

WCHS Board of Trustees Meeting

November 2022



Agenda

1. Welcome and Introductions
2. Approval of Board Minutes (approve pending school counsel review)
3. Academics
4. Operations
5. COVID Safety & Emergency Preparedness Updates
 - a. Safety
 - b. Facilities
 - i. Gym Update
6. Recruitment and Enrollment
7. Finance
8. Human Resources
 - a. Approval of Salary Audit Firm
9. Accountability
 - a. Board Development
10. Executive Session



Academics

Athletics

- Girls Volleyball– 14/0
- Girls Basketball–7/2
- Soccer Championship Game Today

General Announcements

- January Regents Review Sessions (Planning in Process)
- Data Dashboard (Final Stages)
- School Website
- Intervention Classes (Math and Reading for grade 9 students)
- Media Center (Re-naming)
- School Safety and Discipline

Important Dates

- In-Person Parent Town Hall–November 29, 2022
- Parent Report Card Pick Up–December 13, 2022
- Trimester two begins December 5, 2022
- January Regents Exams January 24-27, 2023



Senior Class Data

Senior Class Data

Total Number of Seniors	239 students
On track for June Graduation	136 students
On track for August Graduation	79 students
Number of seniors who need credit recovery	106 students
Number of <i>5th Year+</i> Students	44 students

Credit Recovery has begun! So far 39 students have received credit for the course

College and Career

- FASA Dates on Saturday, November 19th
- College and Career Newsletter (1st edition coming in one week)
- College and Career Coordinator—A. Vargas/A. Valentin (Consultant)
- College Visits and Career Fair (TBD)

College and Career by Grade

Grade 9	Freshman Seminar; Introduction to Naviance
Grade 10	Naviance (Students also take Financial Literacy)
Grade 11	Naviance; College Essay Complete and uploaded; CCR Seminar
Grade 12	Naviance; Completion of Common Application and other college applications; post graduation plan; CCR Seminar

Operations as of 11/10/22

- Preparing January Regents Exam order, schedules, rosters, testing accommodations and materials for 1/24-1/27/23
- Collaborating with leadership on reviewing and updating school systems and protocols
- Held PowerSchool Data Dashboard PD for Academy Leaders; planning Teacher PD for 12/7
- Preparing for Safety Town Hall with Special Guest NYPD Community Affairs Officer
- Recruitment ongoing for IT Student Data Systems Coordinator, Safety Officers, Safety Manager
- Covering Teacher vacancies: 1 ELA, 1 Science, 1 Health, 1 PE, 1 CCR, .2 SNAS, .2 ENL
- Upcoming Emergency Drills: 1 Fire Drill by December 31



CDC Local COVID-19 Transmission as of 11/10/22

- Level of transmission (10/27-11/2/22) in Kings County, NY

<https://covid.cdc.gov/covid-data-tracker/#county-view>

Kings County, New York

[State Health Department](#)

COVID-19 Community Level

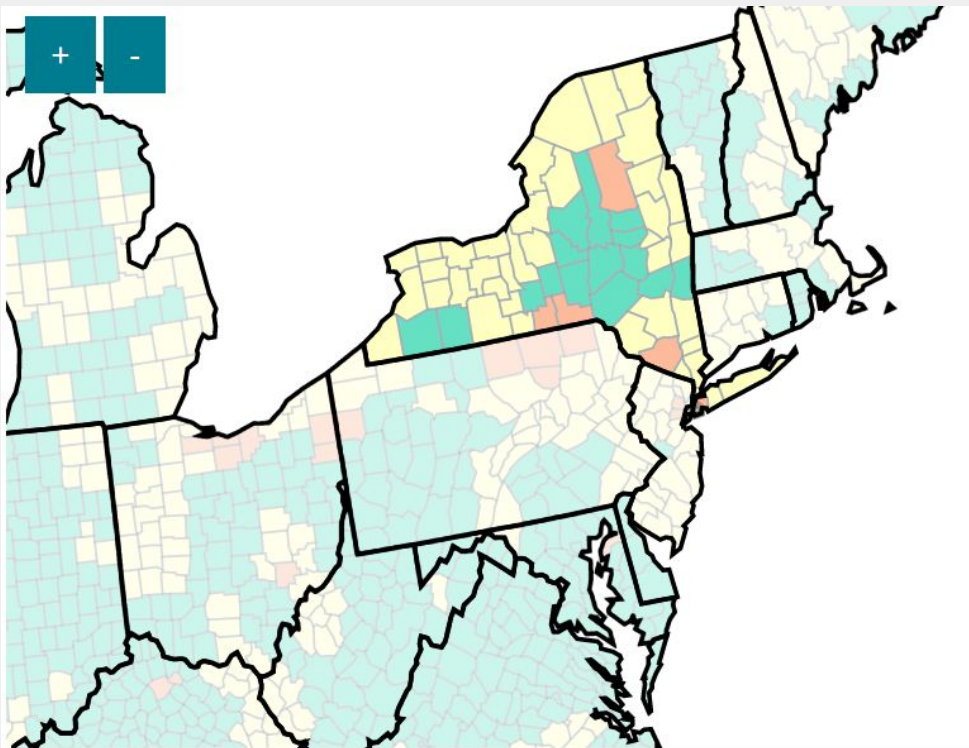
Medium

Recommended actions based on current level

Stay [up to date](#) with COVID-19 vaccines. [Get tested](#) if you have symptoms. Wear a mask if you have symptoms, a positive test, or exposure to someone with COVID-19. Wear a mask on [public transportation](#). You may choose to wear a mask at any time as an additional precaution to protect yourself and others. If you are at [high risk for severe illness](#), consider wearing a mask indoors in public and taking [additional precautions](#).

Weekly Metrics Used to Determine the COVID-19 Community Level

Case Rate per 100,000 population	181.76
New COVID-19 admissions per 100,000 population	10.9
% Staffed inpatient beds in use by patients with confirmed COVID-19	5.4%



Low Medium High No Data





NYC COVID-19 Transmission Data 11/10/22

For the Last 7 days, 10/31-11/6/22; 12.27% positive in Zip Code 11206 Source: [COVID-19: Latest Data - NYC Health](#)

Measure	Last 7 days	Trend
Percent positive	11.0%	Stable
Cases (daily average)	2,619	Increasing
Case rate (7-day rate per 100,000 people)	206.76	
Hospitalizations (daily average)	70	Decreasing
Hospitalization rate (7-day rate per 100,000)	13.87	
Inpatient COVID bed occupancy (7-day average)	7.25%	
Deaths (daily average)	8	Decreasing



NYC COVID-19 Transmission Data 11/10/22

Guidance During Medium Alert Level

At this time, follow these prevention tips:

- **Stay up to date with COVID-19 vaccines: Get vaccinated and boosted.** Vaccines are available for everyone ages 5 and older. Booster doses are available for everyone 12 and older.
 - Visit the [NYC COVID-19 and Flu Vaccine Finder](#) or call 877-VAX4NYC (877-829-4692) to find a vaccination site.
 - [COVID-19: Vaccine](#)
- **Wear a face mask in public indoor settings.** Upgrade to higher-quality masks, including KN95, KF94, N95, or a cloth mask on top of a surgical mask. Higher-quality masks will most benefit people who are at high risk of severe illness, are over 65 or are unvaccinated.
 - [Guidance for Face Masks](#)
- **Get tested.** Testing is especially important if you have COVID-19 symptoms or were recently in contact with someone who tested positive for COVID-19. You should also get tested before and after traveling or getting together with others.
 - [COVID-19: Testing](#)
- **Stay home if sick or recently exposed.** Follow all isolation and quarantine guidance, including wearing a face mask. COVID-19 is highly contagious. You can spread COVID-19 even if you do not have symptoms.
 - [COVID-19: What to Do When Sick](#)
- **Wash your hands.** Wash your hands frequently with soap and water for at least 20 seconds, or use a hand sanitizer.
 - Watch: [COVID-19: Handwashing Tips](#)

Source: [COVID-19: Latest Data - NYC Health](#)

Facilities - New Gym Update

- Façade Elevation selection
- BSA application update
- Nonmaterial Charter Revision



Facilities

FACILITIES :

1-The schools heating system has been activated

2-Preparations have been made for any upcoming snow storms

3-The buildings fire command stations phone lines have been changed & are operational

4-The school Generator is now under a required maintenance program to maintain the roofs emergency power generator

5-The media center renovation has been completed



Safety



SCHOOL SAFETY :

- 1-There were two (3) physical altercations on property for the month
- 2-There was one EMS visit to the school. No DOH or ECB visits for the month, FDNY was on property
- 3-Bag checks were conducted through the month with no major findings
- 4- Three Safety Officer positions are available,
- 5-Three proposals were submitted for an outsourced security company to temporarily fill the schools vacancies. JC Protection was cost effective and have experience with School Safety. We received proposals from Allied Universal & Sentinel Security. We will provide the required on the job training for the outsourced company. De-Escalation, Fire Safety, Evacuations, Lockdowns, Scenarios & communication.



Recruitment and Enrollment 11/10/22

<u>Powerschool</u> 988	<u>ATS</u> 989	<u>FTE*</u> 930.775
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1. *Per Pupil Billing Document #4 to be submitted 11/17-11/29/22
2. 0 Pending Discharge and 53 Zero Attendance; 102 Discharges and 116 Will Not Attend since 7/1/22; 48 Class of 2022+
3. 2021-22 Admissions Lottery on 4/12/21 at 6pm (~196 attendees)
4. 2022-23 Admission Lottery on 4/4/22 at 6pm (Zoom Attendees: 162, In-person Attendees: 21, Volunteers: 23)
5. # of Incoming 9th Grade seats = 330; # of Incoming seats in grades 10th= 25 , 11th= 25 , 12th= 0
6. SchoolMint Applications:

	4/1/21	4/1/22
9th Grade	415	408
10th Grade	29	54
11th Grade	23	39
12th Grade	7	13
Total	474	514



Recruitment and Enrollment as of 11/10/22

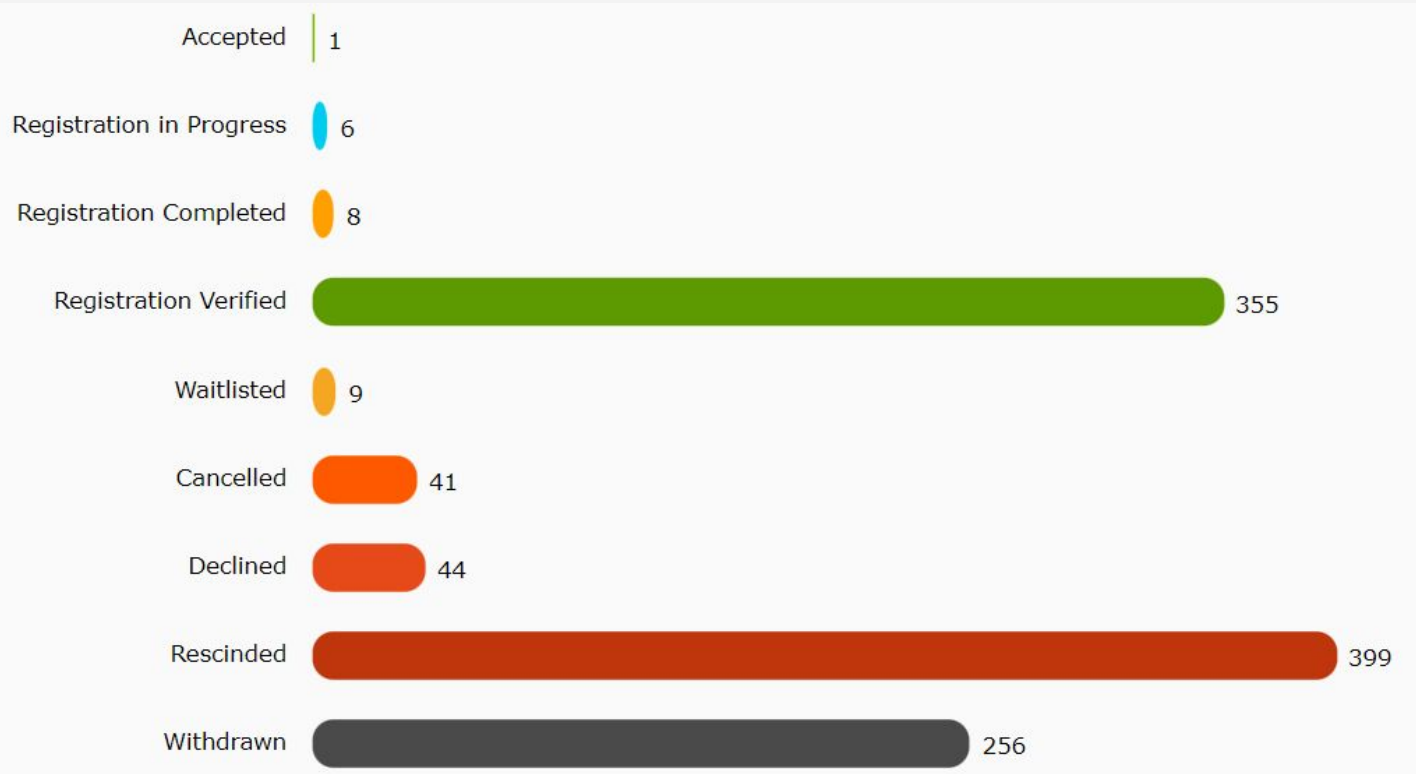
- PowerSchool Enrollment by Grade & Class

Grade Level	Total in Grade	2018	2019	2020	2021	2022	2023	2024	2025	2026
9	205	0	0	1	0	0	0	0	3	201
10	273	0	0	0	0	0	1	19	252	1
11	290	1	0	1	6	1	57	224	0	0
12	220	3	4	8	7	16	181	1	0	0
Total	988	4	4	10	13	17	239	244	255	202



Recruitment and Enrollment as of 11/10/22

- 2022-23: 1119 Applications; 355 Registrations Verified; 8 Registrations Completed



Recruitment and Enrollment as of 11/10/22

2022-23 Lottery Registration Numbers

- 8 Registrations Completed + 355 Registrations Verified = 363

9th	10th	11th	12th	Total
232	75	48	8	363

- 6 Registrations in Process

9th	10th	11th	12th	Total
3	1	2	0	6

- Waitlist = 9

9th	10th	11th	12th	Total
0	5	3	1	9

Recruitment and Enrollment 11/10/22

Open House Dates for 2022-23

- Saturday, November 19 at 10am
- Additional dates TBD

Lottery Application for 2023-24

- Launched 9/1/22
- Lottery Deadline 4/1/23
- Lottery 4/4/23 @6pm
- Applications as of 11/10/22: 61



Finance

WCHS Financial Update Board Meeting – November 15, 2022

As of **September 30, 2022** total collected revenue for the period is \$4,659,754 and total expenses for the period are \$4,552,660 million.

Total excess of revenue over expenses for the period is \$107,095.

Assets		
Cash and Cash Equivalents	13.6	Bank Acct, Petty Cash, Loan, Recv.
Account Receivable	752,217	Title Funds
Total Fixed Assets	2.3	Leasehold improvement, Furniture, Equipment, software
Building Security Deposit	5.7	Rent Deposit/New Building
Prepaid expenses and Deposits	400,889	Utility, Insurances, other
Total Assets	22.8	
Liabilities		
Accounts Payable, Accrued expenses	1.1	Bills, Accrued salaries/taxes
Unearned Revenue	1.4	Advanced Per Pupil fund
Deferred Rent	11.0	Rent
Total Liabilities & Net Assets	22.8	9.1 Net Assets



Human Resources

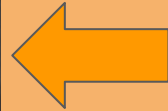
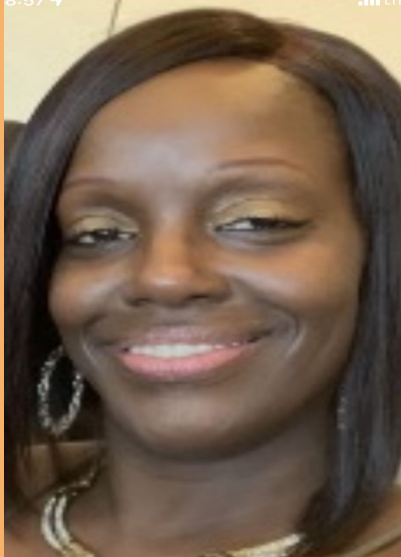
- Recruitment and New Hire Updates
- Salary Audit Project:
 - 1- Astron Solutions (\$36,000)
 - 2- JER HR Group (\$25,250)
 - 3- Outsolve (\$7995)
- ADP Utilization



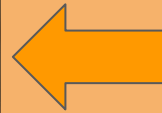
Accountability and Development

- NYC Executive Order 242 and OML - taking cues from local government
- Board development
 - Staff Rep to the Board (more soon)
 - New Trustee Applicants
 - **Sabrina Philson**
 - **Motion:** The Williamsburg Charter High School Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select Sabrina Philson as a member to its Board of Trustees, with a term expiring on October 2025, pending approval by NYSED. The resolution approving Sabrina Philson is adopted upon NYSED's approval.
- Annual Report Progress Towards Goals, budget, and audit submitted on November 1
- BEDS IMF submitted
- Giving Tuesday - November 29: <https://gofund.me/ea2c8002>
- Meet Your Electeds Meeting w/ NYCCC on December 8 at 3pm

UPDATES FROM YOUR PARENT LEADERSHIP COUNCIL (PLC)



PLC PRESIDENT MS. SELESTE BURNS



**PARENT
COORDINATOR / PLC
LIAISON MS. PINK**



Parent Leadership Council

COME JOIN US! VIRTUAL PLC MEETING

NOVEMBER 29TH, 2022 AT 6PM



WE WILL HAVE A VERY SPECIAL PRESENTATION FROM ONE HUNDRED BLACK MEN DISCUSSING THEIR JUNIOR ONE HUNDRED PROGRAM. ONE HUNDRED BLACK MEN INITIATIVES FOCUS ON EDUCATION THROUGH MENTORING, WEALTH BUILDING STRATEGIES, FOSTERING ECONOMIC DEVELOPMENT AND RAISING AWARENESS OF HEALTH ISSUES AFFECTING OUR BLACK AND BROWN COMMUNITIES. THEY WILL ALSO DISCUSS UPCOMING PROGRAM EVENTS FOR OUR FAMILIES TO JOIN.

OUR PLC PRESIDENT MS. BURNS WILL PROVIDE SCHOOL UPDATES AND ADDRESS THE STATE OF OUR SCHOOL WITH THE MADAM BURN'S REPORT.

MS. PINK WILL HAVE PARENTING TIPS AND RESOURCES FOR OUR FAMILIES. REMEMBER IF YOU MISS A PLC MEETING YOU MISS ALOT. LOOKING FORWARD TO SEEING YOU ALL VIRTUALLY, CHECK YOUR EMAILS FOR LOGIN INFORMATION.

