

WCHS Board of Trustees Meeting

December 2022



Agenda

1. Welcome and Introductions
2. Approval of Board Minutes (approve pending school counsel review)
3. Instruction/Academics
 - a. School Safety Update
4. Operations
5. Safety
6. Facilities
 - a. Gym Update
7. Recruitment and Enrollment
8. Finance
9. Human Resources
10. Accountability
11. Parent Leadership Council
12. Happy Holidays from WCHS
13. Executive Session



Current Enhanced Safety Measures

- Further development of Safety Team - have contract with security agency for additional officers
- The main entrance continues to be locked throughout the school day.
- Visitors use the main entrance and must present ID and sign in. Visitors must be escorted. WCHS staff also enters through the main.
- In Process: Swipe Electronic Visitor Sign In System
- Security team, grade team support staff, student life associates, dean's team assigned in the lobby and each floor in the building, plus lunch monitor
- Daily bag checks with metal detector wands.
- Safety staff monitoring NYPD radio transmissions to be aware of emergency calls in the area.
- Student scan in and monitoring student egress & identification of students who leave early without permission.
- Staff are monitoring social media alerts and posts regarding WCHS and/or its students.
- Safety staff are continuing to monitor the exterior of school via CCTV cameras and physical patrols
- Locks have been placed on all windows throughout the building.



Next Steps

- Utilizing with community resources and working with outside organizations such as the NY Peace Institute to improve school climate and continue restorative justice work at school
- Upcoming Virtual Town Hall Thursday, 1/12/23 at 6pm
- Grade Level assemblies for students
- Metal Detector Policy Updates
- Increased NYPD presence at arrival and dismissal
- Additional Security officers, including 2 assigned to the Main lobby



Academics

Athletics

- Girls Volleyball- Won the CSAA Championship
- Girls Basketball– Lost in Semifinals
- Boys Soccer- Lost in Championship
- Boys and Girls Varsity Basketball have begun practicing
- JV and Varsity Cheerleaders are continuing to practice and are excited to cheer at all home basketball games
- Approval for Boys Volleyball and Girls and Boys Spring Track teams!

Instruction

- Trimester 1
 - # of students who failed one class: 140 (14.7%)
 - # of students who failed two classes: 89 (9.3%)
 - # of students who failed three or more classes: 232 (24%)



Academics

- Parent Report Card Pick UP: 73 parents
- Report Cards emailed to students and mailed to address
- Trimester 2: December 5, 2022 - March 17, 2023
- Regents Review Sessions (In progress)
- Credit Recovery : 63 trimester credits (.67)were earned Round 1
Round 2 has begun and will end at the end of January
- Health and Wellness opportunities for faculty/staff



Instruction

- **Alignment** between instructional coaching & instructional supervision promoting a shared instructional vision for WCHS: Long Term Goal: Looking at and analyzing student work/data as evidence of the short term benchmarks. Short Term Benchmarks: 3 Focus Points - objective alignment, mastery of objective/ data, student academic discourse/ questioning.
- **Formal Observations** - ELA, SS, ENL, SNAS, Science departments are all complete. Round 1 formal observations will continue in January. Improvement evident in Domain 3: Instruction, notably engaging students in learning and using question/discussion techniques.
- **December Lunch 'n' Learn** - focus was on rubrics to assess instruction in relation to Danielson Domains 1f: planning for student assessment and 3d: using assessment in instruction.
- After school **Instructional PD/Course** on Danielson will begin in January with teachers earning certificates of completion. To date 6 teachers have registered. Other PD's in December: Data Dashboard training, Mastery Connect and Department PLC's.



Instruction

- **Instructional Learning Walks** continue bi weekly with the inclusion of department leaders, to analyze trends and develop plans of action to address instructional trends. Focus: school uniforms, policies, positive classroom culture, scaffolding and differentiated instruction to meet needs of all students and assessment for learning & feedback to students.
- **Mentorship Program** - consists of 12 pairs of teacher mentors and mentees: mentors have been matched with a mentee. All mentors have met with their mentees and are building their foundations for a positive mentorship. Instructional coaches and instructional academy leader will provide support for the program.
- **WCHS Instructional Newsletter** highlighting instructional glows is in progress!
- **Data Deep Dives** into the academic data began in instructional team meetings and will continue in department leader meetings - to assess root causes and develop next action steps.



Senior Class Data

Senior Class Data

Total Number of Seniors	239 students
On track for June Graduation	137 students
Regents	57 students still need regents
Trimester 1 Success	<ul style="list-style-type: none">● 157 students passed ALL of their T1 courses!● 15 students completed their credit recovery courses!
5th Year Students	44 students in total 7 Potential January Graduates

College and Career

- FASA help available for parents
- Student application assistance
- Student Essay revisions
- College and Career Newsletter
- College and Career Coordinator—A. Vargas/A. Valentin (Consultant)
- College Visits and Career Fair (TBD)

College and Career by Grade

Grade 9	Freshman Seminar; Introduction to Naviance
Grade 10	Naviance (Students also take Financial Literacy)
Grade 11	Naviance; College Essay Complete and uploaded; CCR Seminar
Grade 12	Naviance; Completion of Common Application and other college applications; post graduation plan; CCR Seminar

Operations as of 12/16/22

- Seeking approval for:
 - Memorandum Of Understanding with Future Leaders Incubator for Diversity and Equity professional development series for teachers and staff ~\$26,000
- 73 families attended in-person Trimester 1 Report Card Pick Up with Advisors
- Conducted hybrid Safety Town Hall 11/29 with NYPD and PLC and in-person Town Hall 12/13
- Recruitment ongoing for Technology Manager, Safety Officers, Safety Manager
- Covering Teacher vacancies: 1 ELA, 1 Health, 1 PE, 1 CCR, 1 SNAS, 1 ENL
- Upcoming Emergency Drills: 8 completed by 12/1; 4 additional drills by 6/30



Facilities - New Gym Update

- Façade Elevation selection
- BSA application update
- Nonmaterial Charter Revision



Recruitment and Enrollment 12/16/22

<u>Powerschool</u> 983	<u>ATS</u> 983	<u>FTE*</u> 938.65
---------------------------	-------------------	-----------------------

1. *Per Pupil Billing Document #4 submitted 11/29/22
2. 0 Pending Discharge and 53 Zero Attendance; 122 Discharges and 118 Will Not Attend since 7/1/22; 48 Class of 2022+
3. 2021-22 Admissions Lottery on 4/12/21 at 6pm (~196 attendees)
4. 2022-23 Admission Lottery on 4/4/22 at 6pm (Zoom Attendees: 162, In-person Attendees: 21, Volunteers: 23)
5. # of Incoming 9th Grade seats = 330; # of Incoming seats in grades 10th= 25 , 11th= 25 , 12th= 0
6. SchoolMint Applications:

	4/1/21	4/1/22
9th Grade	415	408
10th Grade	29	54
11th Grade	23	39
12th Grade	7	13
Total	474	514



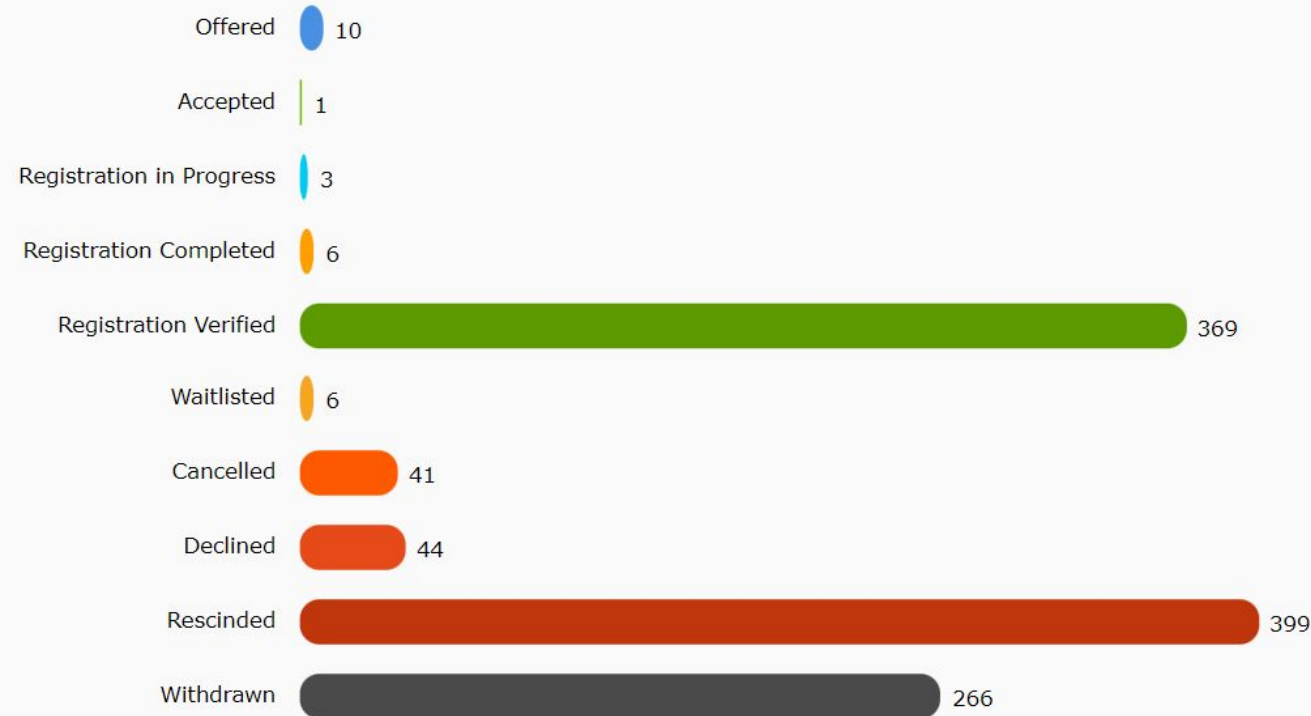
Recruitment and Enrollment as of 12/16/22

Grade Level	Total in Grade	2018	2019	2020	2021	2022	2023	2024	2025	2026
9	205 M 107 /F 98	0 M 0 /F 0	0 M 0 /F 0	1 M 1 /F 0	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	3 M 2 /F 1	201 M 104 /F 97
		0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	1 M 1 /F 0	18 M 10 /F 8	253 M 104 /F 149	1 M 0 /F 1
10	273 M 115 /F 158	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	1 M 1 /F 0	18 M 10 /F 8	253 M 104 /F 149	1 M 0 /F 1
		0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	1 M 1 /F 0	18 M 10 /F 8	253 M 104 /F 149	1 M 0 /F 1
11	284 M 132 /F 152	1 M 0 /F 1	0 M 0 /F 0	1 M 1 /F 0	5 M 3 /F 2	1 M 1 /F 0	56 M 34 /F 22	220 M 93 /F 127	0 M 0 /F 0	0 M 0 /F 0
		1 M 0 /F 1	0 M 0 /F 0	1 M 1 /F 0	5 M 3 /F 2	1 M 1 /F 0	56 M 34 /F 22	220 M 93 /F 127	0 M 0 /F 0	0 M 0 /F 0
12	221 M 93 /F 128	3 M 2 /F 1	4 M 3 /F 1	8 M 3 /F 5	7 M 5 /F 2	17 M 10 /F 7	181 M 70 /F 111	1 M 0 /F 1	0 M 0 /F 0	0 M 0 /F 0
		3 M 2 /F 1	4 M 3 /F 1	8 M 3 /F 5	7 M 5 /F 2	17 M 10 /F 7	181 M 70 /F 111	1 M 0 /F 1	0 M 0 /F 0	0 M 0 /F 0
TOTAL	983 M 447 /F 536	4 M 2 /F 2	4 M 3 /F 1	10 M 5 /F 5	12 M 8 /F 4	18 M 11 /F 7	238 M 105 /F 133	239 M 103 /F 136	256 M 106 /F 150	202 M 104 /F 98
		4 M 2 /F 2	4 M 3 /F 1	10 M 5 /F 5	12 M 8 /F 4	18 M 11 /F 7	238 M 105 /F 133	239 M 103 /F 136	256 M 106 /F 150	202 M 104 /F 98



Recruitment and Enrollment as of 12/16/22

- 2022-23: 1145 Applications; 369 Registrations Verified; 6 Registrations Completed



Recruitment and Enrollment as of 12/16/22

2022-23 Lottery Registration Numbers

- 6 Registrations Completed + 369 Registrations Verified = 375

9th	10th	11th	12th	Total
236	80	51	8	375

- 3 Registrations in Process

9th	10th	11th	12th	Total
2	1	0	0	3

- Waitlist = 6

9th	10th	11th	12th	Total
1	0	0	5	6

Recruitment and Enrollment 12/16/22

Open House Dates for 2022-23

- Saturday, November 19 at 10am - 7 families attended
- Saturday, December 17 at 10am and 1pm - 18 families RSVPed
- Additional dates TBD

Email Blast & Facebook Posts Advertising Open House on 12/14/22

- Sent to 1000+ on the WCHS emailing list

Updating Promotional materials and ads

Radio Ads in process

Lottery Application for 2023-24

- Launched 9/1/22
- Lottery Deadline 4/1/23
- Lottery 4/4/23 @6pm
- Applications as of 12/16/22: 202



WCHS Financial Update Board Meeting – December 20, 2022

As of **October 31, 2022** total collected revenue for the period is \$6,437,127 and total expenses for the period are \$6,191,467 million.

Total excess of revenue over expenses for the period is \$245,660.

Assets		
Cash and Cash Equivalents	15.2	Bank Acct, Petty Cash,
Account Receivable	745,717	Title Funds
Total Fixed Assets	2.3	Leasehold improvement, Furniture, Equipment, software
Building Security Deposit	5.7	Rent Deposit/New Building
Prepaid expenses and Deposits	385,844	Utility, Insurances, other
Total Assets	24.3	
Liabilities		
Accounts Payable, Accrued expenses	1.0	Bills, Accrued salaries/taxes
Unearned Revenue	2.8	Advanced Per Pupil fund
Deferred Rent	11.0	Rent
Total Liabilities & Net Assets	24.3	9.3 Net Assets



Human Resources

- **Vacancy Update:**

Paraprofessional
Technology Manager
Interim Academy Leader
Intervention Coordinator
APEX Teacher
Health/PE Teacher
PE Teacher
SNAS Teacher
Safety Officer

- **Update on Compensation Audit Project:**

Consulting Firm: JER HR Group

Targeted Completion Time: 6 to 10 weeks

Scope of Project:

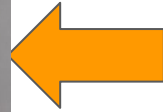
- 1) Job analysis and evaluation- determine each job's internal value
- 2) Market analysis- determine competitiveness of WCS' positions in relation to peer organizations and the broader market
- 3) Develop salary grade and range structure



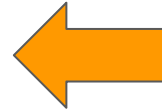
Accountability and Development

- NYC Executive Order 293 and OML - taking cues from local government
- Board development
 - Staff Rep to the Board - will be sent out in January
 - New Trustee Applicants - Sabrina and Marcenia's application will be sent in following board meeting w/ finalized November minutes
- District-Wide Safety Plan updated by Ms. Jacobson and approved by NYSED
- Nonmaterial submission update
- Renewal application
- GoFundMe totals (as of 12/16):
 - [Giving Tuesday Student Scholarship](#): \$385
 - [Staff Member Fundraiser](#): \$855
- Meet Your Electeds Meeting w/ Erik Joerss of NYCCC on December 8 at 3pm
- Title I meeting w/ CSBM in January
- NYCCC hosting virtual advocacy strategy session re: rental assistance on Thursday, January 5 at 9:30am

UPDATES FROM YOUR PARENT LEADERSHIP COUNCIL (PLC)



PLC PRESIDENT MS. SELESTE BURNS



PARENT COORDINATOR / PLC LIAISON MS. PINK





Parent Leadership Council

YOU ARE SPECIALLY INVITED TO

Our Virtual PLC Meeting



DECEMBER 22ND 2022 6:00PM

*Special Guest Presenter
The First Tech Fund*

First
Tech
Fund

The First Tech Fund is a 501c3 nonprofit dedicated to closing the digital divide by supporting high school students of underserved backgrounds in New York City with free technology, unlimited broadband, targeted mentorship, practical skills, and opportunities to succeed in the modern world.

We will have our PLC President Ms. Burns with the "Madam Burn's Report", Ms. Pink will have resources & Holiday Tips. Plus we will have our December PLC Raffle with 4 Winner to be announced. Check your email for login information

Happy
Holidays!



Happy Holidays from WCHS

