



MINUTES
Board of Trustees Meeting
December 20, 2022

The meeting was held via Google Meets.

PRESENT

Lourdes Putz, Chair
Samuel Rivera, Trustee
John Witherspoon, Trustee

EXCUSED: Ahmad Duwaik, Trustee; Kathleen Gaffney, Trustee

1. WELCOME

Ms. Putz welcomed everyone to the meeting.

2. APPROVAL OF AGENDA

- Mr. Rivera made a motion to approve the Agenda. Mr. Witherspoon seconded the motion. All were in favor.

3. BOARD MINUTES

- Mr. Rivera made a motion to approve the November Board Minutes pending school counsel review. Mr. Witherspoon seconded the motion. All were in favor.

4. ACADEMICS

Mr. Bashir opened with a review of recent safety measures WCHS has undertaken to enhance security at WCHS following a recent incident at the school. Measures include: development of the Safety Team, continued locking of the front doors throughout the school day; continued use of Swipe Electronic Visitor Sign in System; additional staff members (security, graduate team support staff, student life associates, deans) assigned to the lobby, each floor of the the building, and lunch; daily bag checks with metal detector wands; continued monitoring of NYPD radio transmissions; enhanced student scan-in monitoring and identifying of students who leave early without permission; continued monitoring of social media alerts and posts relating to WCHS; continued monitoring of the exterior school via CCTV and physical patrols; placement of locks on all windows throughout the building. Next steps include: working with community organizations such as the NY Peace Institute to improve the school climate and continue restorative justice work at school; hosting virtual town halls; grade level assemblies for students; metal detector policy updates; increased NYPD presence at arrival and dismissal; and the hiring of additional security officers (two for the main lobby). The Board discussed metal detectors and what that would imply, including policy updates in the Community Covenant and submission of a non material change to NYSED.

Mr. Bashir congratulated the girls volleyball team for winning the CSAA championship. The girls basketball team lost in semifinals and the boys soccer team lost in the championship. The boys and girls varsity basketball teams have begun practicing. Mr. Bashir is hoping to add boys volleyball and girls and boys spring track teams.

In trimester 1, 140 students failed one class (14.7%); 89 students failed two classes (9.3%), 232 students failed two or more classes (24%). 140 students failed one class, 89 failed two, 232 failed three or more classes. These students are attending credit recovery, Regents' Review, and tutoring. 73 parents attended parent report card pick-up night. Report cards have been emailed and mailed to students. Trimester 2 began December 5 and will go through March 17. Regents Review sessions are in progress. 63 trimester credits were earned in round 1, round 2 has begun and will end at the end of January. Health and wellness opportunities are available for faculty and staff.

ELA, Social Studies, ENL, SNAS, and Science departments have received formal observations. Round 1 formal observations will continue in January. Improvement is evident in Domain 3: Instruction, notably in engaging students in learning and using question/discussion techniques. The instructional coaches hosted a December Lunch 'n' Learn. The

focus was on rubrics to assess instruction in relation to the Danielson Domains 1F: Planning for Student Assessment and 3D Using Assessment in Instruction. An after school instructional professional development on Danielson will begin in January. Teachers will earn certificates of completion. To date, 6 teachers have registered. PDs in December included Data Dashboard Training, Mastery Connect, and Department PLCs. Instructional learning walks will continue biweekly. Teachers will be participating in a mentorship program with mentors and mentees. A WCHS Instructional Newsletter highlighting instructional glows is in progress. Data deep dives into the academic data begin in instructional team meetings and will continue in department leader meetings.

There are 239 seniors. 137 are on track to graduate in June. 57 students still need Regents to graduate. 157 students passed all of their trimester 1 courses. 15 students completed their credit recovery courses. There are 44 5th year students and 7 potential January graduates. FAFSA assistance is available for parents. Students are also being provided with college application assistance. Several students have already been accepted into major colleges.

5. OPERATIONS

Ms. Jacobson requested approval of a memorandum of understanding with the Future Leaders Incubator for Diversity and Equity professional development series for teachers and staff. The Board will review the bids, the school's recommendation, and make a final decision at the next meeting.

She also reported on report card distribution, town hall meetings, recruitment for vacant positions and the completion of eight emergency drills.

6. FACILITIES - NEW GYM UPDATE

Mr. Manion reported on behalf of Mr. Morales. She stated that there are no updates to report.

7. ENROLLMENT AND RECRUITMENT

Ms. Jacobson reported that enrollment is 983 in PowerSchool and ATS. The estimated FTE is 938.65 based on the per pupil enrollment submitted on November 29. There have been 1145 applications this year so far, 369 registrations verified, and 6 registrations completed. There are 202 applications for next school year. The last open house was on December 17, 18 families attended.

8. FINANCE

Ms. Fernandez reported that the total collected revenue is \$6,437,122 and the total expenses are \$6,191,467. The excess of revenue over expenses is \$245,660. The Board reviewed the breakdown of assets and liabilities.

9. HUMAN RESOURCES

Ms. Leung-Lee reported on vacancies and efforts to fill the positions. She also gave an update on the compensation audit project with the JER HR consulting firm. The targeted completion is 6-10 weeks. The board and school counsel asked to participate in the calls.

10. ACCOUNTABILITY AND DEVELOPMENT

Ms. Manion reported that WCHS was still following NYC executive orders pertaining to COVID to meet virtually. Staff representative to the board applications will be sent out soon. Sabrina Philson and Marcenia Johnson's board applications will be submitted following the December board meeting with finalized November board minutes. The District-Wide Safety Plan has been updated by Ms. Jacobson and approved by NYSED. WCHS submitted initial paperwork for the school's nonmaterial application for the gym. Ms. Manion is beginning to prepare for the school's renewal application. GoFundMe campaigns raised \$855 for a staff member in need and \$385 for student scholarships. Mr. Bashir, Ms. Jacobson, and Ms. Manion will be meeting with Eric Joerss of the NYCCC on December 8. There is a Title I check-in meeting with CSBM in January. The NYCCC is hosting a virtual advocacy strategy session regarding rental assistance on January 5.

11. PARENT LEADERSHIP COUNCIL

Ms. Burns, the PLC President, invited everyone to the next PLC meeting on December 22 at 6pm. A representative from First Tech Fund, a nonprofit dedicated to supporting students with free technology, will be attending. Raffle winners will be announced.

The Board then watched a video performance from the school's choir to celebrate the holidays.

12. MOTION TO ADJOURN

- Mr. Witherspoon made a motion to adjourn. Mr. Rivera seconded. All were in favor.