting**

January 2022



Agenda

1. Welcome and Introductions
2. Approval of Board Minutes (approve pending school counsel review)
3. Accountability and Development
4. Academics
5. Operations
6. COVID Safety & Emergency Preparedness Updates
 - a. Safety
 - b. Facilities
7. Recruitment and Enrollment
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Accountability and Development

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Board

- Welcome: Ahmad Duwaik
- Thank you: Manny Morales
- Staff and student representative to the Board (coming soon)

Accountability

- SED requested that we make a few updates to the Annual Report.
 - Completed - financial disclosure form correction, direct link to NYS report card, detailed list of FOIL records based on SED example, added instructional hours to calendar
 - In Process -, district vs school safety plan, fire inspection report
- Former liaison stated we will be receiving check in report from 2021 soon
- Civil Rights Data Collection (CRDC) opened December 13. Report is due in February.
- Clarifications to ARP/ESSER application (CSBM says common issue)

Community/Development

- Governors Ball 2022 has been announced for June 10-12 at Citi Field. We will request to participate in fundraiser to support scholarships for Class of 2023.
- WCHS Holiday Party to be rescheduled (TBD)



Academics

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- January Regents Cancelled
- PSAT Rescheduled
- Midterm Exams (01/18 - 01/21)
- Progress Reports (01/28)
- Virtual Parent Teacher Conferences (02/02 - 02/03)
- STAR Testing 02/09 - 02/11
- Remote Instruction (36 students approved) not including 5th year students

Continuing Priorities

- Use of SWIPE and Hallways
- Rewarding positive student behavior
- Restorative Practices
- Arrival and Dismissal Procedures
- Lunchroom Procedures
- Canvas Training and Use





Academics

Senior Class Data



Number of Seniors	213 Seniors
Number on track for June Graduation	149 56 additional June graduates with recovery options (205 possible)
Number of 5th Year Seniors	January Graduates: 4 56 Current 5th Year Seniors (52 after the 4 Graduates) 35 Students are Engaged (31 after the 4 Graduates)

College and Career Updates

- Monthly Newsletter
- Second trimester class in place
- FAFSA Workshops
- Colleges and Universities have visited
- Students have applied
- Students have started to create post graduation plan
- We are recognizing student acceptances on our social media

Advisory Updates

- Use of Seven Habits of Highly Effective Teens
- Academics review and encouragement
- Special schedule for advisory push-in for two weeks in February
- Will provide teacher advisor training; building positive relationships with students training
- Advisory contest for students

Operations as of 1/19/22

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- Trimester 2 Progress Reports to be issued 1/28/22
- Preparing FY22 Per Pupil Billing Invoice #6 (Estimated FTE 953.5) and 2022-23 Enrollment Projections due on 1/27
- Preparing schedules and communication for Virtual Parent-Teacher Conferences 2/2 & 2/3
- Coordinated Canvas training for 1/31 Professional Development
- Collaborate with Data and Counseling Departments to submit January Regents Exemptions
- Interviews for HR Manager vacancy, Paraprofessional, Speech Pathologist, Hall Monitor and coverages for Teacher vacancies
- Parent Town Hall on 1/3/22, 1/6/22 and 1/20/22 at 6pm: Remote instruction 12/10, 12/13, & 12/14-12/23 & 1/3-1/14; In-Person instruction resumed 1/18/22
- PowerSchool Dashboards & Swipe implementation in process



Laptop & Wifi Inventory as of 1/19/22

1. # of Laptops on WCHS Inventory List: 1,294
of Laptops loaned to students: 990
2. # of Laptops Remaining in stock at WCHS: 164
3. # of Laptops reported lost: 50
4. # of Laptops Broken/in need of Repair in stock at WCHS: 90
5. # of Wifi Hotspots Ordered: 250
6. # Wifi Hotspots Distributed: 119





Reopening January 2022

Indicators and Thresholds for Community Transmission*

- CDC has developed four levels of indicators and thresholds for community transmission of COVID-19.

Indicator	Low Transmission Blue	Moderate Transmission Yellow	Substantial Transmission Orange	High Transmission Red
Total new cases per 100,000 persons in the past 7 days ¹	0-9	10-49	50-99	≥100
Percentage of NAATs that are positive during the past 7 days ²	<5.0%	5.0%-7.9%	8.0%-9.9%	≥10.0%

*See table 1 in [K-12 Operational Strategy](#) for additional information

CDC Local COVID-19 Transmission as of 1/19/22

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- Level of transmission (1/11-1/17/22) in Kings County, NY = High
- <https://covid.cdc.gov/covid-data-tracker/#county-view>

Kings County, New York

[State Health Department](#) [↗](#)

7-day Metrics | [7-day Percent Change](#)

Community Transmission ● High

Everyone in **Kings County, New York** should wear a mask in public, indoor settings. Mask requirements might vary from place to place. Make sure you follow local laws, rules, regulations or guidance.

[How is community transmission calculated?](#)

January 19, 2022

Cases 50,984

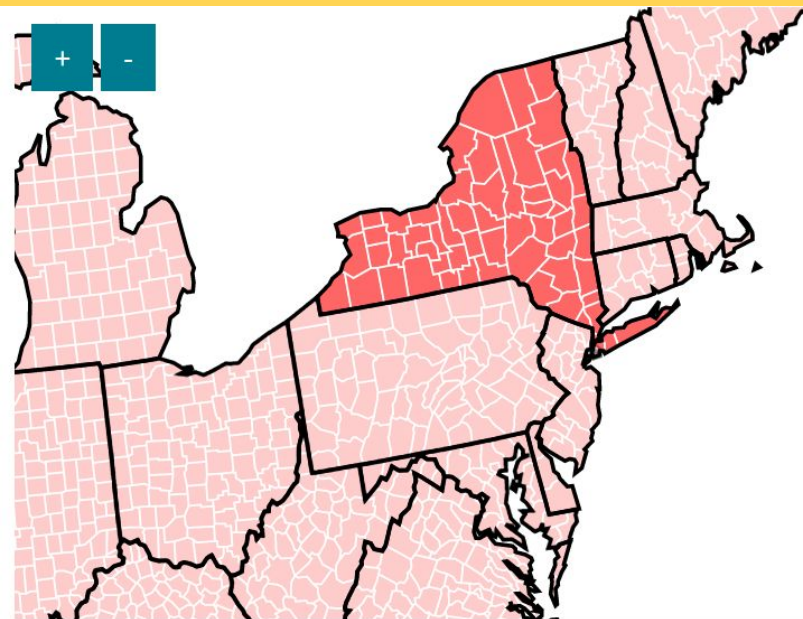
Case Rate per 100k 1,991.64

% Positivity 20.07%

Deaths 265

% of population ≥ 5 years of age fully vaccinated 73.1%

New Hospital Admissions 1,077



● High ● Substantial ● Moderate ● Low ● No Data

Current 7-days is Tue Jan 11 2022 - Mon Jan 17 2022 for case rate and Sun Jan 09 2022 - Sat Jan 15 2022 for percent positivity. The percent change in counties at each level of transmission is the absolute change compared to the previous 7-day period.

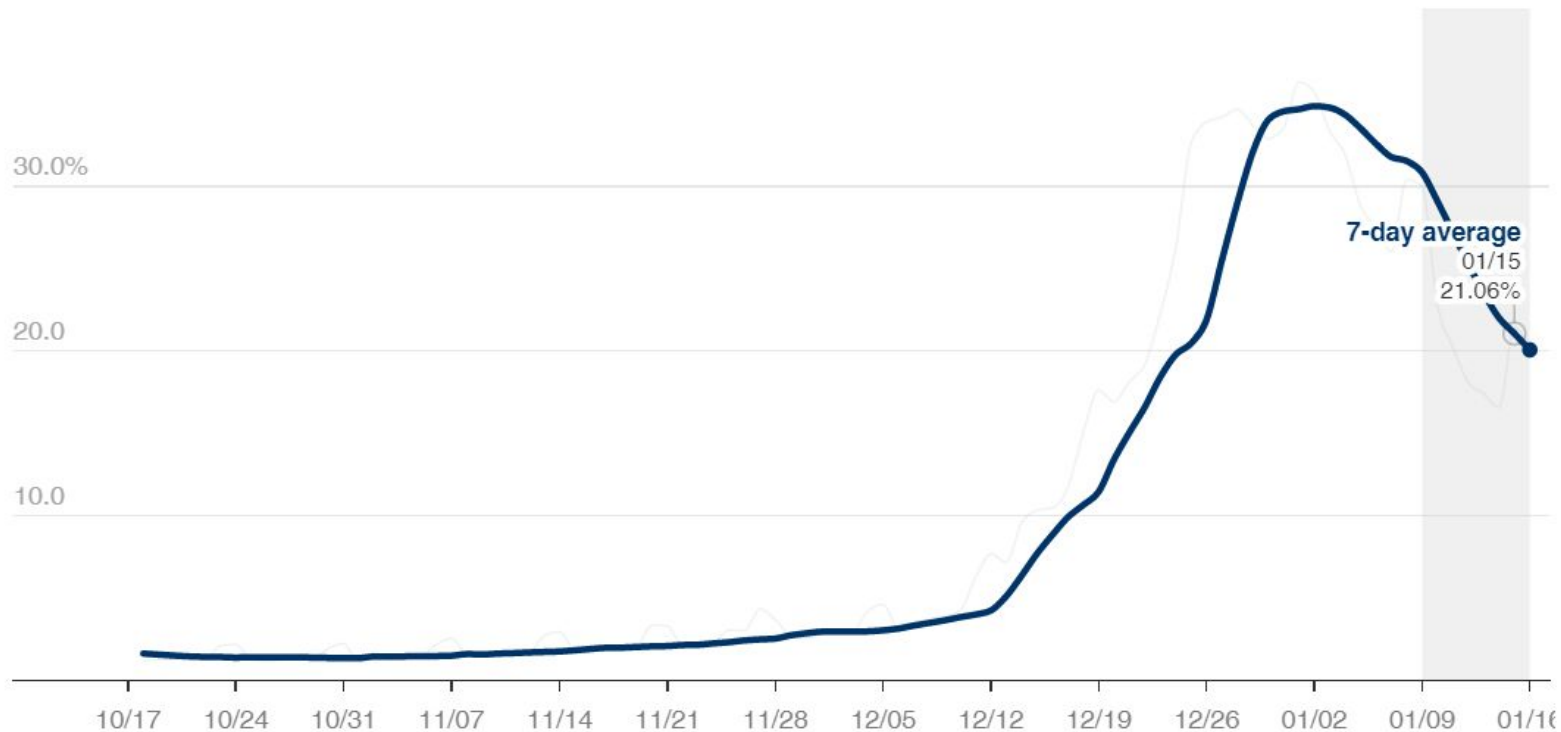
COVID-positivity rate as of 1/19/22

- 7-day rolling average in NYC = 21.06% (as of 1/15/22) per www1.nyc.gov

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Percent of people tested who test positive

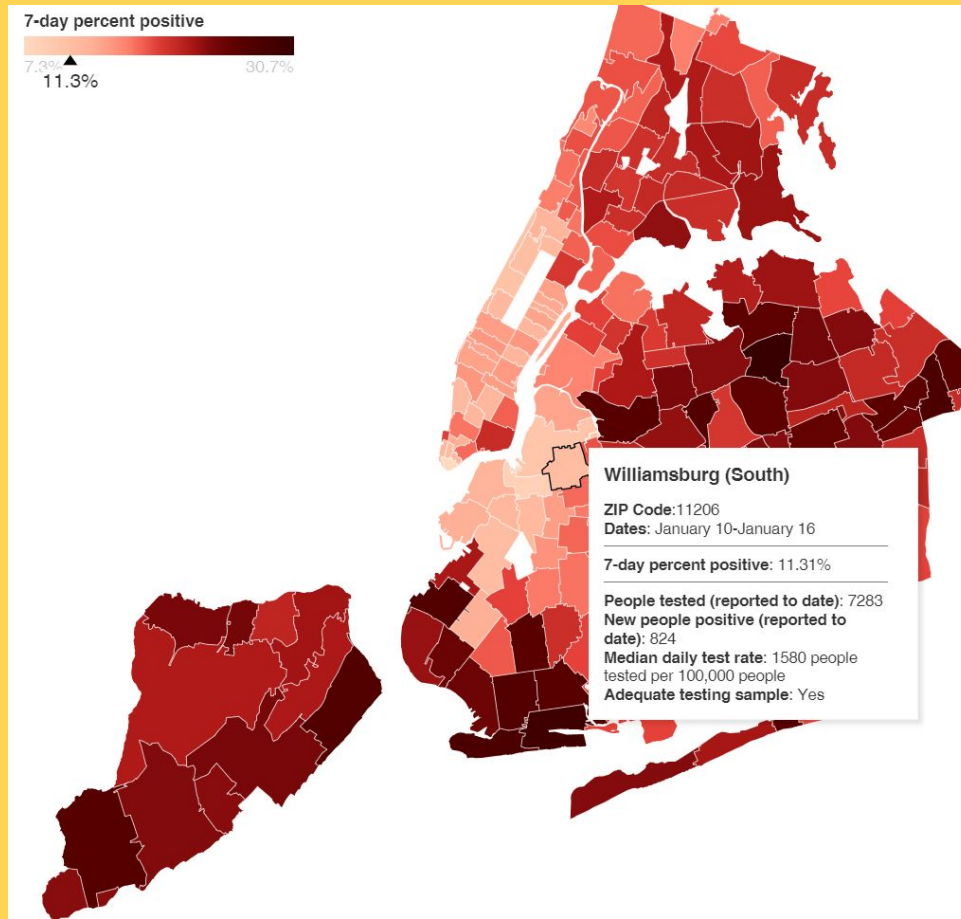
Data from the most recent days are incomplete.



COVID-positivity as of 1/19/22

13

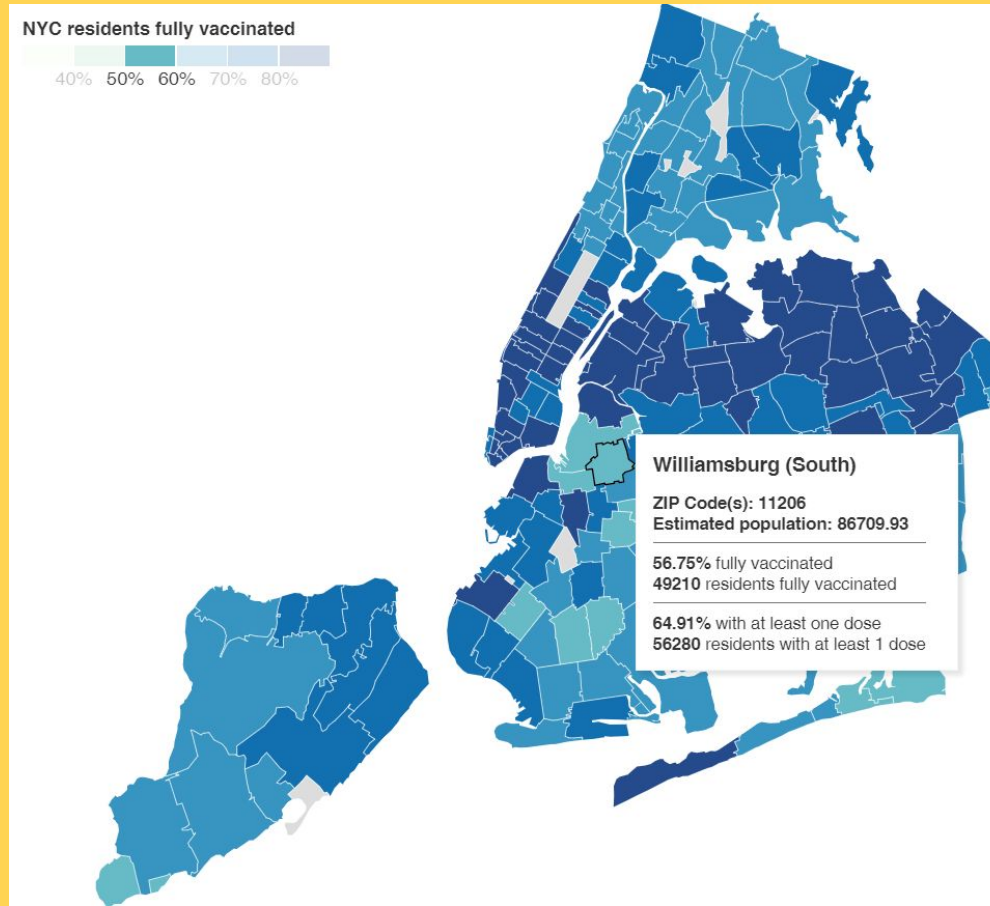
- 7-day average in 11206 Zip Code= 11.31% (from 1/10-1/16/22) per www1.nyc.gov



COVID-19 Vaccination Rate as of 1/19/22

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- % Population in 11206 Zip Code = 56.75% at fully vaccinated per www1.nyc.gov



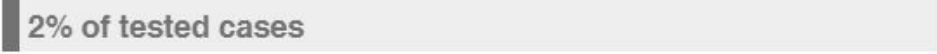


COVID-19 Variant of Concern as of 1/19/22

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- Omicron variant = 70% of tested cases in NYC population per www1.nyc.gov
- Delta variant = 28% of tested cases in NYC population per www1.nyc.gov

The table below shows variants that have been observed in New York City over the past three months and their classification. Currently, delta is the most widespread variant in the city. We will continue to closely monitor these variants and any new ones as they develop.

Variant	WHO name	Last 4 weeks:	Classification
B.1.1.529	Omicron		Variant of Concern
B.1.617.2	Delta		Variant of Concern
Other			Variant Being Monitored

COVID-19 Key Indicators as of 1/19/22

- Source: www1.nyc.gov

The table below compares the daily averages for the last seven days to the daily averages for the last 28 days.

Measure	Daily average (last 7 days)	Daily average (last 28 days)	Trend
Percent Positive Percent of people tested who test positive	20.09%	32.55%	Decreasing
Confirmed Cases People with a positive molecular test	13,544	26,892	Decreasing
Probable Cases People with a positive antigen test, or symptoms and confirmed exposure, or probable death	1,938	3,346	Decreasing
Total Cases	15,482	30,238	Decreasing
Hospitalizations — At least* People hospitalized within 14 days of diagnosis	518	733	Decreasing
Confirmed Deaths — At least* Deaths with a positive molecular test	83	60	Increasing



COVID Safety & Emergency Preparedness Updates

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- **TESTING:**

- **Weekly PCR Testing**

- BioReference Labs is continuing NYC DOE Student COVID-19 Screening Testing Program that began on 10/15/21.

- **Weekly testing of up to 20% of unvaccinated OR vaccinated students with consent forms**

- **Tested 86 students on 1/21**

- Onsite PCR, short nasal swab test with results in 48hrs

- **At Home Kits**

- WCHS received 1048 kits
 - Additional kits expected from the State
 - Students and staff are provided with at-home tests if show symptoms or deemed as close contact



COVID Safety & Emergency Preparedness Updates

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- **REPORTING:** submitting to the NYS COVID Report Card Portal Daily + NYC DOH for contact tracing
- **QUARANTINE/ISOLATION UPDATES:**
 - NYS has issued new guidance re: length of quarantine for staff who test positive for COVID-19
 - Reduced quarantine from 10 to 5 days for asymptomatic staff or staff with improved symptoms
 - NYC DOH has yet to release their guidance but has stated they will be following the state



COVID Safety & Emergency Preparedness Updates

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Vaccine Education Campaigns Continue



VACCINE INFORMATION

February 11, 2021

COVID-19 Vaccine and Testing Information from NYC Department of Health - January 2022



Booster Shots Available for 12 and Older

Vaccine booster shots are now authorized for everyone 12 and older who is fully vaccinated.

If you were recently sick or tested positive for COVID-19, you can get your booster shot after your isolation period ends.

[Learn more about the benefits of booster shots.](#)

Vaccine Stories



Get Vaccinated Today

It has never been easier to get a COVID-19 vaccination in NYC. People 5 and older are eligible for vaccination. Vaccines are available at no cost to you and regardless of immigration status. They are [required for many public indoor activities in NYC](#).

[Learn about the benefits of vaccination.](#)

To find a vaccination site near you, use the City's Vaccine Finder ([not accessible with Internet Explorer](#)).

[Join a COVID-19 Vaccine](#)

You can also call 877-VAX-NYCN (877-829-4692) to schedule an appointment at certain sites or request an at-home vaccination appointment, as well as get other vaccination assistance.

Before you get your vaccination, be sure to follow these requirements:

- Check that you have [proof of age](#).
- Complete the [New York State COVID-19 Vaccine Form](#) before your appointment.



WILLIAMSBURG
CHARTER HIGH SCHOOL

Facilities

WCHS LLC

1. Operating Agreement
2. Organizational Resolution
3. Purchase and Sales Agreement Resolution

WCHS Gym Project Management Proposal



Facilities

1- A new electrical outlet was installed in preparation for the arrival of a new Kiln for Art Room 106



2-The schools fire pump is scheduled for repair to replace the packing seals that became worn

3-Building inspections were conducted during inclement weather below 20 degrees on the weekends for potential freezing pipes during school closures

4-The schools DOB hearing for a boiler room infraction was adjourned until February 4th 2022, The infraction was corrected.



New stage lighting & curtains added to the auditorium



Safety



ALL FDNY CERTIFICATIONS ARE UP TO DATE :

- 1- FLSD
- 2-Deputy Fire Life Safety Director
- 3-Fire Drill Coordinator
- 4-Standpipe
- 5-Sprinkler
- 6-Supervisor of Fire Alarms
- 7-Super Fuel & Piping
- 8-Non-Production Chemical Laboratories



1-Two new Safety Officers hired

2-One student altercation reported off property

3-One NYPD visit for a student / parent mediation, No ECB, EMS, DOB or DOH visits to the school

4-Bag checks were conducted throughout the month



Recruitment and Enrollment 1/19/22

23

<u>Powerschool</u>	<u>ATS</u>	<u>FTE</u>
989	989	956.3*

1. *Estimated: Per Pupil Billing Document #5 due 1/18-1/27/22
2. Includes 2 Pending Discharge and 30 Zero Attendance; 81 Discharges and 39 Will Not Attend since 7/1; Does not include estimated 5 January graduates
3. Conducted 2021-22 Admissions Lottery on 4/12/21 at 6pm (~196 attendees)
4. # of Incoming 9th Grade seats = 330
5. # of Incoming seats in grades 10th= 25 , 11th= 25 , 12th= 0
6. SchoolMint Applications as of 4/1/21 Lottery Deadline

9th Grade	415
10th Grade	29
11th Grade	23
12th Grade	7
Total	474



Recruitment and Enrollment as of 1/19/22

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- PowerSchool Enrollment by Grade & Cohort

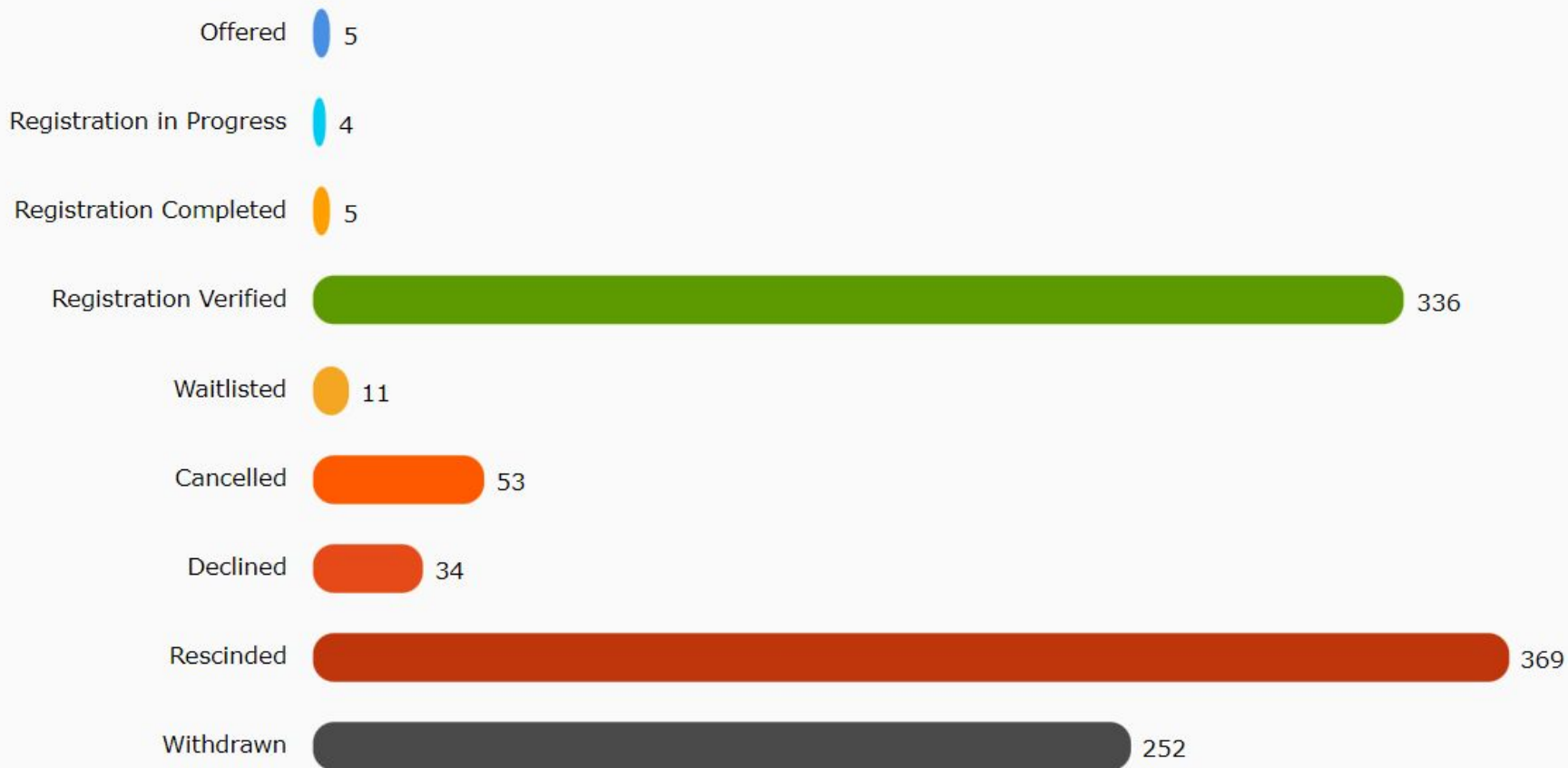
Grade Level	Total in Grade	2018	2019	2020	2021	2022	2023	2024	2025
9	251	0	0	1	0	0	1	22	227
10	295	1	0	2	9	1	69	213	0
11	193	0	0	0	0	6	187	0	0
12	250	5	5	10	24	206	0	0	0
Total	989	6	5	13	33	213	257	235	227



Recruitment and Enrollment as of 1/19/22

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- Total for 2021-22: 1069 Applications, 336 Verified



Recruitment and Enrollment as of 1/19/22

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School Mint Applications

- Applicants for 2021-22: 1069
 - Registrations Verified: 336
 - 9th- 243, 10th- 41, 11th- 38, 12th- 14
 - Registrations Completed: 5
 - 9th- 2, 10th- 3, 11th- 0, 12th- 0
 - Registrations In Progress: 4
 - 9th- 3, 10th- 0, 11th- 1, 12th- 0
 - Offered: 5
 - 9th- 1, 10th- 3, 11th- 0, 12th- 1
 - Accepted: 0
 - Waitlisted: 11 (9th-2, 10th -2, 11th-6, 12th-1)



Recruitment and Enrollment 1/19/22

- Virtual Open House Dates for 2021-22 @10am

Saturday, October 2nd, 2021 (7 Attendees)
 Saturday, November 6th, 2021 (6 Attendees)
 Saturday, December 4th, 2021 (3 Attendees)
 Saturday, January 8th, 2022 (4 Attendees)
 Saturday, February 5th, 2022
 Saturday, March 5th, 2022
 Saturday, April 2nd, 2022
 Saturday, April 9th, 2022
 Saturday, May 7th, 2022

- Lottery Application for 2022-23

- Launched 9/1/21: 175 Applications
- Deadline 4/1/22
- Lottery 4/4/22 @6pm

9th	10th	11th	12th	Total
145	17	10	3	175

Recruitment and Enrollment as of 1/19/22

- **Middle School Fairs**
 - Virtual IncludeNYC booth on 1/29/22
 - Virtual East New York Middle School of Excellence's High School Fair on Thursday, February 3rd, 2022 from 5:30-7pm
 - NYC Charter Center Fair 3/5-3/6/22
- **Daily News Email Blast - Upcoming in January**
- **Brooklyn Family Magazine School Supplement**
 - Half-page Ad:
 - February 2022
 - March 2022
 - Plus email blasts



WILLIAMSBURG
CHARTER HIGH SCHOOL
Williamsburg Charter High School
(WCHS)

Applications Available
for the 2022-2023 School Year

Upcoming Open Houses:

Sat. February 5th, 2022
Sat. March 5th, 2022
Sat. April 2nd, 2022



WCHS offers:

- Advanced Placement (AP) and Syracuse University Project Advance (SUPA) classes
- Special Education (SPED) and English as a New Language (ENL) services
- Student-driven course selection
- Social emotional supports
- Visual and performing arts, extracurricular activities, and athletics



Recruitment and Enrollment as of 1/19/22

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Schneps Media

- Park Slope and Brooklyn Paper Charter School Guide
- January 20th/21st Charter School Guide
- February 3rd/4th Charter School Guide
- March 17th/18th Charter School Guide
- Charter School Spotlight
- **Continued online marketing:**
 - Facebook, Instagram, Google Ad Words, YouTube
 - Niche.com
 - Charter Center Common Application
 - Email Blasts
- **Upcoming bus ads**
- **Potential radio and/or movie ads**



WCHS Financial Update Board Meeting – Jan 25, 2021

As of **November 30, 2021**, total collected revenue for the period is \$7,606,184 million and total expenses for the period are \$7,465,419 million.
Total Excess of revenue over expenses for the period is \$140,766

Assets		
Cash and Cash Equivalents	16.2	Bank Acct, Petty Cash, Loan, Recv.
Account Receivable	578,351	Title Funds
Total Fixed Assets	2.5	Leasehold improvement, Furniture, Equipment, software
Building Security Deposit	1.5	Rent Deposit
Pre-paid expenses and Deposits	459,212	Utility, Insurances, other
Total Assets	21.2	
Liabilities		
Accounts Payable, Accrued expenses	970,127	Bills, Accrued salaries/taxes
Unearned Revenue	1.4	Advanced Per Pupil fund
Deferred Rent	10.6	Rent
Total Liabilities & Net Assets	21.2	8.2 Net Assets



Parent Leadership Council

Next PLC Meeting January 5th, 2022 at 6pm

Special Guest speaker

GROWING UP NYC

Growing Up NYC - provides families with access to information about city services, programs and resources

- Free City ID card
- Job training programs and resources from the City
- Free financial counseling and coaching
- Lotteries for affordable housing
- Free and safe legal help for immigrants
- Leadership opportunities for youth
- Paid summer job experiences for youth
- Internships for high school students
- Help with rent for families with children
- Discounts on your phone or internet service
- Programs for undocumented families (you do not have to give your name)
- And more....

Family Resources.- What you need to know= Raffle = Community Table

Growing Up
NYC

NYC

Mayor's Office for
Economic Opportunity

Beacon Programs	Child Health Plus & Children's Medicaid	Healthy Families
Middle School	FirstStepNYC	Immigrant Family Services
Kindergarten & Elementary School	Primary & Preventive Health Care	Fatherhood Initiative
School-Based Health Centers	Emergency Food Assistance Program	Cornerstone Programs
CUNY Fatherhood Academy	LYFE	Family Self-Sufficiency
CUNY Start	By My Side Birth Support Program	Safe Sleep Initiative
Newborn Home Visiting Program	Mobile Milk	Keeping Children Safe
Children with Special Healthcare Needs	NYC Youth Health	Early Intervention Program
After School and Saturday Meals	Family Resource Centers	Family Justice Centers
Train & Earn	Health Bucks	NYC Well
Gifted & Talented Program	Green Carts	Child & Dependent Care Tax Credits
Healthy Start Brooklyn	Family Assessment Program	EarlyLearn Child Care
Outpatient Services	WIC	Earned Income Tax Credit
Early Childhood Direction Centers	Summer Meals	SNAP
Pre-K for All & 3-k for All	Nurse-Family Partnership	EarlyLearn Head Start
Family Planning Benefit Program	Summer Youth	COMPASS & SONYC
IDNYC	Ladders for Leaders	Cash Assistance
Pre-K for All	Youth Leadership Councils	School Tax Relief Program
School Food	High School	Advance & Earn
Cornerstone Programs	Special Education Parent Centers	Intern & Earn
Career & Technical Education	CUNY ASAP	Job Plus
LGBTQ Health Care	NeON Kitchens	NYC Free Tax Prep
NYC Youth Health	Learn & Earn	Reproductive Health Care

PARENT LEADERSHIP COUNCIL

NEXT MEETING FEBRUARY 17, 2022 @ 6PM

ALL PARENTS ARE ASKED TO ATTEND THIS VERY IMPORTANT MEETING ON TEEN MENTAL HEALTH

Our Special Invited Guest

National Alliance on Mental Illness



 **NAMI** Ending the Silence
National Alliance on Mental Illness



For Families

Understanding mental health problems makes a big difference in young people's lives.

Learn warning signs, facts and stats, how to talk with your child, and how to work with school staff.