

# WCHS Board of Trustees Meeting

August 2022



# Agenda

1. Welcome and Introductions
2. Approval of Board Minutes (approve pending school counsel review)
3. Academics
4. Operations
  - a. 2022-23 Budget
5. COVID Safety & Emergency Preparedness Updates
  - a. Safety
  - b. Facilities
    - i. Gym Update
6. Recruitment and Enrollment
7. Finance
8. Human Resources
9. Accountability
10. Executive Session



# Academics

## First Day of School

- **Monday, August 29, 2022**  
*64.4% Scanned In (SWIPE)*  
*352 Students Absent*
- *Students are continuing to enroll*  
*Parents/Guardians working to complete registration process*  
*Scheduling still in process*
- *Academy Model*  
*Full Academy Leader team*  
*Grade level Floors*  
*At-Risk Team*



# Academics

## Mask Requirement Update

- All faculty/staff are required to wear a mask at all times while in the school building.
- All students are required to wear a mask at all times while in the school building.

## Credit Recovery

- Tentative Start Date: October 3, 2022
- Three Options
  1. *Zero Period*
  2. *9th Period*
  3. *Evening High School (Virtual)*



# Academics

## Remote Learning Option - Requests for Trimester 1 Due Friday, 9/2:

WCHS values the benefits of in-person learning.

Unless otherwise changed by NYSED, school districts can create fully remote options as long as it is in the educational best interest of the student.

### **Remote Learning Application Process:**

1. Parents and guardians must submit a [written request](#) to their student's Academy Leader describing why remote learning is in the best educational interest of their child.
2. The student's Academy Leader will review the request form and Mr. Bashir will determine whether the student is eligible for remote learning.
3. Parents and guardians will be notified whether or not their student is permitted to participate in the remote learning program and must sign a [Remote Learning Contract](#) if approved.



## Senior Class Data 2022



Cohort 2022–Number of Graduates (June)	187 out of 210 (89%) <ul style="list-style-type: none"><li>- 118 Regents Diplomas</li><li>- 41 Advanced Regents Diplomas</li></ul> 93.3% (187+9)/210
August Graduates	9



## Operations as of 8/19/22

- For Board Approval:
  - Ratify 5% pay increase as of 8/15/22 for non-teaching staff in their positions as of 1/1/22
- Served as Summer School Principal for Trimester 3; Issued Summer School report cards
- Administered August Regents exams
- Re-opening Virtual Town Hall 8/25 at 12pm & 6pm
- Recruitment ongoing for Lunch Associate, Recruitment Coordinator
- Working with CSBM on Title I-IV Grants Consolidated Application
- August Professional Development: Regents Proctoring Training, CPR/AED Training, Safety/Emergency Readiness Training



# CDC Local COVID-19 Transmission as of 8/19/22

8

- Level of transmission (8/11-8/17/22) in Kings County, NY

<https://covid.cdc.gov/covid-data-tracker/#county-view>

## Kings County, New York

[State Health Department](#) [↗](#)

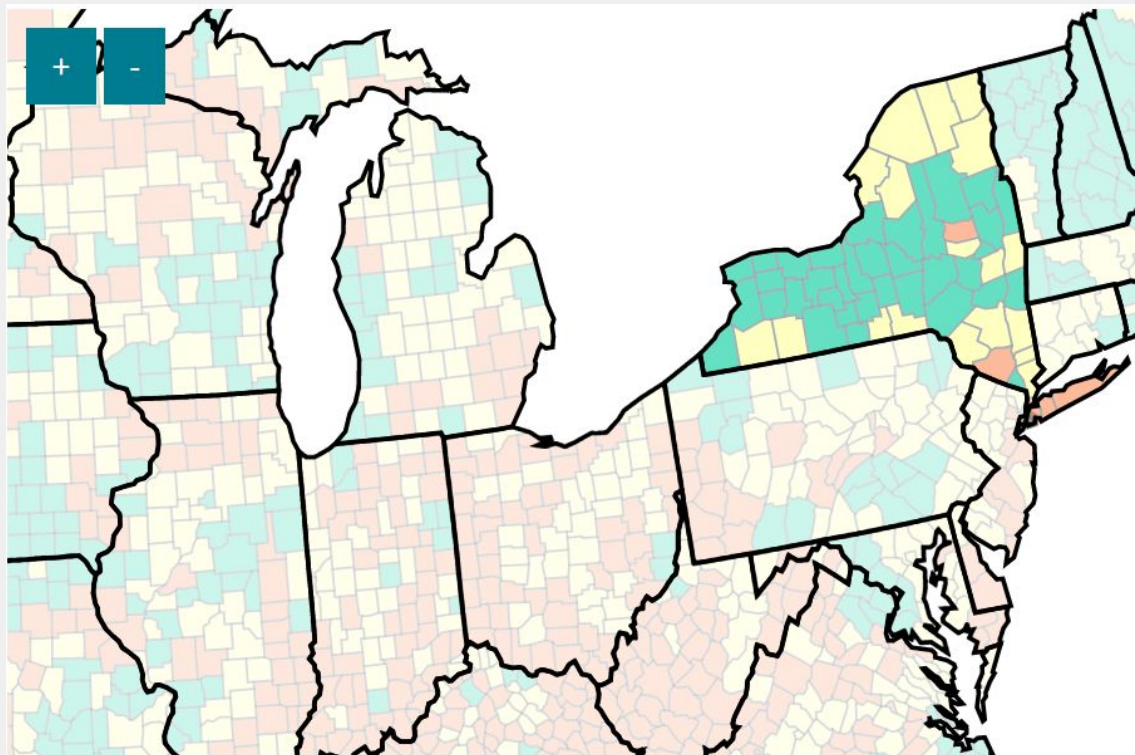
### COVID-19 Community Level ● High

#### Recommended actions based on current level

Wear a mask indoors in public and on [public transportation](#). Stay [up to date](#) with COVID-19 vaccines. [Get tested](#) if you have symptoms. If you are at [high risk for severe illness](#), consider taking [additional precautions](#).

#### Weekly Metrics Used to Determine the COVID-19 Community Level

Case Rate per 100,000 population	214.23
New COVID-19 admissions per 100,000 population	10.5
% Staffed inpatient beds in use by patients with confirmed COVID-19	5.8%



● Low ● Medium ● High ▨ No Data





## NYC COVID-19 Transmission Data 8/19/22

Source: [COVID-19: Latest Data - NYC Health](#)

Measure	Last 7 days	Trend
<b>Percent positive</b>	<b>10.7%</b>	<b>Decreasing</b>
<b>Cases</b> (daily average)	<b>2,556</b>	<b>Decreasing</b>
<b>Case rate</b> (7-day rate per 100,000 people)	<b>218.57</b>	
<b>Hospitalizations</b> (daily average)	<b>83</b>	<b>Decreasing</b>
<b>Hospitalization rate</b> (7-day rate per 100,000)	<b>14.05</b>	
<b>Inpatient COVID bed occupancy</b> (7-day average)	<b>7.81%</b>	
<b>Deaths</b> (daily average)	<b>10</b>	<b>Decreasing</b>

Updated: August 19, 2022



# NYC COVID-19 Citywide Transmission Data 8/19/22

Citywide transmission levels as of 8/16/22 in past 7 days = 214.61 Per 100,000 people [Source: COVID-19: Latest Data - NYC Health](#)

Citywide and Boroughs

Your Neighborhood

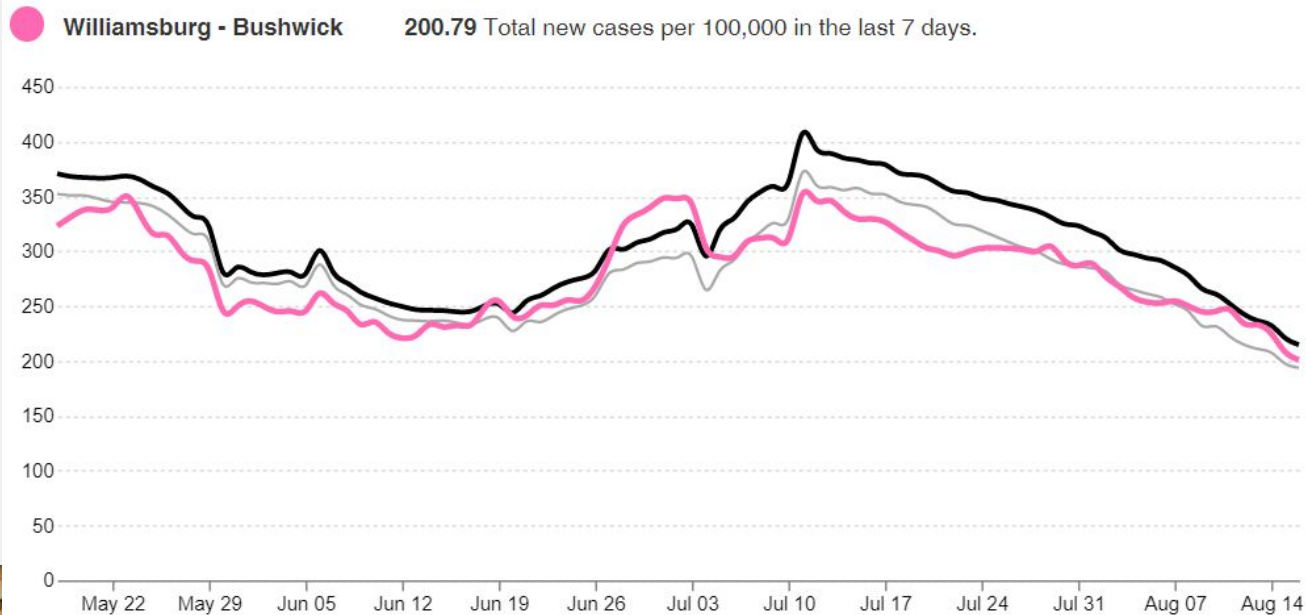


# NYC COVID-19 Local Transmission Data 8/19/22

Citywide transmission levels as of 8/16/22 in past 7 days = 200.79 Per 100,000 people [Source: COVID-19: Latest Data - NYC Health](#)

211: Williamsburg - Bushwick (11206,11221,11237)

Get Data





# Your Neighborhood: 11206: Williamsburg (South)

Transmission data shows us how much the virus is spreading. Recent transmission in your ZIP Code and surrounding area:

- **200.79** new cases per 100,000 people in the last seven days.

Totals		
Population:	<b>86,709</b>	
Cases:	<b>27,917</b>	<b>One out of every 3</b> people in this neighborhood was diagnosed with COVID-19.
Deaths:	<b>357</b>	<b>One out of every 242</b> people in this neighborhood died of COVID-19.
People Vaccinated: (at least 1 dose)	<b>60,325</b>	Of these people, 53,551 people are <b>fully vaccinated</b> .

Comparisons		
Case rate:	<b>32,195.85</b> per 100,000	<b>Higher</b> than Brooklyn's case rate of <b>12,179.8</b> . <b>Higher</b> than New York City's case rate of <b>12611.06</b> .
Death rate:	<b>411.72</b> per 100,000	<b>Lower</b> than Brooklyn's death rate of <b>417.13</b> . <b>Higher</b> than New York City's death rate of <b>407.55</b> .
Vaccination: (at least 1 dose)	<b>69.57%</b>	<b>Lower</b> than Brooklyn's vaccination rate of <b>80.56%</b> . <b>Lower</b> than New York City's vaccination rate of <b>88.55%</b> .

Source: [COVID-19: Latest Data - NYC Health](#)



# NYC COVID-19 Transmission Data 8/19/22

## Guidance During High Alert Level

- **Stay up to date with COVID-19 vaccines: Get vaccinated and boosted.** Vaccines are available for everyone ages 5 and older. Booster doses are available for everyone 12 and older.
  - Visit the [NYC COVID-19 and Flu Vaccine Finder](#) or call 877-VAX4NYC (877-829-4692) to find a vaccination site.
  - [COVID-19: Vaccine](#)
- **Wear a face mask in all public indoor settings and crowded outdoor settings.** Upgrade to higher-quality masks, including KN95, KF94, N95, or a cloth mask on top of a surgical mask. Higher-quality masks will most benefit people who are at high risk of severe illness, are over 65 or are unvaccinated.
  - [Guidance for Face Masks](#)
- **Consider avoiding higher-risk activities.** Do not go to crowded, indoor gatherings. Limit any type of gathering to a small number of people.
- **Get tested.** Testing is especially important if you have COVID-19 symptoms or were recently in contact with someone who tested positive for COVID-19. You should also get tested before and after traveling or getting together with others.
  - [COVID-19: Testing](#)
- **Stay home if sick or recently exposed.** Follow all isolation and quarantine guidance, including wearing a face mask. COVID-19 is highly contagious. You can spread COVID-19 even if you do not have symptoms.
  - [COVID-19: What to Do When Sick](#)
- **Wash your hands.** Wash your hands frequently with soap and water for at least 20 seconds, or use a hand sanitizer.
  - Watch: [COVID-19: Handwashing Tips](#)

**Source:** [COVID-19: Latest Data - NYC Health](#)





# NYC COVID-19 Transmission Data 8/19/22

## Guidance During Medium Alert Level

At this time, follow these prevention tips:

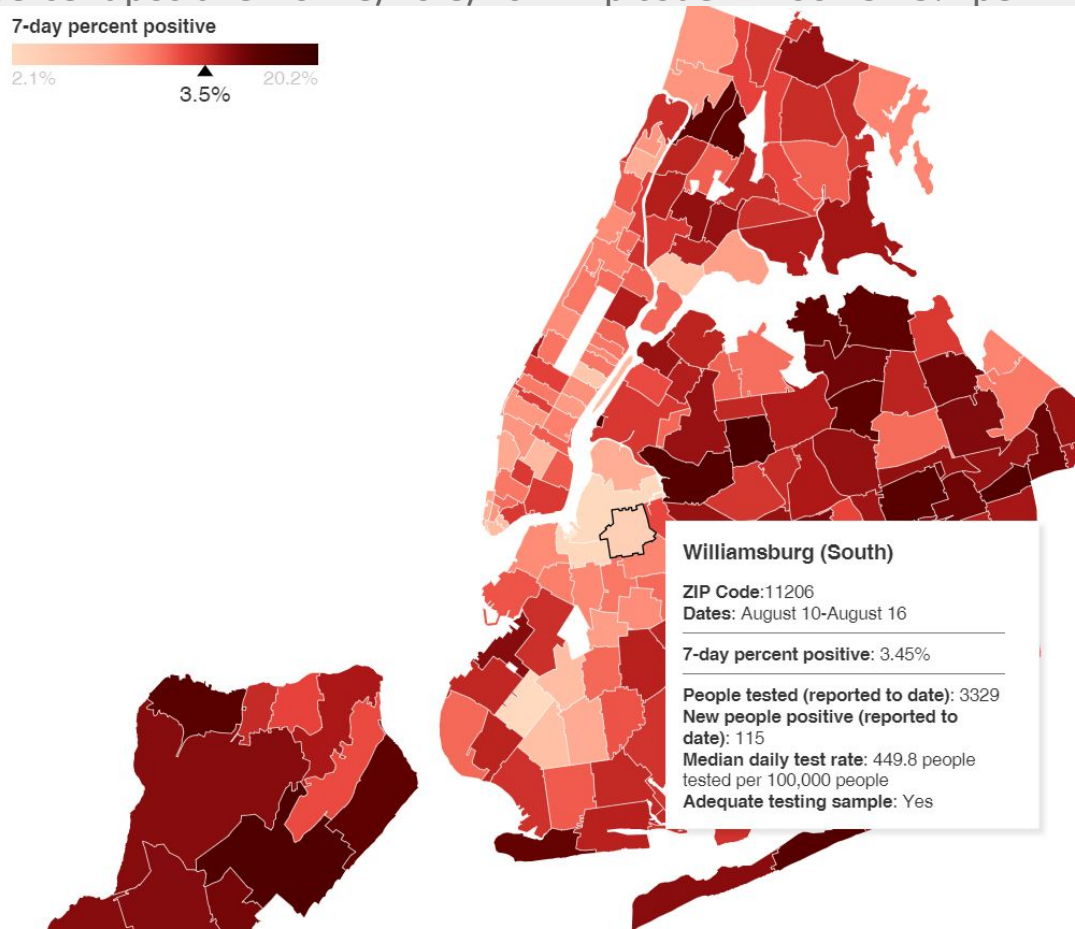
- **Stay up to date with COVID-19 vaccines: Get vaccinated and boosted.** Vaccines are available for everyone ages 5 and older. Booster doses are available for everyone 12 and older.
  - Visit the [NYC COVID-19 and Flu Vaccine Finder](#) or call 877-VAX4NYC (877-829-4692) to find a vaccination site.
  - [COVID-19: Vaccine](#)
- **Wear a face mask in public indoor settings.** Upgrade to higher-quality masks, including KN95, KF94, N95, or a cloth mask on top of a surgical mask. Higher-quality masks will most benefit people who are at high risk of severe illness, are over 65 or are unvaccinated.
  - [Guidance for Face Masks](#)
- **Get tested.** Testing is especially important if you have COVID-19 symptoms or were recently in contact with someone who tested positive for COVID-19. You should also get tested before and after traveling or getting together with others.
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  - [COVID-19: What to Do When Sick](#)
- **Wash your hands.** Wash your hands frequently with soap and water for at least 20 seconds, or use a hand sanitizer.
  - Watch: [COVID-19: Handwashing Tips](#)

**Source:** [COVID-19: Latest Data - NYC Health](#)

# COVID-19 Data by Zip Code as of 8/19/22

15

- 7-day percent positive from 8/10-8/16 in Zip code 11206 =3.45% per [www1.nyc.gov](http://www1.nyc.gov)

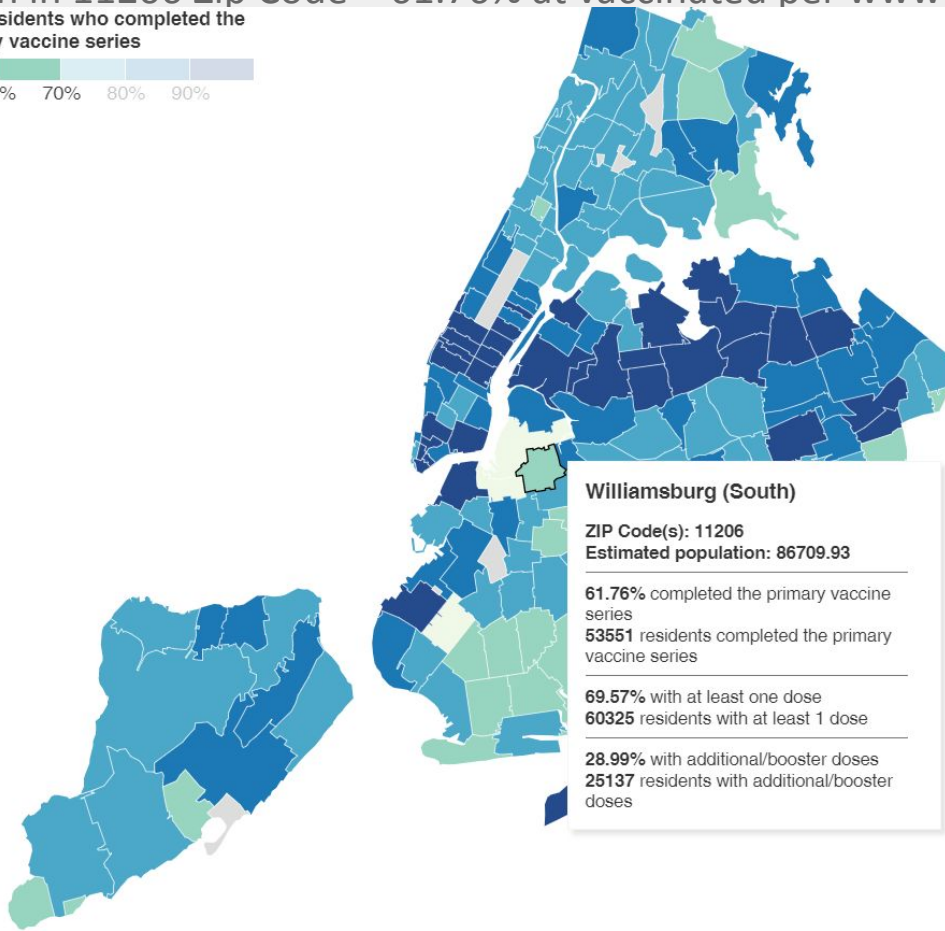
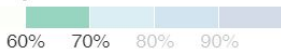


# COVID-19 Vaccination Rate as of 8/19/22

16

- % Population in 11206 Zip Code = 61.76% at vaccinated per [www1.nyc.gov](http://www1.nyc.gov)

NYC residents who completed the primary vaccine series



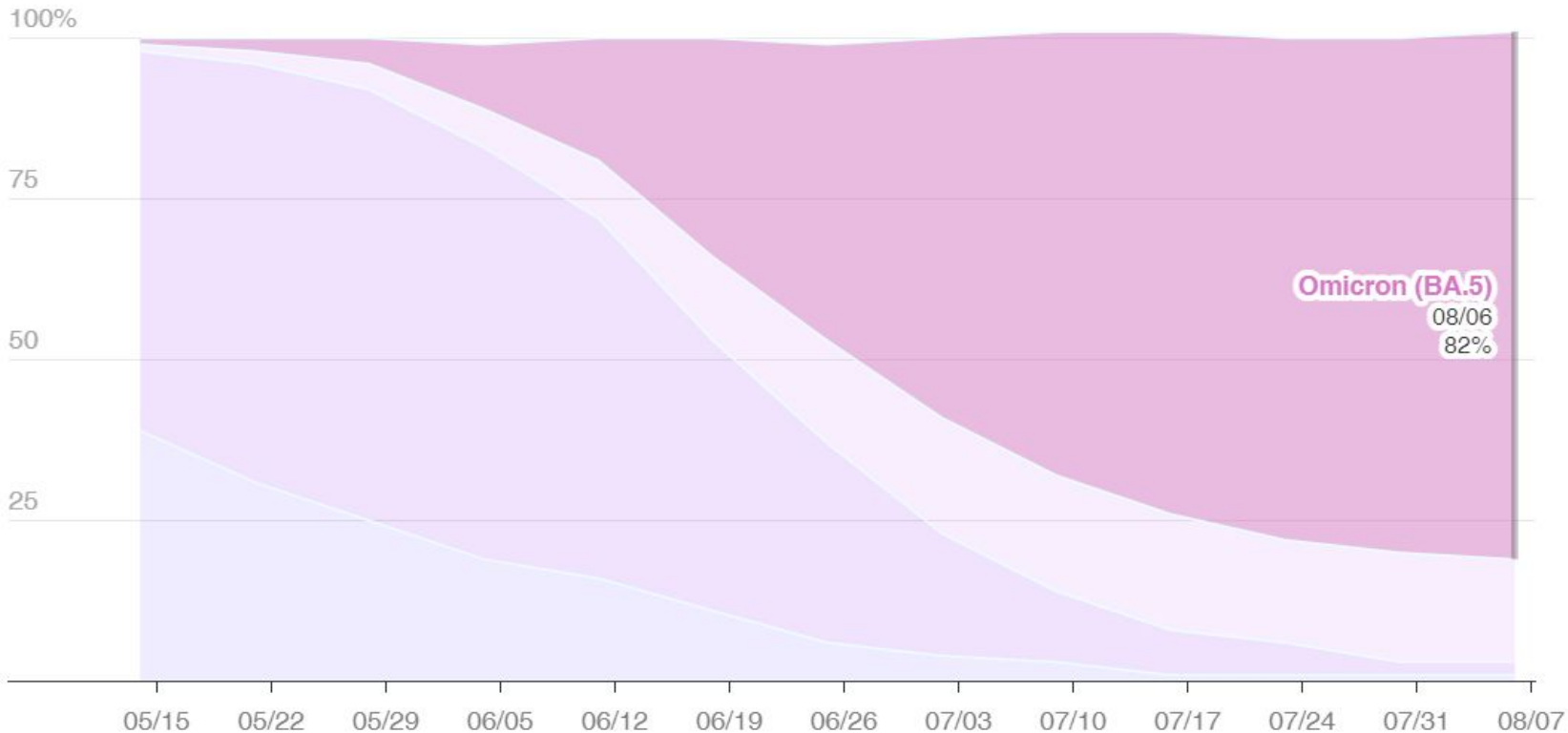


# COVID-19 Variant of Concern as of 8/19/22

17

- Omicron variant = 100% of tested cases in NYC population per [www1.nyc.gov](http://www1.nyc.gov)
  - Omicron BA.5 and BA.4 sublineages now account for most of the cases in the city

Percent of tested COVID-19 cases with virus variants (for week ending on listed date) Recent data are incomplete



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CHARTER HIGH SCHOOL

# Facilities - New Gym Update

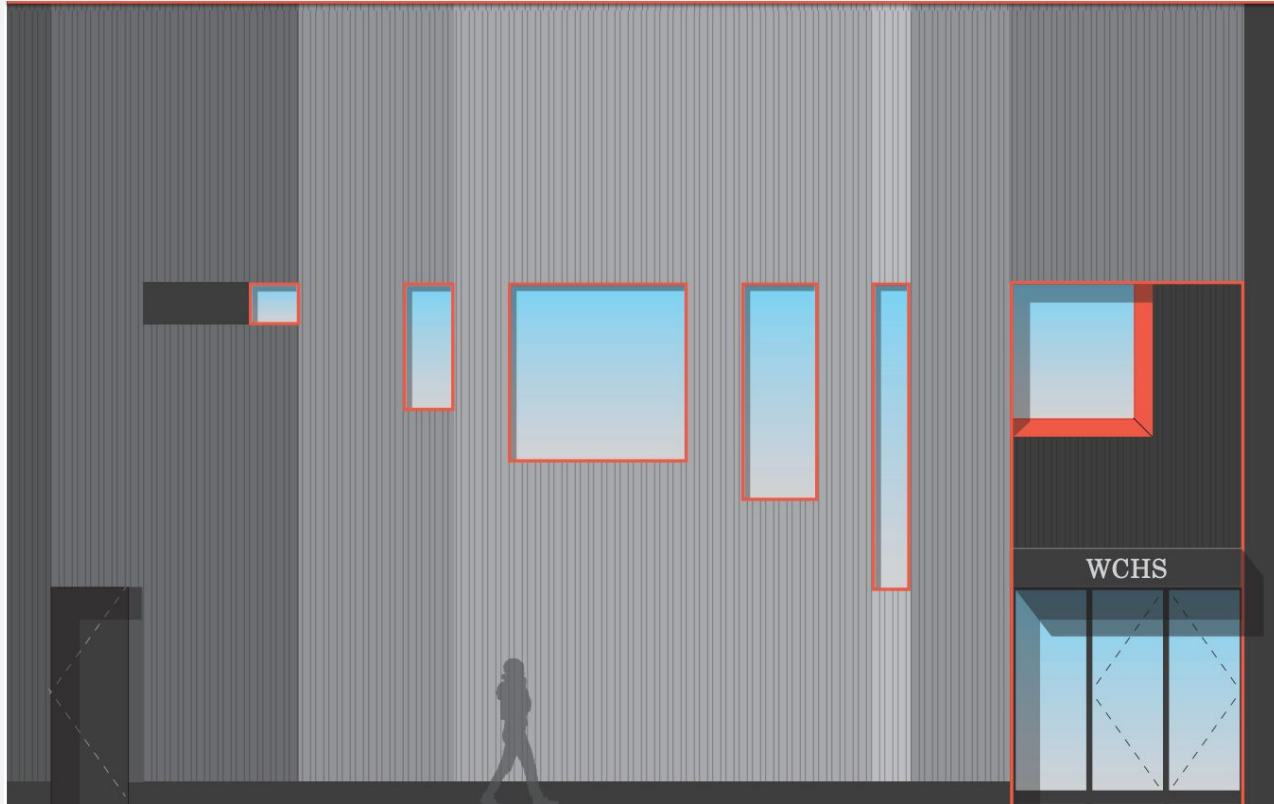
18

- Façade Elevation selection
- BSA application update
- Nonmaterial Charter Revision



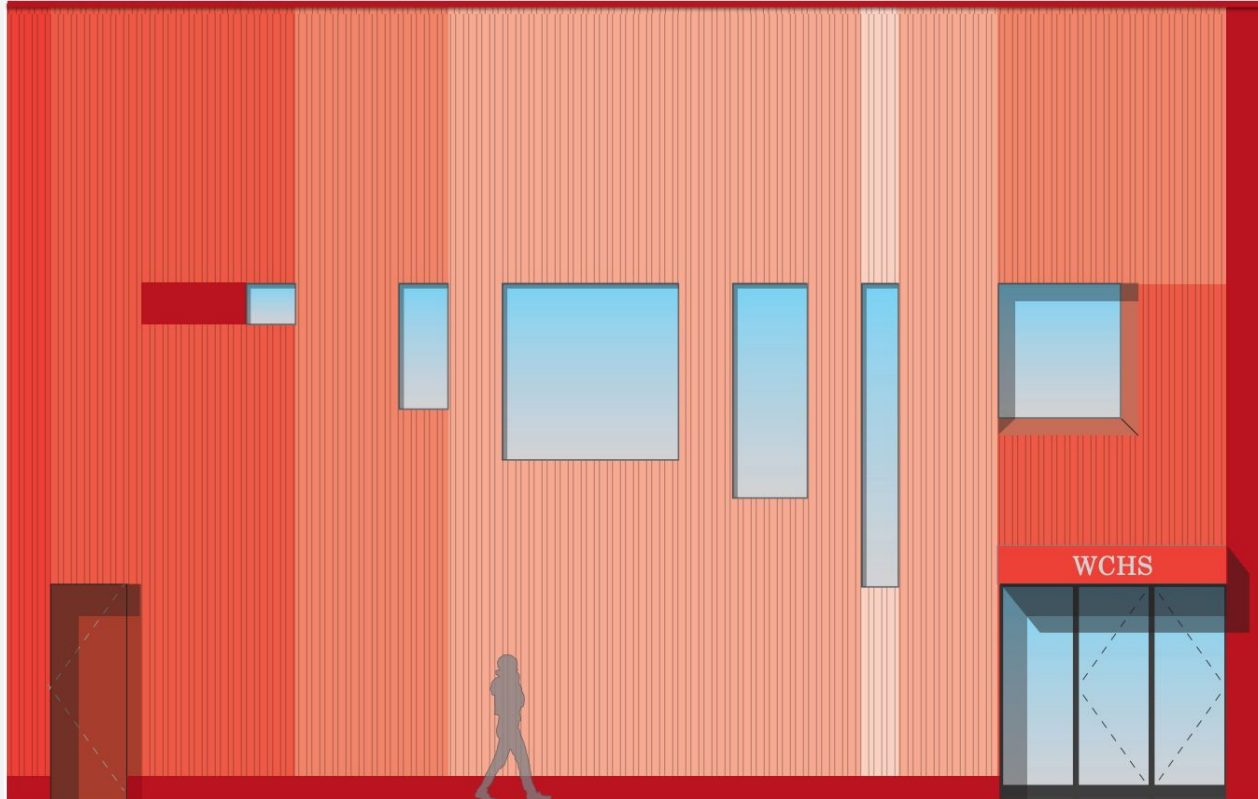
# Facilities - Facade Option 1

19



# Facilities - Facade Option 2

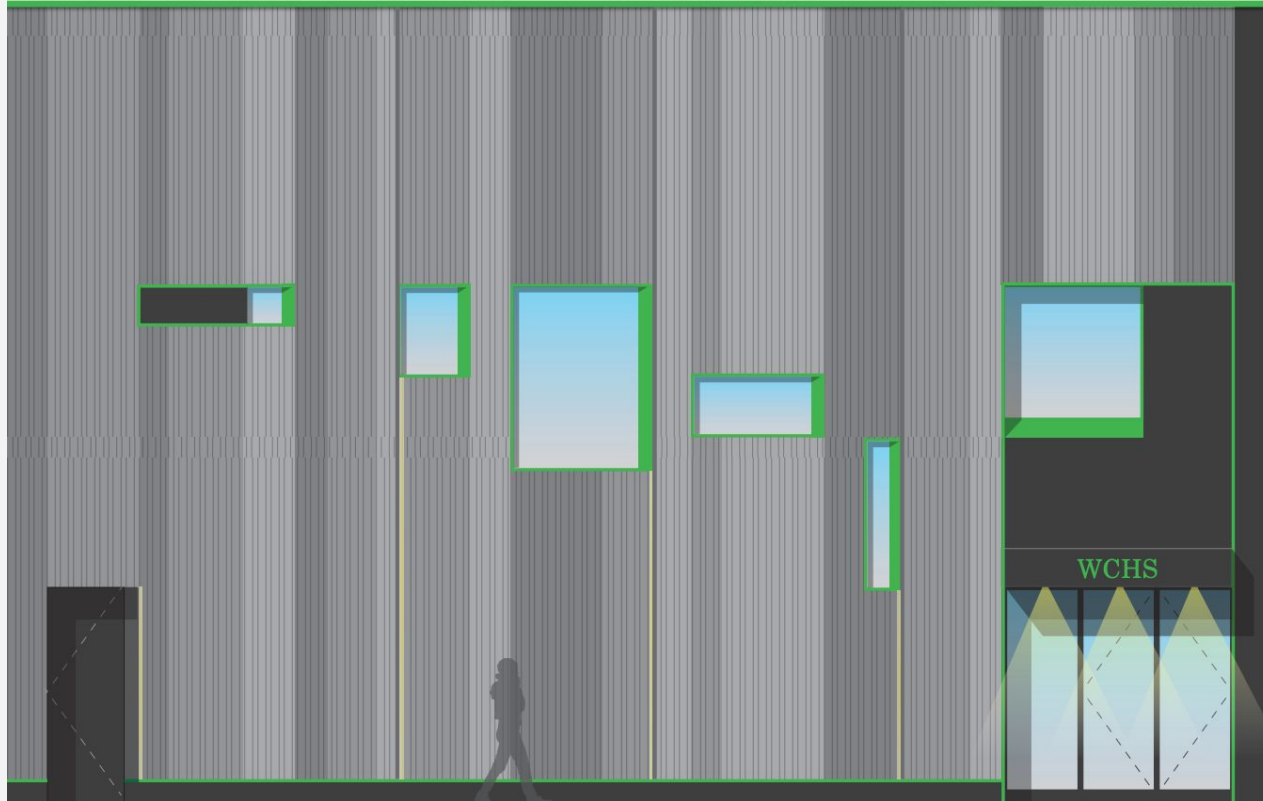
20



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# Facilities - Facade Option 3

21



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# Facilities

22

## FACILITIES :

1-Classroom floors 7 to 2 are being stripped & waxed as needed

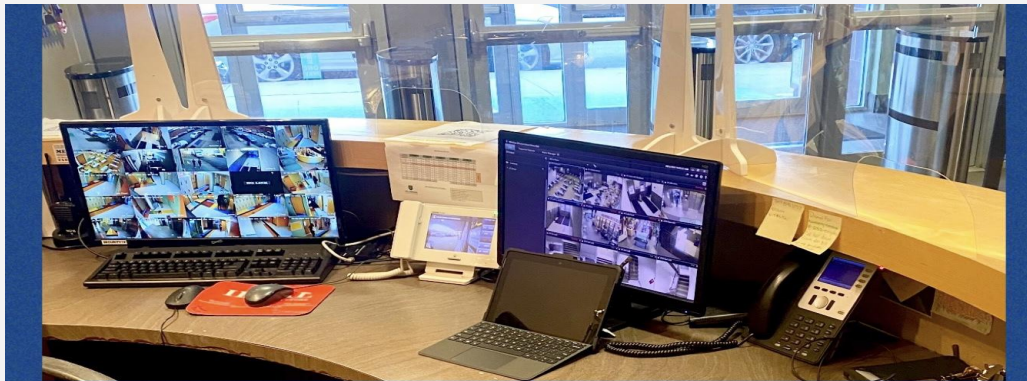
2-All air conditioning units have had their filters replaced and are operational

3-The school's gymnasium & library are being refurbished

4-Rooms 203 & 209 had their water damaged carpets removed and replaced with tiles



# Safety



## SCHOOL SAFETY :

- 1-There were no student issues reported to date during summer school
- 2-There was no EMS, FDNY or NYPD visits to the school for the month
- 3-Bag checks were conducted randomly throughout the month with no findings resulting in any disciplinary actions
- 4- One Safety Officer position is open at this time with one resume sent to the board for approval





# Recruitment and Enrollment 8/19/22

<u>Powerschool</u> 757	<u>ATS</u> 959	<u>FTE*</u> 948.355
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1. \*Per Pupil Billing Document #2 due 7/29/22; Reconciliation FY22 FTE
2. Includes 202 pre-registered incoming students in ATS, 17 Pending Discharge and 24 Zero Attendance; 21 Discharges and 80 Will Not Attend since 7/1
3. 2021-22 Admissions Lottery on 4/12/21 at 6pm (~196 attendees)
4. 2022-23 Admission Lottery on 4/4/22 at 6pm (Zoom Attendees: 162, In-person Attendees: 21, Volunteers: 23)
5. # of Incoming 9th Grade seats = 330; # of Incoming seats in grades 10th= 25 , 11th= 25 , 12th= 0
6. SchoolMint Applications:

	4/1/21	4/1/22
9th Grade	415	408
10th Grade	29	54
11th Grade	23	39
12th Grade	7	13
<b>Total</b>	<b>474</b>	<b>514</b>





# Recruitment and Enrollment as of 6/24/22

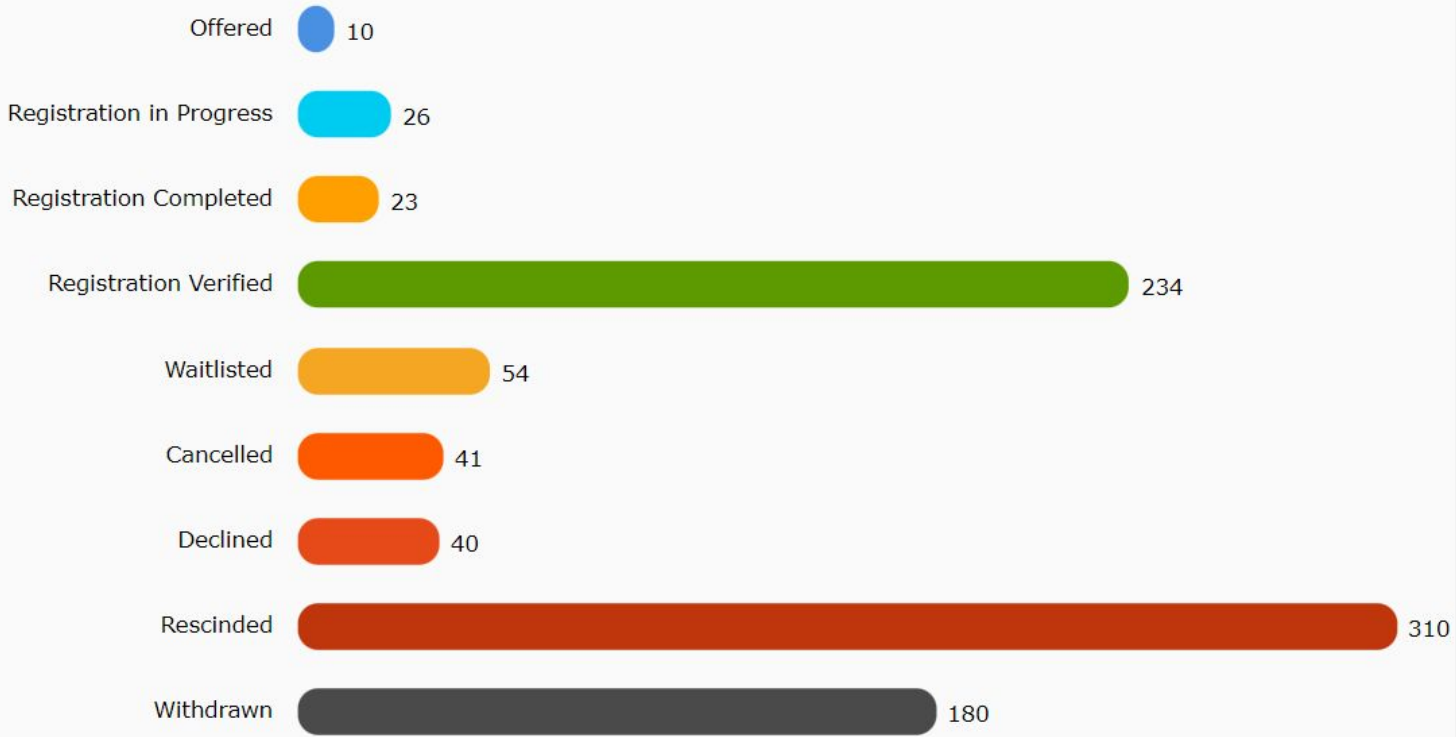
- PowerSchool Enrollment by Grade & Class

Grade Level	Total in Grade	2018	2019	2020	2021	2022	2023	2024	2025
9	245	0	0	1	0	0	1	20	222
10	289	1	0	2	8	1	61	216	0
11	187	0	0	0	0	4	183	0	0
12	242	4	5	10	18	205	0	0	0
Total	963	5	5	13	26	210	245	236	222



# Recruitment and Enrollment as of 8/18/22

- 2022-23: 918 Applications; 234 Registrations Verified; 23 Registrations Completed



# Recruitment and Enrollment as of 8/19/22

## 2022-23 Lottery Registration Numbers

- 234 Registrations Completed + 23 Registrations Verified = 257

9th	10th	11th	12th	Total
196	37	23	1	257

- 26 Registrations in Process

9th	10th	11th	12th	Total
11	10	4	1	26

- Waitlist = 54

9th	10th	11th	12th	Total
0	8	6	40	54

# Recruitment and Enrollment 8/19/22

## Virtual Open House Dates for 2021-22 @10am

- Saturday, October 2nd, 2021 (7 Attendees)
- Saturday, November 6th, 2021 (6 Attendees)
- Saturday, December 4th, 2021 (3 Attendees)
- Saturday, January 8th, 2022 (4 Attendees)
- Saturday, February 5th, 2022 (9 Attendees)
- Saturday, March 5th, 2022 (10 Attendees)
- Saturday, April 2nd, 2022 - In-Person (17 Attendees)
- Saturday, April 9th, 2022 - In-Person (32 Attendees)
- Saturday, May 7th, 2022 (29 Attendees)
- Friday, June 24th, 2022 @10am (26 Attendees) and @6pm (42 Attendees)
- August 15-26, 2022 - Daily Registration Help Sessions

## Lottery Application for 2022-23

- Launched 9/1/21
- Lottery Deadline 4/1/22
- Lottery 4/4/22 @6pm
- Applications as of 4/9/22: 533



# Williamsburg Charter High School

198 Varet Street, Brooklyn, 11206

(347) 217-6995

admissionsethewcs.org

Join us for the **2022-2023 school year!**

**Open enrollment has begun!**

**Join the Wolverine Family today!**

## WCHS Offers:

Advanced Placement (AP)  
Syracuse University Project Advance (SUPA)  
Special Education (SPED)  
English as a New Language (ENL) services  
Student-driven course selection  
Social-emotional supports  
Visual & performing arts, extracurricular activities,  
athletics & more!

## Apply Now!

Scan the QR Code to apply, or visit our page:  
**[www.thewcs.org/apply](http://www.thewcs.org/apply)**

## Follow Us:

**Facebook.com/williamsburgchs**  
**Instagram.com/williamsburgcharter**



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# Recruitment and Enrollment as of 8/19/22

## **Brooklyn Family Magazine**

- August Back-to-School Issue
- July: 2022 New York Family Annual Guide (all NYC and families new to NYC) - Print and web edition for 30 days

## **Daily News Email Blast and Back-to-School Special - August 2022**

## **Increased online marketing:**

- Facebook, Instagram, Google Ad Words, YouTube
- Niche.com Lottery Application Promotion
- Charter Center Common Application
- Email Blasts to WCHS mailing lists (timed with DOE HS decisions)
- Boosted Posts on Facebook/Instagram for Open Houses



# Finance

## WCHS Financial Update Board Meeting – Aug 30, 2022

This is a draft for **June 30, 2022** Financials, final number will be provided after completion of the Audit Review.

Total collected revenue for the period is \$18,601,644 and total expenses for the period are \$18,425,274 million. |

Total excess of revenue over expenses for the period is \$176,371

The estimated budget surplus for the year end is \$447,053.

<b>Assets</b>		
Cash and Cash Equivalents	12.1	Bank Acct, Petty Cash, Loan, Recv.
Account Receivable		Pending-Title Funds
Total Fixed Assets	2.3	Leasehold improvement, Furniture, Equipment, software
Building Security Deposit	5.7	Rent Deposit/New Building
Pre-paid expenses and Deposits	198,054	Utility, Insurances, other
<b>Total Assets</b>	<b>20.4</b>	
<b>Liabilities</b>		
Accounts Payable, Accrued expenses	1.0	Bills, Accrued salaries/taxes
Unearned Revenue		Per Pupil fund
Deferred Rent	10.9	Rent
<b>Total Liabilities &amp; Net Assets</b>	<b>20.4</b>	8.4 Net Assets



# Human Resources

- Salary Audit proposals
- Personnel Manual Revisions in process
- New Hire onboarding
- Focus on Recruitment





# Accountability and Development

## Accountability/Board

- OML COVID extension until August (allowed for this remote meeting)
- [WCHS Board Elections](#)
  - Lourdes Rivera Putz - Board Chair
  - Samuel Rivera - Vice Chair
  - Ahmad Duwaik - Co-Treasurer
  - John Witherspoon - Co-Treasurer
  - Kathy Gaffney - Secretary
- WCHS Board Evaluations
- SSEC (serious incident reporting) due July 25 - submitted - low number of serious incidents based on their definitions
- Annual Report due August 1 - Please complete HelloSign Disclosure of Financial Interest Forms
- Title I/ESSER - State Budget Reporting Survey submitted for July 1. Title I application due August 31.
- Nonmaterial revision: 188 Varet Street

## Development

- Updated documents in Grants Gateway Document Vault - working on updating SAM.gov account so we can receive new UEI code (critical to receiving Title funds)
- Hero Films currently shooting “Yaniv” at WCHS - secured \$7,500 for 2023 scholarship funds