

WCHS Board of Trustees Meeting

January 2023



Agenda

1. Welcome and Introductions
2. Approval of Board Minutes (approve pending school counsel review)
3. Instruction/Academics
 - a. School Safety Update
4. Operations
5. Safety
6. Facilities
 - a. Gym Update
7. Recruitment and Enrollment
8. Finance
9. Human Resources
10. Accountability
11. Parent Leadership Council
12. Happy Holidays from WCHS
13. Executive Session



Academics

Instruction

- Regents Testing Week
- Midterms and Parent Teacher Conferences

Parent Conferences: January 31, 2023; February 1, 2023

- Faculty/Staff Professional Development Day
 - Faculty/Staff Focus Groups
- STAR Reading and Math Testing in February
- Scheduling for the 2023-24 School Year (Step 1: Student Course Requests)
- Planning for the SY 2023-24
 - Committee to be formed



Instruction

- **Instructional Learning Walks:** continue with a focus on norming learning walk feedback to teachers: *Danielson/Domain aligned feedback, 2-3 Glows, 1-2 Grows (one more Glow than Grow)* 1. Resource connection - include in the action/next step 2. Timeline for next action step e.g. meeting w/ coach, DL or supervisor and 3. Align Grow and Next Step.
- **Collaborative Learning Walk:** partnered with the Collaborative for Inclusive Education in ensuring all students receive a quality, equitable and accessible education through supporting our special population leads. (ENL & SNAS)

Glows:

- Commitment and clarity around vision on the part of leadership
- Classroom communities feel established and it's clear that relationships are there
- Content knowledge is there on the part of teachers
- Kids seem engaged with their classroom communities
- There was clear preparation for lessons and no teaching “on the fly”
- Lessons were in line with pacing of curriculum
- Significant number of students
- Objectives were posted



Instruction



Grows:

- More consistent use of visuals across classroom to support SpEd and MLL students
 - Greater use of higher leverage co-teaching models - lower student-to-teacher ratio
 - Co-teaching support - knowledge of models; how to choose a model; using data to support those decisions
 - Roles and responsibilities of teachers within co-taught classrooms
 - More kid talk
 - Physical space not consistently inviting
 - Etiquette and professional demeanor
 - Looking like co-teachers; parity
 - Self-advocacy on the part of kids
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- **Data Deep Dives:** continue with a current focus on analyzing the on track academic reports to assess possible root causes, school wide instructional policies and develop next action steps with regard to cohorts, SWD's and ELL's.



Instruction

- **Individual Professional Development Plan (IPDP):** teachers will document professional development and growth for the school year as evidence of Danielson Domain 4: professional responsibilities.
- **Formal Observation Data:** (Target Domain 3: Instruction) 3b: Question & Discussion Techniques + 3d: Engaging Students In Learning
 - 40 teachers complete for Round 1: English, Social Studies, PE/Health, ENL, SNAS, Science
 - 3b: 31/40: 78% - Highly Effective/Effective
 - 3c: 23/40: 58% - Highly Effective/Effective
 - 3d: 23/40: 58% - Highly Effective/Effective
 - 1f: 20/40: 50% - Highly Effective/Effective
- **Glows:** question & discussion techniques (3b.), *Improving - engaging students in learning (3c.) and using assessment in instruction (3d.)
- **Grow:** planning for student assessment (1f.)



Instruction

- **Danielson After School Course:** second course completed, 12 teachers registered. Developing a deeper understanding and application of each domain. Opening up another time slot to accommodate teacher requests, perhaps early morning or on another day.
- **Curriculum for Self-Contained Classes:** pilot program - Readers & Writers Workshop in English self-contained classes - focus on skills that are Regents aligned + master IEP goals.
- **Department Leader PLC #1:** Looking At Student Work protocol. Strategy turnkeyed to content teams utilizing T2 mid term assessments. Aligned to Danielson domain 3d: using assessment in instruction.
- **T3 Spot Observation Tool:** spot observation data will be utilized to assess instructional needs and to make school wide instructional recommendations.
- ***Black History Month Fridays:** every Friday in the month of February (3rd, 10th, 17th), all content teachers will teach/facilitate a lesson that exposes students to the pioneers and trailblazers of Black history across all content areas. Black History Fridays will be fun-filled, allowing students to make material and important contributions to class activities, creating authentic and culturally relevant avenues of exposure for students.



Senior Class Data

Senior Class Data

Total Number of Seniors

236 students

On track for June Graduation

159 students

Up from 137 students last month!

Regents

43 students still need regents

(57 were reported last month before January regents)

Trimester 1 Success

- 157 students passed ALL of their T1 courses!
- 15 students completed their credit recovery courses!

5th Year Students

44 students in total

4 January Graduates

College and Career

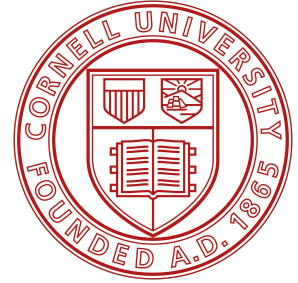
12th Grade College Application Update

Acceptances are rolling in!

- Applied/Applying: 170
- Accepted: 55
- Not Applied: 45 (The College Office is Actively Meeting with those students to finalize post-graduation plans)
- Trade Schools: 17
- Culinary School: 2
- Military: 5
- Work: 5
- All Grade 12 students are required to complete Common Application

COLUMBIA

Penn
UNIVERSITY of PENNSYLVANIA



**THE UNIVERSITY OF
CHICAGO**

SCHOLARSHIPS!

Student received a full scholarship to University of Chicago!

Students are receiving scholarships! One student received a 100,000 scholarship to St. John's University!

Operations as of 1/27/23

- Prepared schedules, materials training and administered Regents exams in 8 subjects 1/24-1/27
- Conducted virtual Instructional Supports & ESSR Grant Town Hall 1/12/23
- Generated & distributed Trimester 2 Progress Reports and prepared for scheduling Virtual Parent Teacher Conferences 1/31 from 4-7pm & 2/1 from 2-4pm
- Recruitment ongoing for Safety Officers, Safety Manager
- Covering Teacher vacancies: 1 Health, 1 PE, 1 CCR, 2 SNAS
- Seeking Board approval for:
 - Community Covenant updates: Metal Detector policy
 - Professional Development vendor
 - Website vendor



CDC Local COVID-19 Transmission as of 1/27/23

- Level of transmission (1/19-11/25/23) in Kings County, NY

<https://covid.cdc.gov/covid-data-tracker/#county-view>

Kings County, New York

[State Health Department](#) [↗](#)

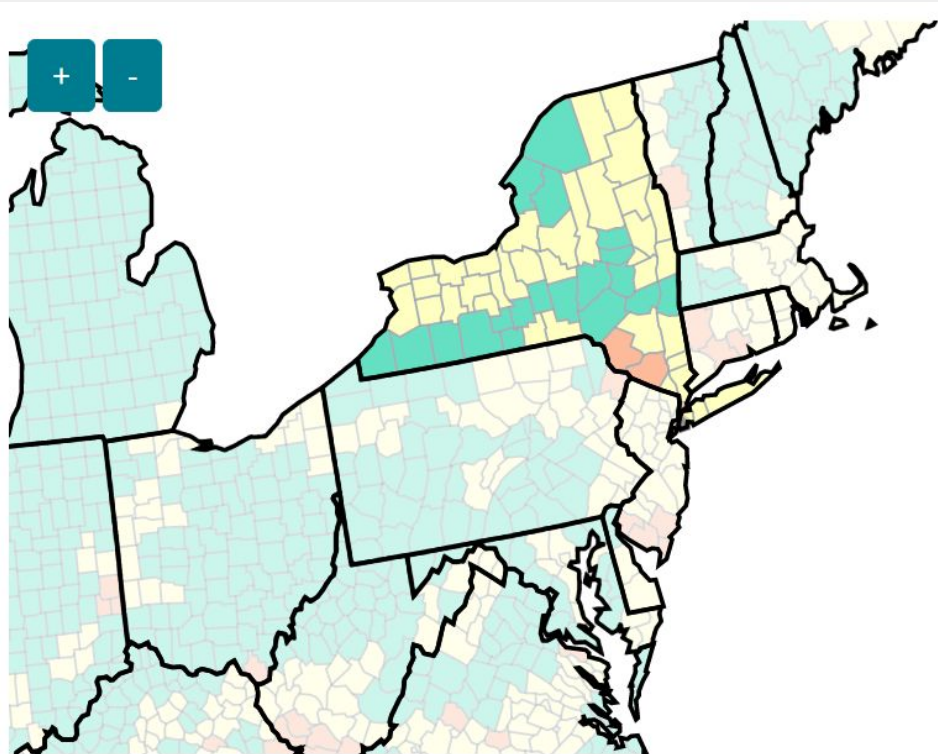
COVID-19 Community Level ● High

Recommended actions based on current level

Wear a mask indoors in public and on [public transportation](#). Stay [up to date](#) with COVID-19 vaccines. [Get tested](#) if you have symptoms. If you are at [high risk for severe illness](#), consider taking [additional precautions](#).

Weekly Metrics Used to Determine the COVID-19 Community Level

Case Rate per 100,000 population	207.08
New COVID-19 admissions per 100,000 population	11.6
% Staffed inpatient beds in use by patients with confirmed COVID-19	6.2%



● Low ● Medium ● High ● No Data



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NYC COVID-19 Transmission Data 1/27/23

For the Last 7 days, 1/19-1/25/23; Source: [COVID-19: Latest Data - NYC Health](#)

Measure	Last 7 days	Trend
Percent positive	11.1%	Decreasing
Cases (daily average)	2,058	Decreasing
Case rate (7-day rate per 100,000 people)	172.76	
Hospitalizations (daily average)	96	Decreasing
Hospitalization rate (7-day rate per 100,000)	15.05	
Inpatient COVID bed occupancy (7-day average)	8.71%	
Deaths (daily average)	12	Decreasing

Updated: January 26, 2023

Community Covenant Metal Detector Policy Update for Approval

- Updated Entry Policy -Metal Detectors:
 - Any faculty, staff, student and non-WCHS person entering the building may walk through a metal detector, be subject to a metal-detector wand, and or undergo a bag check
 - Metal Detector Policy:
<https://docs.google.com/document/d/1hNWQYCPFqrOKE1wMiibiwohnnSGsYcUOrikkZxVSpf0/edit?usp=sharing>

Professional Development for Approval

- Diversity, Equity and Inclusion professional development series for teachers and staff 2022-24
 - FLI DEI Overview & MOU sent to legal (\$24,000)
 - Courageous Conversations (\$123,000)
 - Hone SOW & Slide Deck (\$99,360)

Professional Development Proposals - 3 Bids

Vendor	Proposal	Services	Timeline	Price
Future Leaders Incubator	FLI MOU	*6 in-person full staff training sessions *3 in-person Site Visits *Ongoing Coaching	2/1-6/30/23	\$24,000
Courageous Conversations	CC Proposal	*3 days in-person full staff sessions *4 virtual full staff workshops *2 days in-person training for leadership *4 virtual leadership staff workshops *5 hours ongoing coaching	2022-2023	\$123,000
Hone	SOW	*8 online instructor-led small group sessions *Online resource library and follow up lessons *Learning management platform	2/1/23-1/31/24	\$99,360

Website Development Proposals -3 Bids

Re-design of school website to improve communication with families (included in ARP-ESSR Grant):

Vendor	Proposal	Fee Structure	Price	Monthly Maintenance
Educational Networks Inc	12-19-22 Quote	Annual Fee	\$4,200.00	\$300
AmericanEagle.com	1-4-23 Quote	One-Time Fee	\$65,000 Plus \$150/hr copy editing	\$1,785
Xposure LLC	1-27-23 Quote	One-Time Fee	\$7,500	\$400

Safety



1-Their were no student altercations on property or any altercations reported off property for the month

2-NYPD remained stationed at the schools exterior for the month.

3-There were one EMS visits to the school for a student illness



Facilities

FACILITIES :

1- The New York City Fire Department conducted a building inspection on 1/19/23 with no findings, issues or violations

2-A hearing at the Environmental Control Board has been rescheduled for 2/14/23 in regards to an unwarranted fire alarm activation

3-The school received an additional kiln for Room 106 and is actively in use in the art room

4-The schools exterior tree plants require fencing to curb unwanted unsanitary depository items



PIC•COLLAGE



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Facilities - New Gym Update



Recruitment and Enrollment 1/27/23

<u>Powerschool</u> 975	<u>ATS</u> 969	<u>FTE*</u> 930.77
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1. *Per Pupil Billing Document #5 submitted 1/26/23 pending approval, does not include 6 students pre-registered in PowerSchool starting 1/31/23
2. 0 Pending Discharge and 53 Zero Attendance; 137 Discharges and 118 Will Not Attend since 7/1/22; 48 Class of 2022+
3. 2021-22 Admissions Lottery on 4/12/21 at 6pm (~196 attendees)
4. 2022-23 Admission Lottery on 4/4/22 at 6pm (Zoom Attendees: 162, In-person Attendees: 21, Volunteers: 23)
5. # of Incoming 9th Grade seats = 330; # of Incoming seats in grades 10th= 25 , 11th= 25 , 12th= 0
6. SchoolMint Applications:

	4/1/21	4/4/22
9th Grade	415	408
10th Grade	29	54
11th Grade	23	39
12th Grade	7	13
Total	474	514



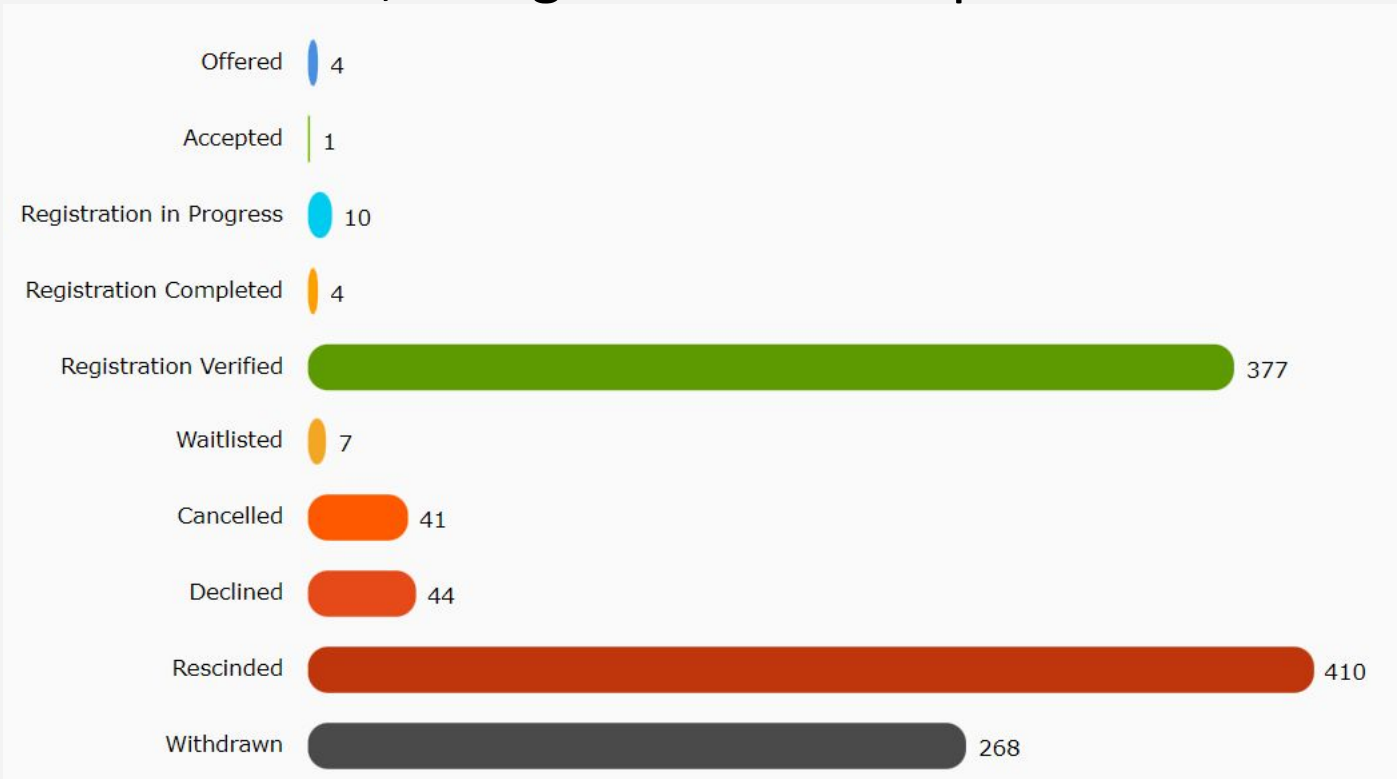
Recruitment and Enrollment as of 1/27/23

Grade Level	Total in Grade	2018	2019	2020	2021	2022	2023	2024	2025	2026
9	202 M 107 /F 95	0 M 0 /F 0	0 M 0 /F 0	1 M 1 /F 0	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	4 M 3 /F 1	197 M 103 /F 94
10	274 M 118 /F 156	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	1 M 1 /F 0	18 M 10 /F 8	251 M 104 /F 147	1 M 0 /F 1
11	278 M 130 /F 148	1 M 0 /F 1	0 M 0 /F 0	1 M 1 /F 0	5 M 3 /F 2	1 M 1 /F 0	53 M 33 /F 20	217 M 92 /F 125	0 M 0 /F 0	0 M 0 /F 0
12	221 M 93 /F 128	3 M 2 /F 1	4 M 3 /F 1	8 M 3 /F 5	7 M 5 /F 2	17 M 10 /F 7	181 M 70 /F 111	1 M 0 /F 1	0 M 0 /F 0	0 M 0 /F 0
TOTAL	975 M 448 /F 527	4 M 2 /F 2	4 M 3 /F 1	10 M 5 /F 5	12 M 8 /F 4	18 M 11 /F 7	235 M 104 /F 131	236 M 102 /F 134	255 M 107 /F 148	198 M 103 /F 95



Recruitment and Enrollment as of 1/27/23

- 2022-23: 1166 Applications; 377 Registrations Verified; 4 Registrations Completed



Recruitment and Enrollment as of 1/27/23

2022-23 Lottery Registration Numbers

- 4 Registrations Completed + 377 Registrations Verified = 381

9th	10th	11th	12th	Total
238	83	53	7	381

- 10 Registrations in Process

9th	10th	11th	12th	Total
4	3	3	0	10

- Waitlist = 7

9th	10th	11th	12th	Total
1	0	0	6	7

Recruitment and Enrollment 1/27/23

Open House Dates for 2022-23

- Saturday, November 19 at 10am - 7 families attended
- Saturday, December 17 at 10am and 1pm - 18 families RSVPed
- Saturday, January 21 at 10am - 1 family attended
- Saturday, February 11 at 10am
- Saturday, March 11 at 10am
- Saturday, April 1 at 10am
- Saturday, April 29 at 10am
- Saturday, May 13 at 10am
- Saturday, June 10 at 10am

Online and Social Media: Brooklyn Family Magazine, El Diario, Facebook, Instagram, Niche.com

Lottery Application for 2023-24

- Launched 9/1/22
- Lottery Deadline 4/1/23
- Lottery 4/4/23 @6pm
- Applications as of 1/27/23: 238

WCHS Financial Update Board Meeting – January 25, 2023

As of **November 30, 2022** total collected revenue for the period is \$7,890,669 and total expenses for the period are \$7,799,932 million.

Total excess of revenue over expenses for the period is \$90,737.

Assets		
Cash and Cash Equivalents	13.6	Bank Acct, Petty Cash,
Account Receivable	745,717	Title Funds
Total Fixed Assets	2.3	Leasehold improvement, Furniture, Equipment, software
Building Security Deposit	5.7	Rent Deposit/New Building
Prepaid expenses and Deposits	342,047	Utility, Insurances, other
Total Assets	22.7	
Liabilities		
Accounts Payable, Accrued expenses	987,816	Bills, Accrued salaries/taxes
Unearned Revenue	1.4	Advanced Per Pupil fund
Deferred Rent	11.1	Rent
Total Liabilities & Net Assets	22.7	9.1 Net Assets

Human Resources

Compensation Audit Project:

- It has started!!
- Targeted Project Completion Timeframe: End of March

Benefits Renewals:

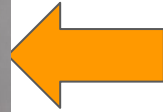
- Initial renewal meeting with insurance broker will take place early in February
- Open enrollment will take place in June for July. Notices will be sent out to all staff in late May/early June



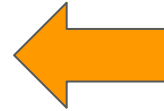
Accountability and Development

- NYC Executive Order and OML - taking cues from local government
- Board development
 - Staff Rep to the Board - will be sent out soon
 - New Trustee Applicants - Sabrina and Marcenia's applications under review with NYSED
- Nonmaterial submission update - next steps to continue as gym progresses
- Renewal application
- Had Title I meeting w/ CSBM in January
- Contacted Spectrum Concessions re: fundraising at Governors Ball for senior scholarships, more info coming soon

UPDATES FROM YOUR PARENT LEADERSHIP COUNCIL (PLC)



PLC PRESIDENT MS. SELESTE BURNS



PARENT COORDINATOR / PLC LIAISON MS. PINK





We had an Amazing PLC meeting on Thursday January 26th, 2023. Families were engaged and obtained valuable resources from INCLUDEnyc & Riseboro's Sister S.A.G.E. program.




PLC GLOW from Community Partner

Good morning Ms. Pink,

It was my pleasure to present "Who We Are" to your Parent Leadership Council. I was impressed to see the high level of participation and engagement! Thank you for creating such a warm and inviting opportunity to share INCLUDEnyc's mission and services with your school community. We look forward to supporting any needs that your scholars and families have to help improve outcomes for young people with disabilities.

Warm Regards,
Stacy

Stacy Marshall M.S.T.
Director Parent & Family Engagement- School Age INCLUDEnyc



Parent Leadership Council (PLC) Virtual Meeting

COME JOIN US!

include nyc

SPECIAL GUESTS



INCLUDEnyc believes that by empowering and educating young people with disabilities, adult caregivers, and professionals, and engaging the broader community, we can build an inclusive society that benefits everyone.

INCLUDE NYC's mission is to promote positive futures and enhance the quality of life for New York City children and youth with disabilities, ages birth through 26, and their families. INCLUDEnyc empowers families of children and youth with disabilities with the knowledge, confidence, and skills to make informed decisions, effectively access and navigate systems & services, and advocate for themselves and other young people with disabilities & their families.

RiseBoro COMMUNITY PARTNERSHIP

Sister Sage

Sister S.A.G.E. - We pride ourselves on helping the community while teaching our participants about the world while providing advice and a safe place to talk. We welcome girls of all backgrounds from the ages of 10-18 (5th through 12th grade). Sister S.A.G.E. is a culturally informed, service learning, leadership and mentorship program, for youth to engage in positive youth development and cultivate leadership skills. The program maintains a structured safe space for girls of color to engage in supportive relationships, opportunities to belong, positive social norms, and cohesiveness between family, school and the community.

THURSDAY JANUARY 26TH

SEE YOU VIRTUALLY AT 6PM. FOR QUESTIONS EMAIL MS. PINK AT: MPINK@THEWCS.ORG

PLC Parent Leadership Council

Our next PLC meeting will be on **February 16th, 2023 at 6pm**. Our presenters will be **"The New York Charter Schools Association"** discussing their current campaigns & The New York State Charter Parent Council & from the Mayor's Office **"Growing Up NYC / Generation NYC"** sharing tip, tools and resources for our families to access city programs, jobs, internships for scholars, fun places to go as a family, becoming an adult and more. Resources are from birth through age 24. Come Join Us!





Parent Leadership Council

February's PLC Meeting:



BLACK HISTORY MONTH

VIRTUAL PARENT LEADERSHIP (PLC) MEETING
COME JOIN US! FEBRUARY 16th, 2023 AT 6PM



SPECIAL GUEST PRESENTER: Growing Up NYC was created to ensure that families have access to information about city services and programming. Building on "Growing Up NYC," Generation NYC is an online resource for teens and young adults who are navigating growing up in NYC. Created through input from more than 100 NYC youth, the platform focuses on topics such as budgeting, to getting into college free and low-cost NYC trips, and inspirational youth profiles.



SPECIAL GUEST PRESENTER: THE NEW YORK CHARTER SCHOOLS ASSOCIATION. THEY WILL UPDATE FAMILIES ON HOW THE NEW BUDGET FROM GOVERNOR HOCHUL WILL AFFECT CHARTER SCHOOLS & FUNDING. THEY WILL ALSO DISCUSS THEIR CURRENT CHARTER SCHOOL CAMPAIGN PLUS THE NEW YORK STATE CHARTER PARENT COUNCIL.

CHECK YOUR EMAIL FOR LOGIN DETAILS & EMAIL MS. PINK AT MPINK@THEWCS.ORG



Parent Leadership Council