WCHS Board of Trustees Meeting

February 2023



Agenda

- Welcome and Introductions
- 2. Approval of January and Special Meeting Board Minutes
- 3. School Safety Update
 - a. C.A.R.E. Plan
 - b. Metal Detectors
- 4. Academics
 - a. Instruction
 - b. Senior Class Data
- 5. Operations
- 6. Facilities
 - a. Gym Update
- 7. Recruitment and Enrollment
- 8. Finance
- 9. Human Resources
- 10. Accountability
- 11. Parent Leadership Council
- 12. Executive Session



School Safety Update

- In order to learn more and collaborate on next steps, WCHS met with a number of community stakeholders:
 - Hosted a number of All-Staff Meetings (2/9, 2/10, 2/13, 2/17, 2/27, 2/28)
 - Facilitated Parent Town Halls on 2/9 and 2/27
 - Met with NYPD and elected officials on 2/10: Captain Hariton Marachilian of the 90th precinct, Congresswoman Nydia Velásquez, Councilwoman Jennifer Gutiérrez, Borough President Antonio Reynoso, Senator Julia Salazar, Assemblywoman Maritza Davila, a representative from Mayor Adam's office
 - Advisory classes were held throughout remote learning to check in with students
 - Had a number of conversations with the New York Peace Institute and New Yorkers Against Gun
 Violence. The New York Peace Institute facilitated staff circles on 2/27.
 - Attending weekly calls with the 90th precinct
- WCHS is taking a number of steps to protect our community moving forward.
 - Staggered return to building the week of February 27
 - C.A.R.E. Plan



WILLIAMSBURG CHARTER HIGH SCHOOL

C.A.R.E. PLAN

Moving forward together

Communit
Partnershi

WCHS has strengthened communication with the local police, neighboring schools, community organizations, places of worship and legislators. With better information, WCHS will be able to make and communicate decisions to our staff and families to keep our school community safer.



Action

WCHS is taking a stand against gun violence in our greater community through the creation of a community coalition. Together, with community leaders, families, students, and the NYPD, we will engage in the work necessary to make changes in internal and external policies and state and local laws that address the safety of youth in our city. In addition we will take steps to ensure that only students who intend to engage in a safe learning environment attend WCHS.

Recovery

WCHS recognizes the toll violence takes on our mental health. In safe, school settings we will continue to dialogue with staff, students and families. Our social workers and school counselors will continue to support our students and staff. WCHS will partner with outside expert organizations to provide additional support to further the healing process.



WCHS has a history of a robust safety approach with processes and procedures in place including a strong restorative justice disciplinary approach, a staff of 13 full-time safety officers, daily bag checks, building sweeps and a street-side police presence; we will be continuing these procedures, and we will be temporarily adding metal detectors upon our reopening. We are assessing whether metal detectors will be a long term fixture in our community. Moving forward NYPD will be providing additional officers to monitor arrival and dismissal.

Together, we must speak up. If you see something, say something.



WCHS partnership with NYAGV continues!

March 6th and March 20th workshop with students: Misconceptions of Gun Violence in the community

March 9th: Voluntary Restorative Circles with students

Discussing next steps

School Safety Update: Metal Detectors

Proposal: Due to heightened safety concerns and school survey data showing support for metal detectors, WCHS is proposing the purchase of two Defender mobile metal detector scanner units at a rate of \$2,720 each. While the NYPD will implement metal detectors upon students return to the building, WCHS will purchase these for the purposes of continuing usage of the metal detectors throughout the spring, while evaluating their effectiveness.

Survey Summary

- A metal detector survey was sent out to parents, students, and staff.
- Out of 320 respondents, 73.1% voted for WCHS to install metal detectors. The disaggregated data is below.
- Students, staff, and parents have also requested metal detectors during conversations with teachers, in parent town halls, and in all-staff meetings.

Metal Detector Survey Data					
Population Surveyed	Percentage Approving Metal Detectors				
Parents	95% (143/150)				
Students	51% (78/152)				
Staff	77% (14/18)				



	Metal Detector Bids						
	Vendor and Product	Price	Total Cost	Pros	Cons		
1	<u>Defender mobile metal</u> <u>detector</u>	\$2,720.00/unit	2 units \$5,440 3 units \$8,160 4 units \$10,880	 In stock Mobile Lowest Price Can withstand high traffic 6 zones - Can modify sensitivity of the sensors to better detect potential threats and not mis-detect items in other areas. Wand included 2 year warranty Free shipping/delivery 			
2	Amazon stand alone metal detector	\$3,000/unit	2 units \$6,000 3 units \$9,000 4 units \$12,000	 In stock Multiple zones Free shipping/delivery Can be delivered by March 7-8 Wand included 	BatteryPoweredLow stockavailable		
3	Amazon metal detector	\$3,046/unit	2 units \$6,092 3 units \$9,138 4 units \$12,184	33 zones2 year warranty	Not in stockStationary		

In Stock

18 zones

Scans body temperature

Stationary

No wand

Price

2 units \$7,544

3 units \$11,316

4 units \$15,088

\$3,772/unit

4

PTI metal detector

Proposal: Metal Detectors

Next Steps

- The NYC DOE is providing temporary metal detector scanning
- Upon purchase and delivery, WCHS metal detectors would be immediately installed and implemented
- WCHS will monitor metal detector processes and procedures and will assess whether additional units are needed
- WCHS will use quantitative and qualitative data to assess success of metal detector usage and whether or not metal detectors will be used long term
- Updates to the WCHS Community Covenant and WCHS Safety Plan will be submitted to NYSED for review

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Academics

Important Dates

- March 6, 2023–After school Clubs and Activities Resume
- March 6, 2023–March Madness Begins
- March 10, 2023–Student Incomplete Requests Due
- March 14-March 16, 2023 Final Exams/Projects
- March 17, 2023 Make-Up Final Exams
- March 17, 2023 T2 ends
- March 20-21 STAR Testing Days (Math)
- March 22, 2023 Grade 11 SAT Exam /Grade 10 PSAT Exam Make-ups; Grade 9/12 Asynchronous
- March 22, 2023 T2 Grades Due by Noon
- March 23, 2023 Grade Verifications
- March 24, 2023 Report Cards Printed
- March 28, 2023 Report Card Pick Up 5-7pm
- April 6-14, 2023 No School

Student Course Selection

Student Course Selection Fair

– TBD



Academics

Inst	truction [Remote Instruction: Feb. 9th - 28th]
	Student attendance: range of 9 -29 students present in all observed classes.
	53 classes were observed.
	93% of teachers were visible on camera for the duration of the class.
	Very few students were visible on camera, however many participated via the chat/emoji function to communicate checks for understanding. Many were heard participating via the use of the mic.
	Content aligned academic lessons with socio-emotional components; some lessons were Black
	History month based.
	INSTRUCTIONAL GLOWS: engaging lessons, multiple pathways into the content, student
	accountability for learning.
	*Types of instruction observed - content review, check ins on project based assignments, live videos, discussions, Kahoot quiz assessments, call and response, checks for understanding, live demonstrations, real world connections in lessons.
	INSTRUCTIONAL GROWS: pausing to re-teach in the moment, teacher directed lessons, students
	largely off camera, clarity in the lesson flow.
	INSTRUCTIONAL NEXT STEPS/ IMPLICATIONS: support for structural norms during instruction, pedagogy and lesson plan flow, re-visit tiered list of teacher support to provide support and coaching for lesson planning and instructional rigor.

CHARTER HIGH SCHOOL

Senior Class Data

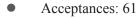
Senior Class Data				
Total Number of Seniors	236 students			
On track for June Graduation	159 students			
Regents	43 students still need regents			
5th Year Students	44 students in total 5 January Graduates			

College and Career

Penn University of Pennsylvania

12th Grade College Application Update





CUNY Applicants: 120

SUNY Applicants: 85

Private Applicants: 138

• Not Applied = 34 (some are off track for June graduation)

Trade Schools: 17

• Culinary School: 2

Military: 5

• Work: 5

• All Grade 12 students are required to complete Common

Application

Control of the complete Common

THE UNIVERSITY OF

CHICAGO

SCHOLARSHIPS!

Student received a full scholarship to University of Chicago!

Students are receiving scholarships! One student received a 100,000 scholarship to St. John's University!

Operations as of 2/28/23

- NYC School Survey Administration for parents, students, teachers from 2/13-3/31
- Conducted virtual Town Halls at 6pm on 2/9 and 2/27
- Preparing for end of Trimester 2 on 3/17 and Parent Report Card Pick Up from Advisors 3/28 from 5-7pm
- Collaborating with Finance and Instructional Team for 23-24 Budget planning
- Recruitment ongoing for Safety Officers, Safety Manager
- Covering Teacher vacancies: 1 CCR, 2 SNAS
- Continue to collaborate with various departments and internal and external stakeholders to implement WCHS C.A.R.E. plan regarding incident response, recovery, and prevention

CDC Local COVID-19 Transmission as of 2/27/23

Level of transmission (2/17-2/23/23) in Kings County, NY

https://covid.cdc.gov/covid-data-tracker/#county-view

Kings County, New York

State Health Department [2]

COVID-19 Community Level



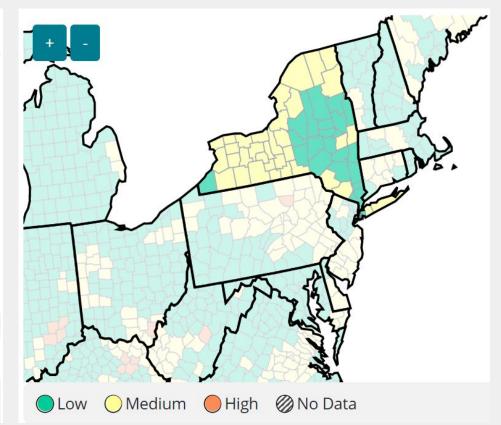
Recommended actions based on current level

Stay up to date with COVID-19 vaccines, including recommended booster doses. Maintain ventilation improvements. Avoid contact with people who have suspected or confirmed COVID-19. Follow recommendations for isolation if you have suspected or confirmed COVID-19. Follow the recommendations for what to do if you are exposed to someone with COVID-19. If you are at high risk of getting very sick, talk with a healthcare provider about additional prevention actions.

Weekly Metrics Used to Determine the COVID-19 Community Level

Case Rate per 100,000 population	71.49
New COVID-19 admissions per 100,000	6
population	
% Staffed inpatient beds in use by	3.8%

patients with confirmed COVID-19







NYC COVID-19 Transmission Data 2/27/23

For the Last 7 days, 2/20-2/26/23; Source: COVID-19: Latest Data - NYC Health

Measure	Last 7 days	Trend
Percent positive	4.7%	Decreasing
Cases (daily average)	720	Decreasing
Case rate (7-day rate per 100,000 people)	68.07	
Hospitalizations (daily average)	43	Decreasing
Hospitalization rate (7-day rate per 100,000)	7.26	
Inpatient COVID bed occupancy (7-day average)	5.00%	
Deaths (daily average)	2	Decreasing

Website Development Proposals -3 Bids

Re-design of school website to improve communication with families (included in ARP-ESSR Grant):

Vendor	Proposal	Fee Structure	Price	Monthly Maintenance
Educational Networks Inc	<u>12-19-22 Quote</u>	Annual Fee	\$4,200.00	\$300
AmericanEagle.com	<u>1-4-23 Quote</u>	One-Time Fee	\$65,000 Plus \$150/hr copy editing	\$1,785
Xposure LLC	1-27-23 Quote	One-Time Fee	\$7,500	\$400

Facilities

FACILITIES:

- 1- The schools boiler was re-inspected on 2/9/23 and updated to the Department of Buildings data base
- 2-A hearing at the Environmental Control Board was conducted on 2/14/23 in regards to an unwarranted fire alarm activation. A fine was imposed
- 3-All school heating units are operational with inspections conducted during freezing conditions

4-The schools kitchen fire supression equipped was inspected by the FDNY on 2/9/23 with no violations







Facilities - New Gym Update



Recruitment and Enrollment 2/27/23

Powerschool	<u>ATS</u>	FTE*
958	958	930.77

- 1. *Per Pupil Billing Document #5 submitted 1/26/23 pending approval, does not include 6 students pre-registered in PowerSchool starting 1/31/23
- 2. 0 Pending Discharge and 53 Zero Attendance; 158 Discharges (137 as of 1/27/23) and 118 Will Not Attend since 7/1/22; 48 Class of 2022+
- 3. 2021-22 Admissions Lottery on 4/12/21 at 6pm (~196 attendees); 2022-23 Admission Lottery on 4/4/22 at 6pm (Zoom Attendees: 162, In-person Attendees: 21, Volunteers: 23
- **4.** # of Incoming 9th Grade seats = 330; # of Incoming seats in grades 10th= 25, 11th= 25, 12th= 0
- **5.** SchoolMint Applications:

	4/1/21	4/1/22
9th Grade	415	408
10th Grade	29	54
11th Grade	23	39
12th Grade	7	13
Total	474	514



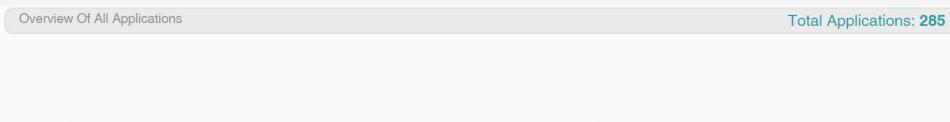
Recruitment and Enrollment as of 2/27/23

Grade Level	Total in Grade	2018	2019	2020	2021	2022	2023	2024	2025	2026
9	199 M 107 /F 92	0 M 0 /F 0	0 M 0 /F 0	1 M 1 /F 0	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	4 M 3 /F 1	194 M 103 /F 91
10	263 M 114 /F 149	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	1 M 1 /F 0	18 M 10 /F 8	243 M 103 /F 140	1 M 0 /F 1
11	275 M 130 /F 145	1 M 0 /F 1	0 M 0 /F 0	1 M 1 /F 0	5 M 3 /F 2	1 M 1 /F 0	53 M 33 /F 20	214 M 92 /F 122	0 M 0 /F 0	0 M 0 /F 0
12	221 M 93 /F 128	3 M 2 /F 1	4 M 3 /F 1	8 M 3 /F 5	7 M 5 /F 2	17 M 10 /F 7	181 M 70 /F 111	1 M 0 /F 1	0 M 0 /F 0	0 M 0 /F 0
TOTAL	958 M 444 /F 514	4 M 2 /F 2	4 M 3 /F 1	10 M 5 /F 5	12 M 8 /F 4	18 M 11 /F 7	235 M 104 /F 131	233 M 102 /F	247 M 106 /F	195 M 103 /F 92



Recruitment and Enrollment as of 2/27/23

• 2023-24: 273 Applications



273

Cancelled

Submitted







Recruitment and Enrollment as of 2/27/23

2023-24 Lottery Registration Numbers

• 273 Applications submitted

0th	10th	11th	12th	Total
231	23	13	6	273



Recruitment and Enrollment 2/27/23

Open House Dates for 2022-23

- Saturday, November 19 at 10am 7 families attended
- Saturday, December 17 at 10am and 1pm 18 families RSVPed
- Saturday, January 21 at 10am 1 family attended
- Saturday, February 11 at 10am -rescheduled
- Saturday, March 11 at 10am at Brooklyn Charter High School Fair at 976 Lafayette Ave, BK
- Saturday, April 1 at 10am
- Saturday, April 29 at 10am
- Saturday, May 13 at 10am
- Saturday, June 10 at 10am

Online and Social Media: SBS Media, New York Post, Brooklyn Family Magazine, El Diario, Facebook, Instagram, Niche.com

Lottery Application for 2023-24

- Launched 9/1/22
- Lottery Deadline 4/1/23
- Lottery 4/4/23 @6pm
- Applications as of 2/27/23: 273



Finance

WCHS Financial Update Board Meeting – February 28, 2023

As of **December 31, 2022** total collected revenue for the period is \$9,761,956 and total expenses for the period are \$9,490,775 million.

Total excess of revenue over expenses for the period is \$271,181.

Assets		
Cash and Cash Equivalents	15.6	Bank Acct, Petty Cash,
Account Receivable	745,717	Title Funds
Total Fixed Assets	2.3	Leasehold improvement, Furniture,
		Equipment, software
Building Security Deposit	5.7	Rent Deposit/New Building
Prepaid expenses and Deposits	351,151	Utility, Insurances, other
Total Assets	24.7	
Liabilities		
Accounts Payable, Accrued expenses	1.0	Bills, Accrued salaries/taxes
Unearned Revenue	3.2	Advanced Per Pupil fund
Deferred Rent	11.1	Rent
Total Liabilities & Net Assets	24.7	9.32 Net Assets



Human Resources

Compensation Audit

- The audit firm is currently in the process of compiling all job descriptions and evaluating them to be able to accurately match our jobs to the external market, considering the responsibilities and qualifications identified in the job descriptions.
- The next phase of work will involve grouping jobs with comparable levels of responsibility into salary grades, then gathering market data to determine salary ranges for each grade. This will support us in determining appropriate salary levels, considering an employee's experience, qualifications, and tenure with WCS.
- Target completion date: end of March

Benefits Renewal

- \circ Met with insurance broker on 2/17 to review options for 2023-24
- Open enrollment will take place in June for July. Notices will be sent out to all staff in late May/early June

Crisis Intervention Counseling for Staff

- Group counseling debrief sessions
- 1:1 sessions



Accountability and Development

Board Development

- Official warm welcome to Sabrina Philson and Marcenia Johnson!
- Accepted resignations of Kathy Gaffney and Ahmad Duwaik thank you from the Board.

• Title Funding

Meeting with CSBM on March 2 to discuss ESSER Annual Report due on March 15

School Press Responses to February 8

- Statements provided to WNYC/Gothamist, NBC4, NY Times, CNN, NY Daily News, NY Post, Brooklyn Paper, CBS2,
 ABC7, News 12, NY1 on February 8.
- Follow-up statement provided to WNYC/Gothamist on February 17.

Community Coalition to End Gun Violence

- Initial Steps:
 - Petition created by teachers Alexandra Sherman and Ryan Fuller
 - Committee formed under guidance of Christina Wallace and Janelle Holford
 - Additional committee members include: Jennifer Parker Sparks, Jeremy Kronenberg, Nicola Jefferson,
 Angie Helliger, Aurelina Ramirez, Kristen Assenzio
- Next steps:
 - New Yorkers Against Gun Violence reviewing petition and offering campaign suggestions
 - Recruiting additional committee members and soliciting interest from community members, next meeting on March 1 at 8:45am contact myself or cwallace@thewcs.org for invite
 - Raising awareness, potential rally



UPDATES FROM YOUR PARENT LEADERSHIP COUNCIL (PLC)







PARENT COORDINATOR / PLC LIAISON

MS. PINK







February's PLC Meeting:



Our special guest presenters were, " **New York Charter Schools Association**", they discussed Budget Updates from the Governor, Per-Pupil Funding Update, Charter Legislation, NYCSA Priorities, New York State Charter Parent Council, Calls to Action, Opportunities to Advocate. Ms. Pink presented on behalf of Growing Up / Generation NYC. Growing Up NYC is a mobile-friendly website that makes it simple for families to learn about and access City programs, as well as services and activities available through government agencies and community partners. Generation NYC is a mobile-first website to help NYC teens and young adults navigate City and community resources including a variety of topics, free trips, becoming an adult and inspirational youth profiles.

Our PLC President Ms. Burns gave "School Updates" & encouraged families to complete the NYC School Survey, Ms. Pink shared community resources & parenting tips and encouraged families to join the PLC it's not too late. We have several open positions. Send me an email at mpink@thewcs.org if you are interested. Remember, if you miss a PLC meeting you miss alot. We look forward to seeing each and every family & staffmember at our meetings. Our next meeting will be on March 30th, 2023 Virtually at 6pm.

PLC Parent Leadership Council



MARCH 30th, 2023 PARENT LEADERSHIP COUNCIL (PLC)



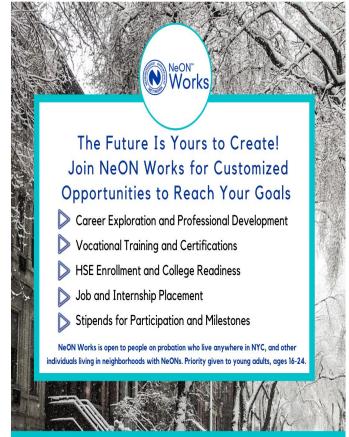




NeON Works provides youth and young adults with the opportunity to acquire the knowledge, skills, and experience that prepare them for success in the workplace. Members can earn a stipend based on participation and goal attainment and can take part in the program for up to a full year. **NeON Works** is designed for people who are at all different stages of their employment journey: from the young person who is not sure where to begin to the college graduate who wants to get ahead in their chosen field - providing a highly individualized set of opportunities depending on each person's interests and work readiness.

Who Can Join NeON Works?

- Youth ages 16-24, living in Bed Stuy, Brownsville, East New York, Harlem, Jamaica, Rockaway, the South Bronx, or Staten Island
- All NYC young people who are on probation
- Young adults ages 25-29 who meet the above criteria may also apply and will be considered based on availability













The goal of the Fire Safety Education Program is to eliminate residential fire deaths in New York City. Fire deaths have dropped steadily during the past decades and studies have shown that there is a direct link to strong public education programs. The goal of FDNY instructors is to continually educate the public with critical life saving strategies that focus on fire prevention, with a special focus on the City's most vulnerable populations and at-risk communities.

The program includes:

- Presentations at local schools virtually for families & scholars.
- Planned visits to New York City firehouses or EMS stations.
- Community outreach at events, such as street fairs, school resource events.